

MINUTES

PUBLIC BODY: Council on Aging Board

DATE: October 16, 2019

TIME: 3:30 PM

PLACE: Senior Center, 230 Webster Street, Marshfield, MA 02050

ATTENDANCE: Sheila Gagnon, Maureen Rosenberg, Barbara Van Houten, Fred Monaco, Maureen Saunders, Bill Scott, Dave Cheney, Carol Hamilton, Representative from Boosters:

ABSENCE EXCUSED: Martine Anderson, Marcy Amore

QUORUM: A quorum was present.

CALL TO ORDER: Meeting was called to order at 3:30 P.M.

APPROVAL OF MINUTES: Bill moved to approve the minutes of the September 18, 2019 meeting and the motion was seconded by Fred. Motion passed.

ABSTAINED: David Cheney

LIASON REPORTS

COA BOOSTERS:

No Report. Reminder: Boosters Craft Fair to be held on Saturday, November 2, 2019 from 10:00 am to 3:00 pm. Recruiting for the Bake Sale. Next meeting scheduled for Monday, October 21, 2019.

OCES:

Reported by Maree Saunders:

Adult Day Health Regulations have changed. Dressing changes no longer qualify as an ADL. 200-300 clients may be affected.

Boston Globe Article – Regarding home health services, the articles presented an inaccurate portrayal of services in general. It talked about the unregulated field of workers, PCA's and COA interactions. EOEA and MHC have responded to the Globe and hope to present the ASAP's side of the story.

Giving Tuesday – The theme is "I Care, I Share".

Uber and Lyft Pilot. One pilot is being conducted in Plymouth to start using these services. State funding is pending.

OCPC:

No report.

COMMITTEE ASSIGNMENTS AND REPORTS

ACCREDITATION:

Carol received an email from Office of Accreditation, Sandi Johnson, a second reviewer of our submitted documents. Sandi has questions and made comments about our submission which Carol passed on to the Board to keep them up to date. Sandi has requested a meeting date of possibly November 5th. More to come on this.

BUDGET/STAFFING/FISCAL MANAGEMENT:

Bill reported that he, Shelia and Carol met on the budget which looks solid and will be reviewed by the Advisory Committee.

GOVERNANCE:

No Meeting

GROUNDS:

No meeting.

EVALUATION:

The next meeting will take place on December 11, 2019 @ 10:00.

EVENTS: No meeting.

MARKETING and OUTREACH:

No meeting.

NOMINATION:

The Nominating Committee met on Monday, October 15, 2019 to nominate a new COA Board Chairperson, Vice Chairperson and Secretary. The Committee, Barbara Van Houten, Fred Monaco, David Cheney, voted unanimously to recommend to the Board the following slate of officers: Chairperson-Bill Scott. Vice Chairperson-Sheila Gagnon. Secretary-Marcy Amore. A vote was taken by members of the Board. Fred Monaco made a motion to accept the new slate of officers as presented and Maureen Saunders seconded. Vote passed unanimously.

PROJECT DEVELOPMENT:

See Directors Report for update on Project Development.

STRATEGIC PLANNING:

The Strategic Planning Committee met and Carol presented an updated plan to the Board for their review. At the next meeting in December 2019, a date will be set for the January 2020 Strategic Planning Committee Meeting.

AGE FRIENDLY DEMENTIA FRIENDLY UPDATES:

Maureen Saunders reported that the Age Friendly Dementia Friendly Committee is forming a three-person sub-committee. Maureen Rosenberg and Barbara Van Houten have volunteered to be on the sub-committee along with Maureen Saunders.

DIRECTOR'S REPORT:

Director's Report for October 16, 2019

- 1) COA has been focusing on information for the expansion of the Senior Center for TV, newspaper article, questions and answers.
- 2) COA did a new video which should be out soon regarding information about the SC. Maureen and Barbara worked with MCTV and then we added information at the end.
- 3) Technology Fair November 18 from 10-3.

- 4) Absentee ballot voting November 8th and 13th 2019, from 10-12 at the Senior Center, last day to register to vote is November 8th. The special town meeting is November 18, voting is November 23.
- 5) Tai Chi Evidenced Based Course with Old Colony Elder Services November 5 through December 17th.
- 6) Thursday, October 17@ 1:00 the story of the American Revolution with author and lecturer Eamond McCarthy Earls
- 7) Presentation on Shoulder Pain on October 30th at 1:00 pm with PT Mark Lembo.
- 8) The office of Consumer Affairs and Business Regulation will present "Shopping Rights" in preparation for the holidays. It is all about warranties, return policies, defective merchandise and pricing discrepancies
- 9) Boosters will be hosting their annual craft fair on November 2nd from 10-3.
- 10) Working with Danielle Kerrigan on hiring a couple of bus drivers we have tentatively hired 2 new substitute drivers: Peter Sullivan and James Bachman.
- 11) Thank you for the library for providing space to some local COA's and Senator O'Connor as we were out of space at the SC on Tuesday, October 29th.
- 12) Open enrollment for Medicare part D (drug coverage) started October 15th through December 7th and appointments are going fast. The Medicare Website is redesigned due to a new vendor contract.
- 13) Fuel assistance applications will start November 1st through next April.
- 14) Club Express - ask the Boosters if they would sponsor it.
- 15) Met with P. Dello Russo Mike Maresco, Bill Scott and Sheila Gagnon on the 2021 budget. Our line item for training was increased \$500 and the higher grade for the social service position was adjusted. The budget could change depending on the expansion. We also requested a new bus for \$62,323.
- 16) Accreditation reviewer called to try and set a date of November 4th, I am proposing November 5th instead. See the list of requests for additional information.
- 17) Freezer door and now the threshold needs to be fixed again, not closing properly.
- 18) The annual Kiwanis Christmas Party is being held on Saturday, December 14th from 12-2. We will need to set up tables at 9:00 am at the Daniel Webster School and we will need a couple of volunteers.
- 19) We will host Professor Gary Hylander from Stonehill College who is a presidential historian and part of the Osher Lifelong Learning Institute at Umass Boston. He will do a program on "A Pilgrim Thanksgiving" on November 15th. We plan to work on more programming.
- 20) Marilee and I will be working on Wintermission Lifelong Learning. We have many exciting programs lined up. Registration will be in early January.
- 21) Grant for SNAP is almost complete and I am working on the budget portion of the Grant. The Deadline has been pushed up to November 4th.
- 22) I contacted Pat Brennan to get an update on the Outdoor Recreation Project. He said that he has updated the plan to reflect the amenities that we talked about. It was very helpful to get input from the current and former Recreation Director. Pat has to take a few survey shots so that he can finish up the drainage design needed for the speed table, hopefully this week. He said that after that the plan should be in good shape. After checking on the contract which the DPW thought was at town hall, apparently it was not. Pat said that he is checking into it.

- 23) AARP looking for tax volunteers for 2020 income tax preparation. AARP purchased lap tops for this year's program. Vern Chartran is not certain how many will be allocated to the Marshfield Program.
- 24) We finally received the annual report from EOEa and the formula Grant application. Both are due November 15th.
- 25) The annual town report is due on October 31st.

COA BOARD VOTES:

A vote was taken by members of the COA Board to approve the following slate of COA Board Officers for the year 2019-2020. Chairperson-Bill Scott. Vice Chairperson-Sheila Gagnon. Secretary-Marcy Amore. Fred Monaco made a motion to accept the new slate of officers as presented and Maureen Saunders seconded. Vote passed unanimously.

NEXT MEETING:

The next COA Board Meeting is scheduled for November 20, 2019 at :3:30 PM.

ADJOURNMENT: The meeting was adjourned at 4:55 PM. Bill made the motion to adjourn and Sheila seconded. Motion passed.

Respectfully submitted,

Barbara Van Houten

Barbara Van Houten for Martine Anderson, COA Board Secretary