

## **MINUTES – SELECT BOARD MEETING**

**Monday, February 12, 2024**

**Select Board Chamber, Town Hall**

Participants: James J. Kilcoyne, Chair; Lynne E. Fidler; Stephen R. Darcy; Michael A. Maresco, Town Administrator

Mr. Kilcoyne moved, seconded by Ms. Fidler, to open the meeting at 6:30p.m. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne announced that the meeting is being recorded by Marshfield Community Media. Mr. Kilcoyne invited all in attendance to stand for the Pledge of Allegiance.

Mr. Kilcoyne announced that the Select Board would not be going into Executive Session.

Town Administrator Report – Michael Maresco provided the Board with an oral brief as follows:

- Participated in a meeting with US Senator Markey’s Office (Jim Cantwell), Congressman Keating’s Office (Mike Jackman), US Senator Warren’s Office (Caleb White), Scott Acone, ACOE, and Harbormaster Michael DiMeo regarding an issue with the federal dredge project and the vendor hired by the ACOE.
- Meeting with Recreation Trails Committee Chair Ned Bangs to identify handicap accessibility issues on Red Gold Farm trails for bridges and elevated walkways.
- Participated in a briefing on Emergency Shelters by the Commonwealth Administration to address the challenges facing many communities that are assisting the Commonwealth by providing shelter to immigrant families.
- Hosted a meeting with Mass Audubon regarding nesting piping plovers and the necessary precautions that must be undertaken by the Beach Department when installing the Mobi-mats and lifeguard chairs. The Town is responsible for making sure that any area that has plovers has adequate protection with fencing and signage.
- Participated in a Zoom meeting regarding a grant from Eversource concerning potentially 27 electric vehicle charging ports at 13 sites around town with Facilities Director Fred Russell and Matt Parent, the Town’s Energy Consultant.
- Participated in the Select Board’s Executive Session involving a personnel matter.
- Participated in the development of a Fiscal Year 2025 Budget Video with Robert Goydas of Marshfield Community Media.
- Hosted a meeting with Joe Coletti, from Recycle Works, regarding organic waste.
- Meeting with Bill Finn, the Town’s Conservation Commission Consultant, to review potential grant from the Commonwealth to help finance the Veteran’s Park Dam and fish ladder removal.
- Participated in a meeting with Town Counsel Robert Galvin and Building Commissioner Andrew Stewart regarding a piece of property on Rt. 139 with a number of building and zoning issues.
- Meeting with Planning, Zoning, Conservation, and the Building Department regarding the E-Code and what can be done to get the process of updating the regulations completed as quickly as possible.
- Meeting with Eversource regarding the Brant Rock Reliability Project. Eversource needs to install another circuit to help Brant Rock residents and they are looking at some parcels on Dyke Road as potential sites to install the new circuit. The land needs to be reviewed by Conservation, Zoning, Building, etc. and then a Licensing Agreement and Easement will need to be drafted by Town Counsel and submitted to the Warrant for the STM.
- Meeting with Human Resources Director Danielle Kerrigan and Conservation Commission Chair Craig Hannafin to discuss a personnel matter.
- Participated in a Select Board Executive Session.
- Participated in a meeting regarding the removal of the sidewalk in front of Town Hall in the direction of the post office. The DPW will remove the deteriorated sidewalk

## **MINUTES – SELECT BOARD MEETING**

**Monday, February 12, 2024**

**Page 2 of 5**

- and tree trucks uplifting the sidewalk and fill it with stone dust until the Spring and then it will be repaved.
- Meeting with Fred Russell to review the plans to demo and rebuild new bathrooms and locker rooms at the Fire HQ.
- Meeting with Mr. Greenberg who is looking to open a Marijuana Facility in Marshfield, if a license becomes available.
- Participated in the first Levitate Festival Meeting regarding the 2024 festival that will take place at the Fairgrounds on July 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup>.
- Hosted a meeting with Next Grid (Photovoltaics provider), Facilities Director Fred Russell, and Energy Consultant Matt Parent regarding the installation of roof mounted units on the school roofs once the roofs have been upgraded.
- Helped the Revolutionary War Committee advance their project to recognize those Marshfield residents who fought in the Revolutionary War. The project will be funded by the CPC and will consist of an obelisk that will have the names of those who fought in the war to create our constitution and declaration of independence from the crown.
- Meeting with Select Board Member Lynne Fidler to review some ongoing issues and projects.
- Hosted a meeting with DPW Superintendent Shawn Patterson, DPW Assistant Superintendent/Administration Dan Bowen, Town Engineer Rod Procaccino, and Treasurer/Collector Shaun Strobel to review a number of ongoing DPW projects, including ARPA funded projects. Also discussed was sewer expansion, sewer pipe replacement and other maintenance issues, and funding for these projects and timelines.
- Had a discussion with Building Commissioner Andrew Stewart regarding a request for five dedicated parking spaces for potential apartments above Jackansons

Mooring and Skiff Regulations Proposed Updates Presentation – Harbormaster Michael DiMeo appeared before the Board to present proposed Mooring and Skiff Regulations updates. Mr. DiMeo stated that at their last meeting, the Waterways Committee had unanimously voted to approve the proposed updates. Mr. DiMeo reviewed a couple typos that would be corrected prior to the documents appearing before the Select Board again at their next meeting. Mr. DiMeo clarified that there will be no other edits to the documents for which the Waterways Committee approved, excluding the typos. Mr. DiMeo stated that currently the Town of Marshfield does not require mooring servicers to have insurance and that the Waterways Committee expressed a want for there to be an insurance requirement. Mr. Kilcoyne asked for clarification that the want is for folks that certify the moorings to be insured. Mr. DiMeo stated that was the recommendation of the Waterways Committee, but that final decision for the insurance requirement would be that of the Select Board. Furthermore, Mr. DiMeo stated that the proposed insurance requirements are the same as surrounding towns.

Mr. Kilcoyne asked if there are any penalties for noncompliance. Mr. DiMeo stated that the regulations are more of a housekeeping item, rather than a by-law, and suggested the Select Board could adopt the same violation fee structure as within the Town by-laws.

Ms. Fidler asked if the Coast Guard or the Town is more stringent with regulations. Mr. DiMeo replied that the Coast Guard does not have regulations regarding chain size and that the surrounding Towns have similar regulations as the proposed regulations.

Mr. Kilcoyne gave some details regarding the new Select Board policy of the document review process and explained that the Mooring and Skiff Regulations Proposed Updates will be voted on at the next Select Board meeting.

Mr. Kilcoyne invited Mr. Stephen Lynch to appear before the Board. Mr. Lynch, of 50 Central Street, stated that he is agreement with all the updates, except for the insurance regulation. Mr. Lynch pointed out that he is the only current mooring service provider on the list from Marshfield, and without him on the list, there would be no service providers from

## MINUTES – SELECT BOARD MEETING

Monday, February 12, 2024

Page 3 of 5

Marshfield. Mr. Lynch stated that due to the cost of insurance, it would not be financially beneficial for him to service moorings part-time with the insurance requirement. Mr. Kilcoyne reminded the audience that the proposed updates will be voted on at the next Select Board meeting on February 26, 2024.

Eagle Scout Candidate Cemetery Restoration Project – Jason Armstrong, Eagle Scout candidate, appeared before the Board to present details regarding his project of the restoration of the Magoun Family Cemetery. Mr. Armstrong presented the Board with a binder containing photographs of the project. Thomas Whalen appeared before the Board to give details on his role within the project and to give further details regarding the work that Mr. Armstrong had completed for the project. The Select Board thanked Mr. Armstrong for his efforts. There was a brief recess for a photograph to be taken.

Town Clerk Elections Presentation – Town Clerk Narice Casper appeared before the Board to present information regarding upcoming elections. Ms. Casper stated that the office of the Secretary of the Commonwealth of Massachusetts released the Warrant for the election, mailing cards have been mailed out, ballots have been received, and dates have been set for the presidential primary and in-person early voting. Ms. Casper stated that State Primary early voting hours are set by the state but she created a schedule for Presidential Primary and Town Election that gave options for voters. Ms. Casper presented the in-person early voting schedule as follows:

### Presidential Primary

Saturday, February 24, 2024 9:00am – 4:00pm  
Monday, February 26, 2024 8:00am – 7:00pm  
Tuesday, February 27, 2024 8:00am – 4:00pm  
Wednesday, February 28, 2024 8:00am – 4:00pm  
Thursday, February 29, 2024 8:00am – 7:00pm  
Friday, March 1, 2024 8:00am – 4:00pm

### Town Election

Monday, April 15, 2024 8:00am – 7:00pm  
Tuesday, April 16, 2024 8:00am – 4:00pm  
Wednesday, April 17, 2024 8:00am – 4:00pm  
Thursday, April 18, 2024 8:00am – 7:00pm  
Friday, April 19, 2024 8:00am – 12:30pm  
Saturday, April 20, 2024 9:00am – 4:00pm

### State Primary

Saturday, August 24, 2024 9:00am – 4:00pm  
Monday, August 26, 2024 8:00am – 7:00pm  
Tuesday, August 27, 2024 8:00am – 4:00pm  
Wednesday, August 28, 2024 8:00am – 4:00pm  
Thursday, August 29, 2024 8:00am – 7:00pm  
Friday, August 30, 2024 8:00am – 4:00pm

The Board thanked Ms. Casper for her efforts. Ms. Casper gave some information on residents being able to locate sample ballots on the Town website and the State website. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve Election Warrant as recommended by the Town Clerk. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve early voting hours for the following elections: Presidential Primary, Local Election (Town), and State Primary as recommended by the Town Clerk and Registrars of Voters. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Accept Donations – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve on behalf of Marshfield Animal Control two donations: one from Penny Fullen, in the amount of \$100.00, and one from Nora Donahue, in the amount of \$50.00. The funds will be used for the care of the animals housed at the Marshfield Animal Shelter and cared for by the Marshfield Animal Control Officers. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

## **MINUTES – SELECT BOARD MEETING**

**Monday, February 12, 2024**

**Page 4 of 5**

Permission to Accept Donation – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve on behalf of the Marshfield Council on Aging, a donation in the amount of \$200.00 from

Michael Gardener. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Open Meeting Law On-Boarding Process – Mr. Kilcoyne gave some details regarding the background of this update. Mr. Kilcoyne moved, seconded by Ms. Fidler, to designate Danielle Kerrigan, the Town’s Human Resource Director, to facilitate the Open Meeting Law process for non-elected Department Heads and appointed Committee Chairs and their membership. The OML information (acknowledgement sheet) will be shared with the Town Clerk to be reported to the Commonwealth. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Accept Donations – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve on behalf of the Ventress Memorial Library two donations: one in the amount of \$5,000 from Goodwill Hunters to be deposited into the Library’s Gift Account for Summer Reading prizes and awards and one in the amount of \$200.00 from Nancy Dobiell in Memory of Carole Sartori, to be used to purchase fiction books from Ms. Sartori’s favorite authors. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Appointment to Old Colony Elder Services Board of Directors – Mr. Kilcoyne moved, seconded by Ms. Fidler, to appoint Ken Pike, COA Staff member, as the Town of Marshfield’s delegate to the Old Colony Elder Services Board of Directors. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Utilize Town Hall Parking Lot – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve permission for Troop 424 to utilize the Town Hall Parking Lot for their Recycling Drive on the following Saturdays in 2024: March 23, April 6, May 4, June 1, July 6, August 3, September 7 and October 5. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Peddler’s License Application – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Peddler’s License for Tara Nelson of Lobster Hub, LLC, d.b.a Cousins Maine Lobster Mobile Food Truck, with hours of operation from 11:00am until 7:00pm, pending taxes being paid, sign-off from the Marshfield Police Department, and the Board of Health. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Appointment to Community Preservation Committee – Mr. Kilcoyne moved, seconded by Ms. Fidler, to appoint Jack Arouca to the Community Preservation Committee, pending signoff from the Marshfield Police Department. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Utilize Town Parking Lots – Mr. Maresco gave a disclosure that he is a Board Member of the Boys and Girls Club of Marshfield. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve permission for the Boys and Girls Club of Marshfield to park cars at the following Town Parking Lots: Grace Ryder Lots, South River School Area, Seth Ventress Hall, and the lot adjacent to the Central Fire Station to assist with parking for the 2024 Levitate Music Festival on July 5th, 6th, and 7th. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Acceptance of Minutes – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the meeting minutes from their January 29, 2024, meeting. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

## **MINUTES – SELECT BOARD MEETING**

**Monday, February 12, 2024**

**Page 5 of 5**

At 7:23pm, Mr. Kilcoyne moved, seconded by Ms. Fidler, to adjourn the meeting. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. There was no executive session held.

Respectfully submitted,

Jenna Gillis

*The following documents and exhibits were presented at the meeting: 2023 Draft Marshfield Mooring & Skiff Regulations; 2024 Draft Mooring Servicers License Application; 2023 Draft Registered Mooring Servicing Companies with Disclaimer; Mr. Armstrong's Project Binder; Early In-Person Voting Schedule for Presidential Primary, Town Election, and State Primary; Request from Marshfield Animal Control to Accept Two Donations; Request from Marshfield Council on Aging to Accept One Donation; Commonwealth of Massachusetts Open Meeting Law Handbook; Request from COA Director to Appoint Ken Pike to OCES Board of Directors; Request for Permission to Utilize Town Hall Parking Lot of Recycling Drive; Application for Peddler's License from Cousins Maine Lobster; Committee Application for CPC; Request for Permission to Utilize Town Parking Lots.*