

OPEN SPACE COMMITTEE

THURSDAY, DECEMBER 7, 2017

HEARING ROOM 3, 2ND FLOOR at 7:15 pm

MARSHFIELD TOWN HALL, MARSHFIELD, MA

A meeting of the Marshfield Open Space Committee (“the Committee”) was called to order at 7:15 pm. Chairperson Karen O’Donnell (KO), members Sue MacCallum (SM), Chad Haitsma (CH) Vicki McPherson (VM) and Chris Ciocca (CC) were present. Kevin Cantwell (KC) was absent.

Greg Guimond, Town Planner, Bill Grafton (BG), Conservation Administrator and Krista Moravec from Horsley Witten (HW) were also present.

Open Space and Recreation Plan (OSRP) Update: Krista led a discussion on comments received from the Department of Conservation Services (DCS) on the draft OSRP. She requested feedback on her suggested changes and the expansion of the inventory to include columns on current use, condition, recreation potential, grants, conservation and agricultural preservation restrictions. CH asked why this was being requested now. SM responded that it was part of the 2010 OSRP. Krista agreed although information on grants, CRs and APRs is new. Krista would like the Committee to review the inventory to glean information about the condition and recreation potential (water access, trails, etc.) at each site and also any grants, CRs or APRs. It was noted that the Recreational Trails study would be a good resource. The Committee agreed on a January 15th deadline for feedback to Krista. Krista reported that after multiple requests she has still not received a letter of review and approval from the Metropolitan Area Planning Council (MAPC). Greg Guimond volunteered to contact MAPC and make another request for the letter. KO reported that she is working with the Town Administrator to get the Board of Selectmen to review and approve the OSRP at their next available meeting. Letters of approval have been received from the Planning Board and the Conservation Commission. Krista stated that Appendix G (ADA self-evaluation and transition plan) was in good shape.

Krista left the meeting.

Pratt & Maryland Street Signage: VM reported on the Recreational Trails Committee (RTC) work to create, through signage, an identity for Marshfield trails. They would like to create a standardized format (color, background, logo, etc.) for all trail signage. They have had informal discussion with a local graphic designer who has done impressive work at other local properties with trail signage that contains mapping, rules, history & conservation background information and uses a company that works with the National Park Service, providing high quality, graffiti resistant and low fade products. VM and Ned Bangs from the RTC had met with Tom Greeland, the Marshfield High School (MHS) shop teacher, to discuss kiosk construction. SM commented on vandalism and trouble at Audubon properties. CC asked about where kiosks will be located and will rules be posted on signs. BG stated that properties with parking lots should have a kiosk. VM responded that kiosk placement will depend on the property. There are ten rules that will also appear on the signs. KO asked about the price of each kiosk. VM responded \$300-\$500 each and that RTC had received \$5,000 in CPA funds for construction of kiosks. VM stated that the first four properties for kiosks and/or signage have been selected: Willow St. (Pratt), Rail Trail at CVS and South River Street and Maryland Street. CC initiated a discussion regarding posting of Conservation properties and rules. BG talked about surveying properties for placement of signage. Committee members questioned the need for funding survey work especially on properties with conservation restrictions that are monitored every year. It was suggested that BG, a volunteer or intern could accompany the monitoring team and post the property. BG suggested that CC come to a Conservation Commission meeting with his concerns on posting conservation properties.

Committee members commended and thanked VM for her work on this worthwhile project. The Committee discussed the vote from our October meeting relating to funds from the North River Village/Maryland Street acquisition account being used for signage at the Maryland Street kiosk. After discussion, it was decided to clarify our previous vote. SM made a motion to (1) appoint VM the Open Space liaison with the RTC; and (2) require that the RTC work cooperatively with the Committee on design elements and to bring back a proposal for

design and funding approval from the North River Village/Maryland Street acquisition account. Seconded by CH. Approved unanimously.

Minutes Review: Regular and executive session minutes for 3/15/17, 4/26/17, 5/17/17, 6/21/17 (no executive session), 8/10/17, 9/21/17 and 10/25/17 were reviewed.

KO made a motion to approve regular and executive session minutes for 3/15/17, 4/26/17, 5/17/17, 6/21/17 (no executive session), 8/10/17, 9/21/17 and 10/25/17. Seconded by SM. All minutes were approved, as written, by all members present for the meetings that they attended.

Old Business: KO gave a brief update on the status of the buildings at the Pratt property. She had reached out to the town administrator and town counsel to request their feedback on the Committee's vote to engage town counsel in drafting a letter to the Historical Commission to reconsider their decision on the 1-year historic demolition delay by-law with no response. She reported that Cindy Castro has submitted an application to the Community Preservation Committee requesting funds to move the barn to the fairgrounds. Discussion of the buildings was an agenda item at the last Board of Selectmen's meeting but no decision was made.

Next Meeting Date: After discussion, the next Committee meeting was tentatively scheduled for January 18, 2018. KO will check with Krista to make sure that date allows her enough time after our January 15th feedback deadline to make any changes to the inventory.

At 8:15 pm KO made a motion to enter executive session, not to return to regular session, for real property discussion because discussion in an open session may be detrimental to the Committee's negotiating position. Seconded by CH. Roll call vote: CC yes, CH yes, SM yes, VM yes and KO yes.

Submitted by Karen O'Donnell