

MINUTES OF MEETING
MARSHFIELD HOUSING AUTHORITY
February 19, 2015

Meeting called to order at 6:15p.m. Members present: Jean McDonald, John Daley, Linda Surette. Members absent: Kevin Cantwell, Kerry Richardson. Also present: Jennifer Russell, Executive Director

Residents present: none

Tenant concerns: none

1. Staff Reports

-Bills – Motion to accept bill payments numbered 9690 – 9749 with three electronic transfers in the amount of \$56,867.16 was made by Jean McDonald, seconded by John Daley All members in favor.

2. Motion to approve meeting minutes of January 15, 2015 by Jean McDonald, seconded by John Daley. Pass unanimously.

3. Motion to approve credit card policy as amended made by Jean McDonald seconded by Linda Surette. All in favor.

4. Motion to accept amended progressive discipline policy and add to the personnel policy made by Jean McDonald and seconded by John Daley. Pass unanimously.

5. Motion to table reports from the treasurer and CPC and Housing Partnership until the next meeting made by Jean McDonald seconded by John Daley. Pass unanimously.

6. Motion to adjourn made by Jean McDonald seconded by Linda Surette. All in favor.

Next meeting date is March 2, 2015.

Respectfully submitted,

Jennifer Russell
Executive Director