

MINUTES – SELECT BOARD MEETING

Monday, February 27, 2023

Select Board Hearing Room, Town Hall

Participants: Stephen R. Darcy, Chair; James J. Kilcoyne; Lynne E. Fidler; Michael A. Maresco, Town Administrator

Mr. Darcy moved, seconded by Mr. Kilcoyne, to open the meeting at 6:30 p.m. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. Mr. Darcy announced that the meeting is being recorded by Marshfield Community Media.

Town Administrator Report – Michael Maresco provided the Board with an oral brief as follows:

- Attended Police Building Committee meeting to approve change orders for project.
- Day one of Conservation Administrator Search Committee interviews for the position of Conservation Administrator.
- Meeting with Human Resources Director to review a number of personnel issues.
- Meeting with Council on Aging to review location for new shed.
- Participated in Economic Workshop by MAPC and Town Planner.
- Weekly meeting with Town Accountant and Town Treasurer/Collector for review of the FY24 budget and preparation for Advisory Board meeting.
- Day two of Conservation Administrator Search Committee interviews for the position of Conservation Administrator.
- Meeting with Conservation Department Administrative Assistant to discuss a personnel issue and staff change.
- Meeting with Zachary Nigro and his father regarding a Planning Board issue with their property on Adelaide Road.
- Phone call with Jeff Deady from Duxbury regarding seawalls and beach nourishment.
- Participated in Grand Reopening Ceremony of the Ventress Library. The library was painted and new carpets were installed.
- Stopped by Drive Thru Clinic at the Marshfield Fairgrounds to say thank you to retired Chief Hocking and Detective Goodwin for the great job they have done to ensure people had access to COVID and Flu Vaccines.
- Participated in monthly Department Head meeting with Department Heads.
- Participated in the MMA's Resident Engagement Best Practice training.
- Participated in a dredge spoils meeting with Town Planner and Woods Hole Group.
- Participated in meeting with Scituate Chair Company, Bill Finn, and Conservation Administrator regarding permits and easement for the South River Park Dam Removal project.
- Phone meeting with Katherine Pomeroy from CLA for update in cash reconciliation.
- Lunch meeting with Select Board member Mr. Kilcoyne.
- Participated in meeting with Coastal Zone Management, DPW, Planning Department, and the Town of Duxbury regarding an ongoing discussion in beach nourishment with Leslie Fields from the Woods Hole Group.
- Meeting with Wendy Gardner-Breindel to discuss roll out of the summer reading program that will involve Department Heads.
- Meeting with EOTSS regarding the cyber security grant received by the Town; Detective Todd Goodwin and IT Assistant Director will take the lead on the project.
- Weekly meeting with Facilities Director and Assistant Facilities Director to review a number of ongoing maintenance issues at schools/review of capital projects, Town Hall project, and Dog Park.
- Dog Park meeting on-site with Mr. Biagini, Architect, and Assistant Facilities Director to review work completed and to discuss pathway to completion with water hookups, pathway, carports, etc. Anticipated completion is June 2023.
- Meeting with Fire Chief Simpson to discuss moving forward with MIH and our partnership with BIDA.

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- Working with Police Chief and Fire Chief to supply indoor storage space for DPW's sidewalk machines and front end loaders.
- Discussion and meeting with Detective Goodwin and IT Assistant Director regarding updates to the VPN.
- Discussion with Town Counsel on some ongoing legal issues and some investigations.
- Storm prep with Lt. Shaw regarding storage of DPW equipment at Police and Fire stations and temperature setting at Town buildings.

Ms. Fidler asked Mr. Maresco to expand further on Beach Nourishment. Mr. Maresco gave some details regarding beach nourishment; stating the purpose is to reinforce the seawalls by adding sand against the seawall to prevent water from going underneath. Mr. Maresco gave some details on the financial aspect of beach nourishment and on Duxbury's ongoing beach nourishment project.

Michael Maresco gave an update on the Vaccination Clinic and said to date, 3,950 Covid vaccinations and 900 Flu vaccinations have been administered at the clinic. Vaccines have stopped being administered at the Fairgrounds on Saturday, February 18, 2023 and will stop being administered at Town Hall on Thursday, March 9, 2023.

Fiber Optic Cable Installation – Mr. Darcy read through the request of the IT Department to use the Town's ARPA funding, in the amount of \$123,092, to cover the balance for Fiber Optic Cable installation. Mr. Maresco gave some details regarding the \$250,000 Municipal Fiber Grant received, the project vendor, and the scope of the project. Mr. Kilcoyne stated his approval of the Town being on the front edge for technological advances. Ms. Fidler asked for clarification regarding a number discrepancy on the number of facilities the project covers. Mr. Maresco gives some details on the facilities the project is covering. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve from the Town's ARPA funding the amount of \$123,092 to cover the balance for Fiber Optic Cable installation to (11) town sites (\$373,092) after the \$250,000 Municipal Fiber Grant was applied to the project. The contractor was Comm-Tract Corporation, Boxborough, Massachusetts. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Bonnie Parker's Inc. - Application for Change of Stock Interest – Mr. Darcy read into the record the public notice regarding this hearing. After a brief discussion, Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve under Chapter 138 of the Massachusetts General Laws a Change of Stock Interest for Bonnie Parker's Inc. d/b/a Rafferty's Pub located at 10 Snow Road, Marshfield from Michael Gibbons, President with 100% ownership to Michael Gibbons with 85% ownership and Ryan Stark with 15% ownership. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

South Shore Community Action Council – Nikki Galibois Ph.D., Director of Planning and Development, and Kimberli Keith, SSCAC Board Member - Marshfield Select Board Representative, appeared before the board to give a presentation on SSCAC services offered to Marshfield residents. The presentation included the following topics; SSCAC overview, service area, Marshfield snapshot, services offered to Marshfield residents, amount of Marshfield residents impacted by services, results-oriented management and accountability system, and community assessment and strategic plan. Nikki gave details regarding SSCAC's community needs assessment conducted by the SSCAC every three years. Mr. Darcy asked Ms. Galibois and Ms. Keith if there are any future SSCAC plans they would like to talk about while in front of the Board. Nikki stated that SSCAC will continue to focus on the services they provide, which focus on housing, food, transportation, and education. Mr. Kilcoyne stated that SSCAC is an important and critical support organization and asked Ms. Galibois and Ms. Keith if they expect anything significantly different when they do their cyclical analysis. Nikki stated that she expects housing to be a significant issue impacting the community. Ms. Fidler thanked the SSCAC for their service to the community and plugged their online presence. The SSCAC website

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is <https://www.sscac.org/> and phone number is 508-747-7575. Mr. Darcy thanked Ms. Galibois and Ms. Keith for appearing before the Board.

DPW Superintendent Tom Reynolds - Update on DPW Projects – DPW Superintendent Tom Reynolds and Town Engineer Rod Procaccino appeared before the Board; Board of Public Works Chair Dave Carriere was present in the audience. Superintendent Tom Reynolds gave some details regarding Transfer Station projects, including: floor grates, outfall pipes, catch basin and composting, and roof, floor, and wall repairs. Mr. Reynolds gave some details regarding road work projects, including: Dyke Rd. road work, water main supports, Ocean St. culvert, Cross St. water main, Dyke Rd. sewer lining. Superintendent Reynolds gives details regarding the Brant Rock Esplanade traffic improvements, Willow St. Bridge, pump station generators, Surf Ave. water main replacement, Bridal Path water main, well cleaning and well pump replacement, sea wall repair, Brant Rock seawall survey, and Ocean Bluff revetment repair. Mr. Reynolds gave some details regarding Wastewater projects, including: Plymouth Ave. pump station, South St. sewer replacement, Ashburton line replacement, Surf Ave. lateral connections, and annual inspection of outfall.

Mr. Darcy stated the Board's appreciation for Mr. Reynolds, Mr. Procaccino, and Mr. Carriere for presenting before the Board. Mr. Darcy asked what is the Town's plan to protect the Sewer Plant from rising sea levels. Mr. Procaccino gave some details on discussions had with Sewer Plant Operator regarding the inflow into the plant through the piping being the major concern, in regards to losing functionality of the treatment, as opposed to the Plant flooding. Mr. Procaccino stated that it is priority to provide a solution to increased inflow; whether it be more tankage, equipment, or an operating procedure plan. Mr. Procaccino stated potential solutions to rising sea levels may be increasing elevation of perimeter of Plant and continuing to work with consultants. Mr. Darcy asked if increased tankage and more pumps would help the Town in terms of a Phase One approach to the issue. Mr. Procaccino stated that first steps will be having a consultant come to the Plant to go over what has happened in the past with infiltration and to see what the consultant advises. Mr. Darcy asked how many residents would have been impacted if the Sewer Plant would have shut down in 2018. Mr. Reynolds stated that approximately 4,700 connections, commercial and residential, would have been impacted. Mr. Darcy asked what the plan is regarding aging sewer and water pipes, as well as asked if there is any technology that would help. Mr. Reynolds stated that the Town has updated equipment such as vactor and a camera truck, which allows for more inspections. Mr. Darcy asked which type of piping is first on the priority list for repair. Mr. Reynolds stated that Ashburton is the only clay line, which will receive replacement. Mr. Procaccino added that delaminated ductile iron pipes has priority, followed by pipes with cement lining that have deterioration. Mr. Darcy asked for more details regarding the dyke repair. Mr. Procaccino gave some details on the grant application and process with regards to preliminary design. Mr. Darcy asked if there is a timetable for the next sewer expansion. Mr. Reynolds gave details regarding sewer assessment phases. Mr. Darcy asked if Complete Street funding is available for the Brant Rock Bullnose Project as a whole or as an application potential for each phase of the project. Mr. Reynolds gave some details on the grant funding and application process. Mr. Darcy asked where the Town may put future sidewalks and what the best process to take is for that to happen. Mr. Reynolds gave some details on Safe Routes to Schools membership and crosswalk signalization applications.

Mr. Kilcoyne thanked Mr. Reynolds, Mr. Procaccino, and Mr. Carriere for coming to the meeting. Mr. Kilcoyne asked if lining the sewers is a decent payoff in terms of time earned with respect to the financial amount spent for the project. Mr. Procaccino stated that lining can increase the lifespan of the sewers by approximately 20-30 years. Mr. Carriere gave example to lining work done on Plymouth Avenue that was completed in 2005 and it is still in satisfactory condition. Mr. Kilcoyne asked if there is any anticipated issues with the outfall pipe study. Mr. Procaccino gave some details on past pipe study, inspections, and EPA requirements. Mr. Reynolds gave some details regarding issues with pipe manufacturing and installation time restrictions. Mr. Kilcoyne asked if there was resolution with exposed pipe on beach. Mr. Reynolds and Mr. Procaccino both answered no and gave details on potential solutions to protecting the concrete pipe. Mr. Kilcoyne asked where the exposed pipe falls on the priority list. Mr. Procaccino stated that it is a priority but no solution has been decided upon. Mr. Kilcoyne asked if there is a timeline for the Sewer

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Plant, regardless of the solution, and a written plan for execution. Mr. Reynolds stated the sewer assessment will give an idea of which direction to go in regarding solutions and priorities. Mr. Kilcoyne asked for confirmation regarding Sewer Plant capacity excess. Mr. Procaccino confirmed that based on past findings there is room for expansion.

Ms. Fidler asked if the Schools are in compliance with the regulations set forth by Safe Routes to Schools. Mr. Reynolds stated that because the Schools are individual members of Safe Routes to Schools they qualify for available funding. Ms. Fidler asked for more details regarding the process for Safe Routes to Schools funding. Mr. Reynolds gives details regarding the process for apply for funding and availability of funding. Ms. Fidler asked where the Town stands within the process of getting street accounted for by Safe Routes. Mr. Reynolds gave some details regarding Chapter 90, differences in funding, and accepted roadways. Ms. Fidler asked if there is a list of future sidewalks and when will residents know of sidewalk improvements. Mr. Reynolds provided details regarding the pavement management masterplan, funding, and issues with cost and availability of paint. Ms. Fidler asks if there are any projects that may become more cumbersome than anticipated. Mr. Reynolds stated that the project plans are strong because consultants provide expertise and as priorities change, they evolve and adjust.

Mr. Darcy asked if there was a list of roads that DPW would be interested in accepting. Mr. Reynolds stated that backgrounds would need to be completed to determine. Mr. Darcy asked how long that process would take and which board needs to take first steps. Mr. Reynolds stated that the process has been started and is ongoing, as well as gave some details regarding the road acceptance policy. Mr. Carriere provided some details regarding the Town contribution and funding from general fund. Mr. Darcy asked if the Town needed to make emergency repairs to water and sewer lines how much emergency funding does the Town have in retained earnings. Mr. Reynolds provided some figures regarding emergency funding. Mr. Darcy asked for update regarding Old Ocean Street drainage per constituent email inquiry. Mr. Reynolds stated that is the culvert project and it is being addressed. Mr. Darcy asked roughly how many crosswalks are in Town and how many can be repaired each fiscal cycle. Mr. Reynolds stated that every crosswalk in Town is painted annually. Mr. Darcy asked if there are any climate resiliencies to take into account for the Sewer Plant, outside of what has been previously covered. Mr. Reynolds gives some details on climate resiliencies. Mr. Darcy asked if there are any updates on the Willow Street Bridge Project. Mr. Reynolds gives details regarding funding, permitting, and design. Mr. Reynolds suggested making the DPW update appointment reoccurring and the Select Board thanked Mr. Reynolds, Mr. Procaccino, and Mr. Carriere for providing the updates and answering questions.

Jogi's Enterprises, Inc. - Transfer of Annual Wine and Malt Package Store and Seasonal All Alcohol Package Store Licenses – Mr. Darcy read into the record the public notice regarding this hearing. After a brief discussion, Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the Transfer of Annual Wine and Malt Package Store and Seasonal All Alcohol Package Store Licenses, Pledge of Inventory and Pledge of Collateral for Jogi's Enterprises, INC. d/b/a Jogi's Liquors, Joginder Sajjan, Manager to Ocean Market & Liquor INC. d/b/a Ocean Market & Liquor, Bhadresh A. Patel, Manager. Premise located at 915 Ocean Street in Marshfield. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Conservation Administrator Interviews – Michael Seele appeared before the Board to interview for the position of Conservation Administrator. Mr. Darcy explained the process for this interview. The Select Board asked Mr. Seele a series of predetermined questions to gain more insight into his skills and strengths. Mr. Darcy thanked Mr. Seele for his time and said that they would get back to him when a decision was made. Kyle Holden appeared before the Board to interview for the position of Conservation Administrator. Mr. Darcy explained the process for this interview. The Select Board asked Mr. Holden a series of predetermined questions to gain more insight into his skills and strengths. Mr. Darcy thanked Mr. Holden for his time and said that they would get back to him when a decision was made.

Appointment of Conservation Administrator – Mr. Darcy stated that both Mr. Seele and Mr. Holden were great candidates. Mr. Darcy stated that Mr. Seele had more applicable

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and relevant experience and background. Mr. Kilcoyne agreed with Mr. Darcy and stated that Mr. Seele was a strong candidate and was intrigued by Mr. Holden's passion for the subject matter. Ms. Fidler concurred with Mr. Darcy and Mr. Kilcoyne and stated that Mr. Seele is well spoken, puts his best foot forward, and would be the best fit for the job. Mr. Darcy moved, seconded by Mr. Kilcoyne, to appoint Michael Seele to the position of Conservation Administrator. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Woods Hole Group - Multi Hazard Presentation – Town Planner Greg Guimond, Joe Rossi, and Leslie Fields of Woods Hole Group appeared before the board to give a presentation on Marshfield Multi-Hazard Mitigation Plan Update. The presentation included the following topics; overview of hazard mitigation plan process, public survey results, hazard identification, vulnerability assessment of critical facilities, vulnerability assessment of parcels and buildings, mitigation measures, and a timeline of events. Mr. Darcy thanked Ms. Fields for all the hard work the Woods Hole Group has conducted. Mr. Rossi stated that having a hazard mitigation plan is critical to the Town being able to be a CRS community receiving CRS credits. Mr. Rossi gave some details regarding CRS credits and flood insurance. The Select Board stated that they appreciate the presentation, the efforts of the Woods Hole Group, and thanked Greg, Joe, and Leslie for appearing before them.

ARPA Funding Request – Mr. Maresco gave some details regarding the request for ARPA funding to be used to cover the costs in the COVID-Vaccine/Testing Line to close out the balance as of June 30, 2022. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve from the Town's ARPA funding the amount of \$194,746 to cover the costs in the COVID-Vaccine/Testing Line to close out the balance as of June 30, 2022. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Request to Waive Electric Permit Fees – Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request by the Building Department on behalf of Michael Pieczek, Electrician, to waive the Electric Permit fees for the generators at 23 Clay Pit Road, the Transfer Station. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Request to Waive Plumbing and Gas Permit Fees – Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request by the Building Department on behalf of Coastline Plumbing and Heating to waive all plumbing and gas permit fees for the South River School. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Acceptance of Minutes – Mr. Darcy moved, seconded by Mr. Kilcoyne, to accept the minutes of February 13, 2023, as written. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Board Discussion – Mr. Darcy gave some details regarding the board discussion of voting to request (3) additional All Alcohol pouring licenses and (3) All Alcohol package store licenses from the Commonwealth. Mr. Kilcoyne moved, seconded by Ms. Fidler, to table the Board discussion to a subsequent meeting. The vote was 2:1. Roll Call Vote: Mr. Darcy – nay; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Mr. Darcy moved, seconded by Mr. Kilcoyne, to adjourn the meeting at 9:15 p.m. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. There was no executive session held.

Respectfully submitted,

Jenna Gillis

The following documents and exhibits were presented at the meeting: application for Change of Stock Interest for Bonnie Parker's Inc.; South Shore Action Council Presentation of Services Offered to Marshfield Residents; South Shore Action Council Marshfield Impact Report; application for Transfer of Annual Wine

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and Malt Package Store and Seasonal All Alcohol Package Store Licenses for Jogi's Enterprises, Inc.; Conservation Administrator Interview Questions; Woods Hole Group Multi Hazard Presentation; request from IT Department to use ARPA Funding to cover balance for Fiber Optic Cable installation; request from Town Accountant to use ARPA Funding to cover the costs of the COVID-Vaccine Line; request from Building Department to waive Electric Permit Fees for 23 Clay Pit Road; request from Building Department to waive Plumbing and Gas Permit Fees for South River School.