

MINUTES – SELECT BOARD MEETING

Monday, January 23, 2023

Select Board Hearing Room, Town Hall

Participants: Stephen R. Darcy, Chair; James J. Kilcoyne; Lynne E. Fidler; Michael A. Maresco, Town Administrator

Mr. Darcy moved, seconded by Mr. Kilcoyne, to open the meeting at 6:32 p.m. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Town Administrator Report – Michael Maresco provided the Board with an oral brief as follows:

- Participated in Plymouth County ARPA update.
- Meeting with Matt Parent and Bill Bottiggi regarding aggregate electric, effective March 2023.
- Meeting with Liz Anoja and Danielle Kerrigan to review Liz’s upgrade request under the Union language
- Participated in MMA’s First Amendment Audits Webinar. The Town has discussed protocols with Department Heads and Employees.
- Participated in 4th Hazard Mitigation workshop with staff and Woods Hole Group.
- Participated in the Marshfield Housing Partnership meeting to discussing Housing Coordinator and re-organization.
- Participated in Aggregate Electric meeting with Good Energy to discuss potential roll out.
- Participated in the bi-weekly DPW construction meeting at the DPW.
- Participated in Dog Park Construction meeting on site with Fred Russell.
- Participated in phone call with Scott Dixon regarding Brant Rock Project.
- Set up meeting with Kevin Power regarding issue with Historical Commission and Ocean Street property.
- Meeting with Lynne Fidler and a constituent regarding aquaculture in Green Harbor.
- Participated in weekly meeting with Lisa Clark, Town Treasurer, to review budget items, Munis, banking, etc.
- Meeting with Matt Parent and Bill Bottiggi regarding pamphlets and public meeting at Senior Center regarding aggregate electric.
- Monthly Department Head meeting at the Maritime Center.
- Meeting with Carol Hamilton regarding request for the Senior Center Sea Flower Café and other budget issues.
- Meeting with Fred Russell to review ongoing maintenance issues for General Government and schools and reviewed status of capital projects and Town Hall project.
- Meeting with Andrew Stewart and Dave Carlo regarding a construction project in Marshfield.
- Meeting with Chamber of Commerce at the Marshfield Senior Center.
- Meeting with North Eastern Laboratory, Chamber of Commerce, etc. to discuss coastal hazards assessment, training, and economic opportunities.
- Participated in the MMA Conference in Boston on Friday and Saturday with Lynne Fidler and other departments.
- Worked on Beverly Wiedemann’s retirement party for January 26th after 26 years of service to the Select Board as the Office Manager.
- Worked on Public Record requests.
- Worked on (2) citizen’s issues; one dealing with a business and one dealing with nitrogen loading issue.
- Participated in weekly call into WATD.
- Worked with MIIA, the Town insurance group, regarding updates on our building values.
- Worked on renewal of our Cyber Security.

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Michael Maresco gave an update on the Vaccination Clinic and said to date, 3,895 Covid vaccinations and 888 Flu vaccinations have been administered at the clinic.

Ms. Fidler spoke to her experience at the Massachusetts Municipal Association Conference, stating that it was a beneficial experience and is appreciative of the Town Administrator and Town staff for attending.

Permission to Accept Donation – Mr. Darcy read through the request from the Marshfield Veterans Services to accept donation. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the donation on behalf of the Marshfield Veterans Services in the amount of \$300.00 from Aiden Roberge. The donation will be used to assist our veterans and their families in time of need through the Gift Account. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Joe Rossi – Hazard Mitigation Plan and Program for Public Information Annual Review – Joe Rossi gave details regarding the Program for Public Information Committee’s activity, with specificity to the 5 year annual review/audit from FEMA. Mr. Rossi gave details regarding the Town’s anticipated increase from Class 7, receiving a 15% discount on NFIP policies, to Class 6, receiving a 20% discount on NFIP policies. Mr. Rossi gave details on the 2018 Hazard Mitigation Plan being updated once a quarter and will soon be replaced with a new Hazard Mitigation Plan in April 2023. Mr. Rossi gave details regarding changes to the PPI Annual Review, such as monitoring the price of flood insurance throughout the Town of Marshfield and working toward identifying the number of private flood insurance policies purchased in the Town. Mr. Darcy asked Mr. Rossi to give details on how important it is for new construction to be up to FEMA standards and code. Mr. Rossi explains that through FEMA’s annual review the Committee has to show that building permits for new construction were built in compliance with NFIP, Town, and State regulations. Additionally, Mr. Rossi explained that because Marshfield is a CRS community, FEMA has high standard of expected compliance. Mr. Darcy and Mr. Kilcoyne thanked Mr. Rossi for his and the Committee’s efforts. Mr. Kilcoyne asked Mr. Rossi to provide information on how increased regulation, thus causing increased housing costs, will coexist with ensuring Marshfield is affordable to buy and build in. A member of the audience, name and residence unidentified, asked in what regard is Marshfield ranked second in the Commonwealth. Mr. Darcy answered that Marshfield is second in the Commonwealth with the rectifier ranking with CRS. Mr. Rossi further explains that the Town is second in the State in regards to CRS points, specifically that Marshfield has approximately 1,275 points. Mr. Kilcoyne continued his point regarding concern to Town affordability, with specificity to housing prices and building prices, as well as the increasing length in process for acquiring permitting due to increased regulations. Mr. Kilcoyne referred to Mitigation Action #22 of the MHMP Annual Update which constitutes ‘conduct an analysis of engineering alternatives to reduce flooding and improve drainage in the Esplanade’ as low priority. Mr. Rossi provided details that the Mitigation Actions received their various priority labels when the Plan was first created and that because the Plan is in the process of being recreated, priorities are being reevaluated. Furthermore, Mr. Rossi explained that ‘low’ priority is still a priority and eligible for Federal funding, with regards to it being listed within the Plan. Ms. Fidler stated her belief in the importance of regulation in regards to permitting and building, with specificity to safety regarding rising sea levels, deteriorating coastlines, and keeping residents informed. Mr. Rossi stated that a focus for the Committee in 2023 will be on how residents will be alerted about incoming storms and weather, as well as doing more community outreach and events. Mr. Darcy asked Mr. Rossi what are the benefits and drawbacks for residents being in a CRS community. Mr. Rossi gave details on property owners having the choice to get flood insurance through the National Flood Insurance Program or through private insurers, as well as CRS keeping Marshfield in compliance with Federal regulations. A member of the audience, name and residence unidentified, asked in what regard is Marshfield ranked second in the Commonwealth. Mr. Darcy states the Board will give a written response to the question, due to it having been answered previously. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the Multi Hazard Mitigation Plan and the Program for Public Information Annual Review, as presented by Joe Rossi. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

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Captain Patrick A. Smith, Recipient of Veterans of Foreign Wars National Firefighter Award – Fire Chief Jeffrey Simpson gave some details regarding the Veterans of Foreign Wars National Firefighter Award, as well as highlighted Captain Smith's excellence in the performance of his duty, dedication to his responsibilities, and continuous growth in skills within his profession. Warren Smith, Captain Smith's father, presented to the Select Board additional awards Captain Smith has received. Additionally, Mr. Smith explained the process of candidacy for the award; from applying to reaching the national level. Mr. Darcy thanked Chief Simpson and Mr. Smith for their efforts, as well as thanking all those who came to the meeting in support of Captain Smith. Mr. Kilcoyne and Ms. Fidler stated Captain Smith should be proud of his accomplishment and thanked him for his service to the community and the nation. Mr. Darcy calls for a brief recess to allow for photographs to be taken in honor of Captain Smith.

Town Administrator Michael Maresco FY24 Budget Presentation for Advisory Board – Mr. Maresco provided the Advisory Board with an oral and visual presentation regarding:

- Budgetary achievements
- Explanation and breakdown of revenues
- Explanation and breakdown of expenses
- FY23 fixed costs summary
- Debt management
- FY24 general government
- FY24 public safety
- FY24 education
- FY24 public works
- FY24 health and human services
- Cultural services
- Utilities
- Overall general summary

Mr. Keith Polansky asked if the Town was hiring for any departments other than the Schools. Mr. Maresco gave some details regarding budgetary constraints in respect to hiring. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the Fiscal Year 2024 Budget as presented by Town Administrator Michael Maresco. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Permission to Waive Fees – Mr. Darcy read through the request from Fred Russell, Facilities Director, to waive percolation testing permit fees relative to D18-02-05 and D18-02-17 (1929 Main Street). Mr. Maresco gave some details regarding 1929 Main Street. Mr. Darcy moved, seconded by Mr. Kilcoyne, to waive the percolation testing permit fees relative to D18-02-05 and D18-02-17 at 1929 Main Street. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Permission to Increase Beach Sticker Fee – Mr. Darcy read through the request from the Beaches to increase the beach sticker fee. Mr. Maresco provided details regarding Beaches revenue, Beaches budget, historical Marshfield beach sticker fees, and surrounding municipalities' current beach sticker fees. Mr. Kilcoyne commended Cindy Castro, Beach Supervisor, for her efforts and states how the fee increase is realistic. Ms. Fidler stated her appreciation for Cindy's efforts. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request of the Beaches to increase the Beach Sticker fee to \$50 before April 14, 2023 and \$55 starting on April 15th, 2023. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Permission to Use Town Parking Lots - Mr. Darcy read through the request from the Boys and Girls Club of Marshfield to use Town owned parking lots during the 2023 Levitate Festival on July 7th, 8th, and 9th. Mr. Maresco disclosed that he is a Board of Directors Member, serves on the Executive Governance Committee, and does not derive any financial interest from the Club or parking efforts. Mr. Maresco gave details on the history of Boys and

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Girls Club of Marshfield assisting with parking for the Levitate Festival using Town lots. Mr. Kilcoyne stated that the parking lots are staffed by adults that volunteer to assist with parking and control trash disposal during high volume events. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request of the Boys and Girls Club of Marshfield to use the following Town parking lots; Grace Ryder, South River School, Seth Ventress Hall Building and the lot adjacent to the Central Fire Station to park cars for the 2023 Levitate Music Festival on July 7th, 8th, and 9th. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Appointment of Marshfield Housing Coordinator – Mr. Darcy gave some details regarding the vacancy of the Marshfield Housing Coordinator position. Mr. Maresco gave some details regarding the advertising done for the position vacancy, Housing Coordinator responsibilities, and background on Karen Horne’s qualifications for the role. Mr. Kilcoyne thanked Karen Horne for her willingness to serve the role. Ms. Fidler stated her support for Karen Horne’s ability to perform in the role. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the appointment of Karen Horne as the Marshfield Housing Coordinator. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Permission to Mount Award - Mr. Darcy read through the request from the Marshfield Tennis Club for permission to affix Town Seal to an award received from the USTA and to hang award at Peter Igo Park. Mr. Darcy congratulated MTC for their award. Mr. Maresco gave some details regarding the need for permission from the Town Clerk to use the Town Seal and the need to be granted a Temporary Sign Permit from the Building Department. Ms. Fidler congratulated MTC for their award. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request for the Marshfield Tennis Club to affix the Town Seal to an award received from the United States Tennis Association and to hang the award at Peter Igo park up to (60) days, pending permission from the Town Clerk to use the Town Seal and to apply for and be granted a sign permit from the Building Department for the sign. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Appointment of Conservation Administrator Selection Committee - Mr. Darcy gave some details regarding the Conservation Administrator Selection Committee. Mr. Maresco gave some details regarding the vacancy of Conservation Administrator. Mr. Kilcoyne stated the Committee is a strong selection team. Mr. Darcy moved, seconded by Mr. Kilcoyne, to appoint a Conservation Administrator Selection Committee consisting of the following members: Town Administrator Michael Maresco, Town Counsel Robert Galvin, Conservation Commission Chair Craig Hannafin, Vice Chair of Conservation Bertram O’Donnell, Human Resources Director Danielle Kerrigan, and Harbormaster Michael DiMeo. The interview process will begin with interviews on January 25, 2023 and January 30, 2023. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Braintree Public Schools Field Trip - Mr. Darcy gave some details regarding the request of the 4th Grade class from Liberty Elementary School in Braintree to use Brant Rock Beach on June 7, 2023. Mr. Maresco gave some details on the history of this field trip. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request of the 4th Grade Class from the Liberty Elementary School in Braintree to use Brant Rock Beach for tide pooling on Wednesday, June 7, 2023 with a rain date of Thursday, June 8 arriving at 9:45am and leaving by 1:00pm with access to public restrooms. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Acceptance of Minutes – Mr. Darcy moved, seconded by Mr. Kilcoyne, to accept the minutes of January 9, 2023, as written. Mr. Darcy abstained from voting. The vote was 2:0. Roll Call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye.

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Mr. Darcy moved, seconded by Mr. Kilcoyne, to adjourn the meeting at 7:58 p.m. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. There was no executive session held.

Respectfully submitted,

Jenna Gillis

The following documents and exhibits were presented at the meeting: Multi-Hazard Mitigation Plan Annual Evaluation; Program for Public Information Annual Evaluation; Veterans of Foreign Wars National Firefighter Award awarded to Captain Patrick A. Smith; FY24 Budget Presentation from Town Administrator; request to waive fees from Facilities Director; request to use Town parking lots from Boys and Girls Club of Marshfield; request to appoint Karen Horne as Marshfield Housing Coordinator; request to hang sign in Peter Igo Park from Marshfield Tennis Club; request to appoint Conservation Administrator Selection Committee; request to use Brant Rock Beach from Braintree Public Schools; request to increase Beach Sticker fee from Beaches; request to accept donation from Veterans Services Office.