

MINUTES

PUBLIC BODY: Council on Aging Board

DATE: July 17 2019

TIME: 3:30 pm

PLACE: Senior Center, 230 Webster St., Marshfield, MA (Conference Room)

ATTENDANCE: Sheila Gagnon, Martine Anderson, Maureen Rosenberg, Barbara Van Houten, Marcy Amore, Maureen Saunders, Bill Scott, Dave Cheney, Carol Hamilton – Director COA.

Absent: Fred Monaco

Guest: Booster representative, Steve Rhodes

CALL TO ORDER: 3:34 pm

APPROVAL OF MINUTES: Motion to approve the minutes of June 19, 2019 made by Marcy, 2nd Maureen Rosenberg. Motion passed; five affirmative, two abstentions.

LIAISON REPORTS:

COA Boosters: Efforts to 'boost' membership has been productive. The Boosters have 729 paid members and have collected \$17,143 dollars. A letter to former members was sent in an effort to encourage rejoining. The Men of Harmony activity celebrating Flag Day was very successful with over 100 in attendance. The Art Mirror has been approved by the Boosters and ordered by the COA. The liquor license for the Trivia activity at St. Ann's has been procured. The Boosters continue to support the Dementia Friendly initiative including the Memory Café that will continue as an activity in the coming months.

Old Colony Elder Services: The first annual Pride Celebration took place in June, hosted by Duxbury. There are no local events for older adults who identify as LGBTQ. Duxbury will be willing to host other gatherings in the future as will Marshfield. OCES has funds for Uber rides in Plymouth County that can be easily accessed. A 48-hour notice is required.

Old Colony Planning Council: No Report. Next meeting July 25, where the Advisory Council will review the grant recommendations for Federal Funding. The Marshfield COA has applied for \$500 to offer a monthly respite program.

COMMITTEES:

Accreditation: No Report. The Accreditation Book has been sent and received. There has been no feedback yet. Carol has contacted NCOA, and emailed to insure confirmation, with no response. Eleven COA's out of 351 cities and towns in MA are accredited with some COA's periodically undergoing renewals.

Budget/Staffing/Fiscal Management: The next budget meeting is on July 22, 2019 at 11am. The Treasurer has already completed budget scenarios for the town administrator's review. Town departments have not yet been asked for their input. Standard & Poor's reconfirmed the Town's bond rating to AA+ and a short term BAN rating of SP+1 (highest short term note attainable). This ranking bodes well for the Debt Exclusion being planned for the COA Expansion, DPW Barn, and Police Station.

Governance: Barbara will present the updated Table of Contents for the COA Policies in the fall. The next meeting of the governance committee will take place on August 8, 2019 @ 10:00 am. They will do a three year review on the Volunteer Policy, the COA Gift Account Policy and the Emergency Reception Center Policy.

Grounds: The Sub-Committee met July 9, 2019 and planned several activities to improve the Grounds. Barbara and Paul Van Houten weed whacked and spread mulch. Maureen and Bob Saunders weeded, purchased and planted shrubs in the beds in front. Martine and Steve Rhodes spread mulch. Steve has managed the bed as you enter the COA to the left and weeded and mulched over many days. Thanks to all who participated including Gwen Frazier who offered great advice with much knowledge to back it up!!

Evaluation: No report. The Evaluation Committee will meet on Tuesday, September 5th 2019.

Marketing/Outreach/Technology: No report

Project Development: Design Development Study, CPC Project Updates: See the Director's Report

Senior Center Expansion Outreach Committee: Fund raising for the COA's expansion for the Furniture Fixtures and Equipment (FFE) will filter through existing 501(C) 3, of the Boosters but will be accounted for separately. The Plan has three sections:

- The Boosters fund raising activities will remain with their current focus.
- The PAC Committee with the DPW, Police, and COA will work collaboratively
- There will be a separate capital campaign committee formed to raise money for the FF& E for the COA Expansion

The Town Website will start posting news, calendar events, and charts with estimated costs associated with the project in an effort to be informative to the people of the Town.

Strategic Planning: New Report handed out. Board Members can review the plan on their own. The next meeting for Strategic Planning will take place on Tuesday, September 10, 2019 @ 9:30 am.

Director's Report:

- 1) Art in Bloom Exhibit is July 30th from 10-12 with the Seaside Gardeners and COA Art Classes.
- 2) Marilee received a grant award for the "family friendly go for life walk" which will be held on September 14th. We plan to purchase Tee Shirts with the funding. It will take place at Harbor Park.
- 3) Seminar on property tax assistance programs with Ann Marie Sinnott, Town Assessor on July 18th at 1:00.
- 4) We are applying for a grant for the SNAP outreach reimbursement project and could potentially get reimbursement for new or renewed snap applications that the COA does. This grant is due in October.
- 5) We received the Grant for Software Club Express for transportation and we are in the process of purchasing the program and working with the town to get a free 60 day trial.
- 6) Virtual Garden Art Mural with Marcia Ballou for the public to participate and help create this mural.
- 7) Major HVAC cooling breakdown in the front section of the building being fixed this weekend.
- 8) Freezer failed last week and the HVAC Company is working on diagnosing the problem but has gotten it up and running. We have been blowing circuits and setting off the freezer alarm.
- 9) We have received a grant for the Volunteer Recognition Event through the Rockland Trust \$2100.

- 10) The small visible grants from AARP will be announced in September. We worked with Cindy Castro, Beach Administrator and requested a beach chair to help with beach accessibility for disabled individuals. The one they have is in bad shape.
- 11) We are offering an author series this summer and the next one is July 22 with author Eamon McCarthy Earls speaking on his book Twisted Sisters (the killer hurricanes of the 1950's).
- 12) We are in the process applying for a grant for the Encore job training networking group through MCOA. This will be the third year for the program. Applications are due in August.
- 13) The fall prevention course was a big success with 26 signing up and a waiting list of 20. We will add an additional course in August.
- 14) We will be offering a Safe Driving Course on August 5th from 9:45 - 3:00 pm.
- 15) We will be offering a free course on using a smart phone on July 24th from 1-3.
- 16) Art Camp for the summer is in progress with art journaling, flag painting and art doodling.
- 17) We will be offering a presentation on the Benefits of Reiki on July 30th at 12:30
- 18) Plans are in the works for Lifelong Learning Courses and the fall kick off is Monday, September 16th.
- 19) Many cultural trips are being planned August 11th for theatre trip for "Paragon Park", Historic Boston Bus Tour on September 4th, and a whale watch on September 24th.
- 20) We plan to meet with our engineer on Phase III of the outdoor recreation area this Friday, July 19th to review a draft plan.
- 21) Old Colony Planning Council Meeting is on July 25th at 1:30. The Advisory Council will make a funding summary and give recommendations on grants. The recommendation in the summary matches the Marshfield COA's request for \$500 for a respite program.
- 22) We have received four resumes for the Social Service Position that the staff will review and set up some interviews for.
- 23) Bus driver ad needs to be reposted and are working with HR to get that job re-advertised on both the website and on Indeed.
- 24) Judy Caldas has applied for and received a \$600 grant from Old Colony Elder Services and for materials for home repairs of two local seniors. Judy is working with the North Community Church who will provide free labor for those repairs and provide it each year.
- 25) The Town meeting warrant opens Sept 16 and closes on Sept 26, the joint hearing is on October 22nd, the Special Town Meeting is on Nov 18th, and the Special Election is Nov. 23rd subject to BOS approval.

VOTES TAKEN: Approval of Minutes, Marcy moved, Maureen 2nd, motion passed with two abstentions.

NEW BUSINESS: A Memorial for Rocco Longo will be held at the High School, July 27 at 9am.

NEXT MEETING: August 21, 2019 @ 3:30 pm, @ the Senior Center.

ADJOURNMENT: The meeting was adjourned at 4:30. Maureen Saunders moved, Marcy 2nd.
Unanimous approval.

Respectfully submitted,

Martine Anderson, Secretary