

MINUTES – SELECT BOARD MEETING

Monday, June 5, 2023

Select Board Chamber, Town Hall

Participants: James J. Kilcoyne, Chair; Lynne E. Fidler; Stephen R. Darcy; Michael A. Maresco, Town Administrator

Mr. Kilcoyne moved, seconded by Ms. Fidler, to open the meeting at 6:31p.m. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne announced that the meeting is being recorded by Marshfield Community Media.

Chairman’s Comments – Mr. Kilcoyne provided some details regarding the Select Board liaison assignments that were voted upon during the May 22, 2023 Select Board meeting. Mr. Kilcoyne stated his intent is to have liaison letters sent to Board, Committee, and Commission Chairs in the upcoming week. Additionally, Mr. Kilcoyne acknowledged the concerns related to beach parking and expressed his intent to ensure it becomes a topic of discussion during a future Select Board meeting.

Town Administrator Report – Michael Maresco provided the Board with an oral brief as follows:

- Weekly WATD interview regarding Select Board agenda
- Meeting with Solar Team to review options and costs for roof preparation for solar panels.
- Meeting with Labor Counsel to discuss collective bargaining for Police, Fire, and DPW
- Meeting with Veterans Agent and Assistant Veterans Agent to review Memorial Day events
- Breakfast meeting with Chief Tavares to discuss ongoing issues around Town, including beaches, Memorial Day events, etc.
- Participated in the bi-weekly DPW project meeting at the DPW Facility
- Meeting with Human Resources Director to discuss personnel issue at Senior Center
- Participated in the Revolutionary War Honor Roll Committee meeting. The Committee has identified approximately 300 names, but must cross check with other sources. Additionally, the Committee is working on a site for monument to hold the names for those who served from Marshfield.
- Conference call with Hilltop Securities, the Town’s investing advisor, regarding going to market for last year’s borrowing. Interest rates are around 3.88%.
- Meeting with Facilities Director to review next steps for Town Hall project: Demo first floor bathrooms and finish Conservation offices.
- Meeting with Facilities Director regarding update on the Dog Park. The fence installation beginning the week of June 5th and will take 2-3 weeks. Water fountains have been installed and parking area has been hard topped.
- Participated in Director of COA’s 25th Anniversary Celebration
- Interview with WATD on Dog Park Status
- Participated with SB in grave site visits and wreath laying
- Participated with SB in the Marshfield Hills Parade
- Participated with SB in the Memorial Day Parade and Veteran Park Ceremony
- Participated in the Ceremony at the Veterans Island at intersection of Plymouth Ave and Rt. 139
- Meeting with Recreation Department and Boys and Girls Club to discuss the purchase of basketball hoops for the new courts
- Meeting with Boys and Girls Club and Facilities Director to review installation of electric power through conduit from BGC and some additional landscaping that borders the Dog Park
- Hosted the monthly Finance Team meeting
- Meeting with Lara Brait, Executive Director of Chamber of Commerce, to review some ongoing issues with beaches, Lobsterfest, and Levitate Concert.

MINUTES – SELECT BOARD MEETING

Monday, June 5, 2023

Page 2 of 6

- Meeting with DPW Superintendent and DPW Assistant Superintendent, Town Treasurer, and Town Accountant to review \$8.1 million sewer project
- Meeting with Human Resources Director and Town Accountant to review personnel issues
- Worked on putting together the Winslow Ave Extension work on walkway to bridge; to improve access and meet ADA standards for sloping. Worked with Conservation Administrator on this project.
- Worked on RFP for Blacksmith Project with Historical Commission
- Continued to work on land purchase for the Fall Town meeting
- Attended the MMA Managers' Conference in Brewster for two days
- Bids were opened for GC bids at 9:00am, Paul Williams was selected
- Participated in MHS Graduation with Select Board
- Stopped by the Open House at MHS to preview Grad Night Live

Recognition of Years of Service for Norma Haskins, Martine Anderson, and Gia Lane – Mr. Kilcoyne recognized Gia Lane for being a founding member of the Energy Committee and having been on the Committee for 15 years. Mr. Kilcoyne recognized Norma Haskins for 50 years of service to Marshfield as Dog Officer/Animal Control Office, Agricultural Commission Member, and Historical Commission Member. Mr. Kilcoyne recognized Martine Anderson for 50 years of service to the Town as Public School teacher, Housing Partnership member, and Council on Aging member. The Select Board presented Ms. Haskins, Ms. Anderson, and Ms. Lane with plaques of recognition. Mr. Kilcoyne granted a brief recess for a photograph.

Joint Meeting with Trustees of Veterans Memorials – Mr. Maresco gave some details regarding the failure to elect two members of the Trustees of Veterans Memorials. Mr. Kilcoyne moved, seconded by Ms. Fidler, to appoint Edwin Sullivan and Edward Timlin to the Trustees of Veterans Memorials to fill the vacancies until the next municipal election. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Janine Vaughn and Heather White of the Trustees of Veterans Memorials voted to appoint Edwin Sullivan and Edward Timlin to the Trustees of Veterans Memorials to fill the vacancies until the next municipal election. The vote was 2:0.

A1 Quick Mart Inc. Transfer of Annual Wine and Malt Package Store License – Mr. Kilcoyne read the public notice into the record. Attorney Porter appeared via Zoom to give some details regarding his client Zalak Patel and the requested transfer of Annual Wine and Malt Package Store License. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the application for transfer of the Annual Wine and Malt Package Store License from Silky's Inc., d/b/a Ricky's Market, Harsimran Singh, Manager, to A1 Quick Mart Inc. d/b/a A1 Quick Mart, Zalak Patel, Manager. Premises located at 1804 Ocean Street, Marshfield. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Appointment to Marshfield Housing Partnership Committee – After brief discussion, Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the appointment of Cecilia Delgadillo-Calbimonte by the Marshfield Housing Authority as the Housing Authority's representative on the Marshfield Housing Partnership.

Seasonal Beach Hires – Mr. Maresco gave some details regarding the need to hire additional Beach Personnel. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the following additional Beach Personnel for this season: Jake Murphy (returning hire), Michael Hurley (returning hire), Brian Griffin (returning hire), Maria Ramos (returning hire), Kaleigh Crossman (new hire), and Caroline Wright (new hire). All applicants have had background check and appear to be in good standing. All lifeguard recommendations have their certifications or are in the process of obtaining as a condition of their employment. All are ready to begin as soon as approved by the Board. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

MINUTES – SELECT BOARD MEETING

Monday, June 5, 2023

Page 3 of 6

DPW Building Committee Appointments – Mr. Maresco gave some details regarding the DPW Building Committee appointments. Ms. Fidler asked if Ms. Jordan and Mr. Duross' terms will expire in February 2025. Mr. Maresco stated that Ms. Jordan and Mr. Duross' terms will expire in February 2025. Mr. Kilcoyne moved, seconded by Ms. Fidler, to appoint Diane Jordan and Paul Duross to the DPW Building Committee to fill vacancies effective May 22, 2023. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Deeds from VRT Corp. and Town Off Commerce Way – Mr. Maresco gave some details regarding the deeds from VRT Corp. and the Town of Marshfield for Off Commerce Way. Mr. Kilcoyne moved, seconded by Ms. Fidler, to accept from VRT Corporation the following parcel of land for open space, passive recreation, and conservation purposes the land in Marshfield, Plymouth County, Massachusetts being shown as the Buffer Strip containing 14,325 SF. (0.33 AC) as shown on the Exhibit Plan entitled “Exhibit Plan showing Buffer Strip portion of Parcel E09-01-55 Old Wood Lot Lane date: 1-24-2020” attached hereto and made a part hereof as Exhibit A and being a portion of Lot 13 on a plan entitled “Plan of Land in Marshfield, MA. Commerce Way Enterprise Park Subdivision dated August 26, 2004, by Stenbeck & Taylor, Inc., and recorded with Plymouth Registry of Deeds in Plan Book 49, Page 993 as Plan No. 413 of 2005” (the “Premises”). The Premises are conveyed subject to and together with the benefit of all easements, restrictions, covenants and agreements of record in so far as they may be in force and applicable. The grantee being a town of the Commonwealth of Massachusetts, no deed excise tax stamps are required pursuant to M.G.L. c. 64D, Section 1. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Mr. Kilcoyne moved, seconded by Ms. Fidler, to convey to VRT Corporation the land in Marshfield, Plymouth County, Massachusetts being shown as Parcel E09-01-13 containing 8,400 square feet and Parcel E09-01-14 containing 6,300 square feet on a plan entitled “Plan of Land in Marshfield, MA. Commerce Way Enterprise Park Subdivision dated August 26, 2004 and recorded with Plymouth Registry of Deeds (the “Registry”) in Plan Book 49, Page 993 as Plan No. 413 of 2005” (the “Premises”). The Premises are conveyed subject to and together with the benefit of all easements, restrictions, covenants and agreements of record in so far as they may be in force and applicable. The grantor being a town of the Commonwealth of Massachusetts, no deed excise tax stamps are required pursuant to M.G.L. c. 64D, Section 1. For title see Treasurer's Deed dated November 30, 1962 recorded with the Registry in Book 2986, Page 109. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Mr. Kilcoyne moved, seconded by Ms. Fidler, to accept from VRT Corporation the following parcel to be held by the Town for open space, passive recreation and conservation purposes, with Quitclaim Covenants the land in Marshfield, Plymouth County, Massachusetts being shown as Lot 23 and Lot 7 on a plan entitled “Enterprise Park, a Definitive Subdivision, dated July 7, 2003, last revised April 22, 2004, by Stenbeck & Taylor, Inc., and rerecorded with Plymouth Registry of Deeds in Plan Book 48, Page 73 as Plan No. 361 of 2004” (the “Premises”). The Premises are conveyed subject to and together with the benefit of all easements, restrictions, covenants and agreements of record in so far as they may be in force and applicable. The grantee being a town of the Commonwealth of Massachusetts, no deed excise tax stamps are required pursuant to M.G.L. c. 64D, Section 1. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Commercial Parking Permits (Fairgrounds) – Mr. Kilcoyne read the list of those who have applied or may apply for commercial parking into the record. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the aforementioned residents who have applied or may apply for commercial parking on their property during the Marshfield Fair and other events at the Fairgrounds when deemed necessary by the Marshfield Safety Officer. These licenses will be valid through June 30, 2024, pending forms filled out, the fee being paid, and approval from the Treasurer/Collector that taxes and utility bills have been paid. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Yoga at Rexhame Beach – After a brief discussion, Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the request of Melissa McKim, owner of Unplug & Be Mindful Yoga, LLC, to teach yoga on Rexhame Beach this summer on Wednesdays and Fridays at 7:00am,

MINUTES – SELECT BOARD MEETING

Monday, June 5, 2023

Page 4 of 6

pending sign off from the Beaches and a copy of the Certificate of Liability Insurance, which have been received. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Accept Donations - After a brief discussion, Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve three donations in the amount of \$310.00 on behalf of the Marshfield Veteran's Services from the following individuals; Ed Timilin (\$200.00), Newton-Moineau (\$100.00) and Hermann (\$10.00). The donations will be used to provide assistance for health and welfare, morale and/or the financial need of our veterans and their dependents. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Temporary Entertainment License Applications – Mr. Maresco gave some details regarding Magical Moon Farm and Foundation's application for a Temporary Entertainment License. Additionally, Mr. Maresco gave some details regarding Donna Green having completed all requirements set out by the Building Commissioner. After a brief discussion, Mr. Kilcoyne moved, seconded by Ms. Fidler, to update the Magical Moon Farm and Foundation's Temporary Entertainment License by removing the following language that was adopted on May 22, 2023; "outdoor only" because the Building Department has confirmed that Donna Green has completed all requirements set out by the Building Commissioner. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Temporary Entertainment License for Donna Green of Magical Moon Farm and Foundation, located at 575 Summer Street, for a Family Festival Fundraiser on June 24, 2023 from 1:00pm to 8:00pm that will have dancing, live music, moving pictures, theatrical exhibition, amplification system, and play. A tent will be used and they will need to check with the Building Department on tent requirements. No food will be served, instead people will bring their own food for a picnic, pending sign off from the MPD, MFD, BOH, and Building Department. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Temporary All Alcohol Beverage Liquor License Application – After a brief discussion, Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Temporary All Alcoholic Beverage Liquor License for Carleton Chandler of Marshfield Agricultural and Horticultural Society for July 7-9, 2023 from 12 noon to 10:00pm for all three days for the Marshfield Fairgrounds, located at 140 Main Street, for the Levitate Music Festival, pending approval from the MPD and MFD, and a copy of their Certificate of Liability Insurance naming Marshfield. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Temporary Wine and Malt Beverage License Application – After a brief discussion, Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Temporary Wine and Malt Beverage License for Carleton Chandler of Marshfield Agricultural and Horticultural Society for July 27, 2023 from 12 noon to 5:00pm for the Marshfield Fairgrounds, located at 140 Main Street, for the Massachusetts Nursery & Landscaping Show, pending approval from the MPD and MFD and a copy of their Certificate of Liability Insurance naming Marshfield. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Request for Permission to Use Town Training Green – Mr. Maresco disclosed he is a Board Member of the Molly Fitzgerald Memorial Fund and gave some details regarding the Molly Movie Mania events. After a brief discussion, Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the request of Jim Fitzgerald, President of the Molly Fitzgerald Memorial Fund, to use the Town Training Green for their Molly Movie Mania (free movies) on Friday, July 14, 2023 and Friday, August 11, 2023 from 7:00pm -11:00pm. Application will also be submitted to the Historical Commission for their approval. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Sarcastic Swine Peddler's License Application – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Peddler's License for Michael Crooks of Sarcastic Swine BBQ of Abington d/b/a Sarcastic Swine BBQ Food Restaurant/Food Truck daily from 8:00am until

MINUTES – SELECT BOARD MEETING

Monday, June 5, 2023

Page 5 of 6

10:00pm, pending sign off from the BOH, MPD, and MFD. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

The Dog Sled Peddler’s License Application – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Peddler’s License for Michael Holzman of Canton for the Dog Sled a Hot Dog Cart operating daily from 10:00am until 8:00pm, pending sign off from the BOH, MPD, and MFD. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

The Chubby Chickpea Peddler’s License Application – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Peddler’s License for Avi Shemtov of Canton for the Chubby Chickpea Food Truck operating daily from 11:00am until 4:00pm, pending sign off from the BOH, MPD, and MFD. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Donation of Flowers for Town Hall – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the donation of two flower pots from Michael Maresco for the parking lot entrance of Town Hall, valued at \$149.07. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Temporary Wine and Malt Beverage License Application – Mr. Maresco gave some details regarding the request from Michael Snowdale for a Temporary Wine and Malt Beverage License for 11 dates at the Green Harbor Lobster Pound. Ms. Fidler recommended that with the quantity of events proposed, the property owner will need go to ZBA for site plan approval. After a brief discussion, Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Temporary Wine and Malt License for Michael Snowdale of Stellwagen Beer Company for the following (11) dates: June 20, 2023; June 27, 2023; July 4, 2023; July 11, 2023; July 18, 2023; July 25, 2023; August 1, 2023; August 8, 2023; August 15, 2023; August 22, 2023; August 29, 2023 from 3:00pm until 8:00pm at the Green Harbor Lobster Pound located at 131 Beach Street, Marshfield, pending sign off from the MPD and MFD and a Certificate of Liability Insurance naming Marshfield. It is recommended that with this many events the property owner should go back to ZBA for site plan approval. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Annual Reappointments – Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint Andrew Stewart as Building Commissioner for a term of (1) year. The vote was 2:0 with Mr. Kilcoyne abstaining. Roll Call Vote: Mr. Kilcoyne – abstain; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint David Carlo as Local Inspector for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint Aldo Bertoni as Plumbing and Gas Inspector for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint David Comoletti as Wiring Inspector for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint Carin Paulette as Veterans Agent for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint Lisa Potts as Deputy Veterans Agent for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint Edward Timlin as Veterans Graves Officer for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint Lt. Arthur Shaw as Emergency Management Director for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint Robert Galvin as Town Counsel for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne moved, seconded by Ms. Fidler, to reappoint Cynthia Krusell as Town Historian for a term of (1) year. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

MINUTES – SELECT BOARD MEETING

Monday, June 5, 2023

Page 6 of 6

Acceptance of Minutes – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the minutes the May 18, 2023 and May 22, 2023 Select Board meetings. The vote was 3:0. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Mr. Kilcoyne moved, seconded by Ms. Fidler, to adjourn the meeting at 7:30 p.m. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. There was no executive session held.

Respectfully submitted,

Jenna Gillis

The following documents and exhibits were presented at the meeting: plaques of recognition of years of service for Norma Haskins, Martine Anderson, and Gia Lane; letter of Failure of Elect from Town Clerk; Public Hearing Notice for Transfer of Annual Wine and Malt Package Store License; ABCC application for Transfer of Annual Wine and Malt Package Store License from Silky's Inc. to AI Quick Mart Inc.; request from Lt. Sullivan requesting to hire additional beach personnel; three (3) deeds between VRT Corporation and the Town of Marshfield; list of residents who have applied or may apply for commercial parking of Fairgrounds events; request from Melissa McKim to teach yoga at Rexhame Beach; request from Marshfield Housing Authority to appoint Cecilia Delgadillo-Calbimonte to Marshfield Housing Partnership; request from Veterans Services to approve donations; temporary entertainment license for Magical Moon Farm and Foundation adopted on May 22, 2023; application from Magical Moon Farm and Foundation for temporary entertainment license; application from Marshfield Agricultural and Horticultural Society for a temporary all alcohol beverage liquor license; application from Marshfield Agricultural and Horticultural Society for a temporary wine and malt beverage license; request from Molly Fitzgerald Memorial Fund to use Town Training Green; Peddler's application from Sarcastic Swine; Peddler's application from The Dog Sled; Peddler's application from The Chubby Chickpea; receipt from Michael Maresco for donation of two flower pots for Town Hall; application for temporary wine and malt beverage license from Stellwagen Beer Company; requests for annual re-appointments.