

MINUTES

Council on Aging Governance Committee

January 19, 2016

Senior Center

230 Webster St., Marshfield, Ma 02050

ATTENDANCE: Nancy Goodwin, Carol Hamilton, Bill Scott, and Barbara Van Houten.

CALL TO ORDER: The meeting was called to order at 1:05 pm.

APPROVAL OF MINUTES: Bill makes a motion to approve the minutes of December 14, 2015. Barbara seconds the motion. Motion passes.

DISCUSSION: Bill read some examples of vision statements. A vision is something that you are striving for, it is goals that you are working towards and continuing to improve upon. We have to preface our vision statement with "Our Vision for the Future". We can also put a statement to explain what it means for use in the Link or other publications. An example of the statement could read: The Council on Aging Board is working to achieve national accreditation by the National Council on Aging (NCOA). As part of that process the NCOA recommends that the Board develop a vision statement (how we see ourselves developing over the next 10 to 20 years). The Board recently adopted their "vision" of the Marshfield COA developing in the next two decades. As you read this, you may find that we are close to achieve parts of our vision, but have a way to go on others such being well funded.

The corrections today will be done in a third color for the board to eventually review. In *Article VI #2, take out and relocate this section:* "At the September Board meeting preceding the Annual Meeting, the Chairperson shall appoint a Nominating Committee of three COA Board members. These members are not to serve two consecutive years. The Nominating Committee will prepare a slate of officers to be submitted at the Annual Meeting". In this same section in #5 take out the words "Public Meeting" in the second sentence and in the third sentence, as it is redundant. Take out the last 3 sentences in # 5 and relocate the section that references minutes.

In section VII, on # 4 add the words "at least 5 members must vote in affirmation to pass a vote". In # 6 in this same section and in the last sentence, take out "be accepted" and put in "voted on" instead. In section VI the section on the nominating committee was removed from the meetings section and put in VIII as # 2. In # 4 of this same section spell out Old Colony Elder Services and Old Colony Planning Council. In section IX in #1 letter e, put in ethical behavior, instead of the "code of ethics". Do the same in the heading of letter B in the same section and it should read; "Ethical Behavior for Board Members". In part B, # 1 and letter g, take out the phrase "submit to a CORI" . Then substitute "take every two years" with "as required by law". The Governance Committee plan to start with Article 10 for next time. More work needs to be done on board member qualifications in section V. Bill will work on this based on feedback from the committee.

NEXT MEETING: The next meeting will be held on Tuesday, February 16, 2016 @ 1:00 pm.

ADJOURNMENT: The meeting was adjourned at 3:00 PM. Bill moves, Barbara seconds, motion passes.

Respectfully Submitted, Carol Hamilton, Director Council on Aging