

MINUTES – SELECT BOARD MEETING

Monday August 22, 2022

Select Board Hearing Room, Town Hall

Participants: Stephen R. Darcy, Chair; James J. Kilcoyne; Lynne E. Fidler; Michael A. Maresco, Town Administrator

Mr. Darcy moved, seconded by Mr. Kilcoyne, to open the meeting at 6:30 p.m. The vote was unanimous. Stephen Darcy announced that the meeting is being recorded by Marshfield Community Media.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows:

- Meeting with Fred Russell regarding mastic abatement at the library, working with Vertex and Allied Environmental
- Weekly OAC meeting on Police station project
- Worked on securing location for early voting at Congregational Church Hall
- Sent out flyer on International Opioid Awareness Day event on August 31, 2022
- Worked with Fred Russell to illuminate Town Hall in purple on August 31 from sunset until midnight
- Working on final payment to Neighborworks, waiting for vote from Marshfield Housing Partnership
- Interview with Katherine Cunniff at Patriot Ledger regarding International Opioid Awareness Day and what Marshfield is doing
- Meeting with Anne Bastille and Lisa Clark on FY24 budget and DPW indirects
- Met with Jim Bunnell on 9/11 event at Boys & Girls Club on Saturday September 11, 2022 at 12:00 noon.
- Meeting with Jim Kilcoyne to review some issues of concern
- Department Head Meeting
- Bi-weekly Police Building Committee meeting to approve change orders
- Meeting with Fred Russell, Tony Bullock and Rob Kuhn, Architect/Engineer, to review plans for Town Hall renovations
- Participated in the Economic Development Seminar with MAPC and Planning Board
- Met with William Droheim on a grant the Board of Health received that will be shared with six towns to coordinate services. Discussed grant funding a 19½ hour/week position to manage activities
- Met with Mike Verrochi and Greg Guimond regarding development on VRTs property
- Meeting with Tom Reynolds, Dan Bowen, Rod Procaccino, Anne Bastille and Lisa Clark to discuss DPW articles for Special Town Meeting
- Participated in workshop on substantial damage and substantial improvement determination for Floodplain structures
- Budget meeting with Anne Bastille and Lisa Clark to plan meetings with Department Heads and meeting with DPW on indirects
- Attended the Poppies luncheon at the DAV to celebrate the first anniversary of the Poppies veterans spouse organization
- Drafted letter to the ZBA regarding proposed Mill Creek 40B
- Prepared flyer and press release for listening tour on August 24, 2022 at 7:00 p.m. at St. Ann's Parish Hall
- Drafted press release on Seaport Economic Council grant for dredge planning
- Signed new cleaning contract with SBS for Town Hall, Library, Recreation Department and Police Station
- Working on finalizing DSA testing for September
- Meeting with Greg Guimond on Woods Hold Group Hazard Mitigation Plan
- Working on COA photovoltaic carport permitting
- Worked on plans for Housing Symposium on October 6, 2022 at the Library
- Worked on plans to resume vaccination clinic at the Fairgrounds to administer new vaccine shot for Covid and Flu

Michael Maresco gave an update on the Vaccination Clinic and said that 1548 vaccines have been given to date, with an average of about 10-15 per day on Tuesdays and Thursdays. Have administered a total of 7 vaccines to children ages 5 through 11. Mr. Maresco also announced that the Town of Marshfield is sponsoring a Blood Drive in

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connection with the Kraft Family Blood Donor Center, Dana Farber and Brigham and Women's hospital at Town Hall on Wednesday August 24, 2022.

Update on Issues at Green Harbor Beach – Chief Tavares appeared before the Board and gave a follow up on the Green Harbor beach area. Chief Tavares said that most of the major problems were reduced or completely eliminated prior to the last meeting and noted that proactive patrols have continued and there have been no major issues. Chief Tavares read from an email sent to him by the petitioner, Laurie Sweeney, and addressed some of the measures that she recommends as follows:

- Dead end sign on Careswell at Marginal – Chief Tavares said that he would be in favor of this
- Speed limit signs – Chief Tavares said that these sometimes lead to an increase in speed, since the posted speed limit would be 30 MPH and people typically drive below 30 MPH in that area
- Stop sign on Careswell at Marginal – Chief Tavares said that stop signs are governed by the State and read from State guidelines for installation of stop signs, which would require a traffic study
- Speed bumps – Chief Tavares said that it seems like most people are not in favor of putting speed bumps in this area, but it is something that could be looked into to see if it would improve public safety

James Kilcoyne asked if there is any flexibility with the 30 MPH speed limit. Chief Tavares said that the Town could vote to reduce the speed limit to 25 MPH. Mr. Kilcoyne said that is still fast and may encourage people to go faster than they would with no signs. James Kilcoyne asked about the process for looking into speed bumps. Chief Tavares said that the process would start with the DPW and they currently have a list of places that have already requested them. Lynne Fidler asked if there have been any traffic studies in this area. Chief Tavares said that he is not aware of the DPW doing a traffic study, but he did a search of traffic accidents on Marginal Street and only found one reported. Stephen Darcy moved, seconded by James Kilcoyne, to look into the feasibility of purchasing and installing temporary speed bumps on Bay Avenue, Beach Street and Marginal Streets. The Town Administrator to work out details for speed bumps next season with the DPW Superintendent. Chief Tavares will further explore the installation of a Dead End sign at the intersection of Marginal and Careswell Streets. The vote was unanimous.

Information Technology Policies – Michael Maresco gave some details on these three policies that were drafted by MIIA:

- Email Policy: defines the standards and rules for acceptable and unacceptable usage of the Town's email system.
- Acceptable Use Policy: defines the acceptable use of the Town's computer equipment.
- Information Security Incident Reporting System: requires that all information security incidents involving sensitive information be reported to IT immediately.

James Kilcoyne asked how the new remote work policy would affect these policies. Jon Nash said it would be the same, people will be using Town issued laptops to log into the Town system with the same fire walls and protections. Mr. Nash said that he is using ARPA funding for two factor authorization which will increase security on home computers and ensure that only the authorized person can log in remotely. Lynne Fidler asked if there is a procedure in place to handle a security situation. Jon Nash said that it would depend on the situation, it could be a matter of isolating the affected work station or it could require a much broader response. Stephen Darcy moved, seconded by James Kilcoyne, to approve the Information Technology Policies as updated by the IT Department. The vote was unanimous.

Letter Regarding Proposed Mill Creek Project – Stephen Darcy gave some details on this proposed 40B project. Michael Maresco said that the biggest issue is the density of this project. Stephen Darcy said that he is in favor of lowering the number of units and the density of this project and agrees with the other concerns that are addressed in this draft letter. Stephen Darcy asked if this would put us at the 10% mark for affordable housing. Michael Maresco said it will bring us closer and explained how the process to reduce the risk of future 40B projects works. Mr. Maresco said that this could potentially be the last

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large housing development in Marshfield. James Kilcoyne said that he is very supportive of this letter and noted that a density of 12.6 units/acre versus 14.6/units per acre may not seem like a lot, but it is actually a 15% increase in density. Lynne Fidler disclosed for the record that she was the Chair of the ZBA when the ZBA opened the public hearings for the comprehensive permit, and noted that this is an advisory letter since the ZBA has final authority on the site plan approval. Ms. Fidler outlined her recommended changes to the letter. Stephen Darcy moved, seconded by James Kilcoyne, to approve the letter with the changes proposed by Lynne Fidler. The vote was unanimous.

Housing Symposium – Michael Maresco gave some details on his recommendation to hold a housing symposium sponsored by the Select Board, Planning Board/Department, Marshfield Housing Partnership, and Community Preservation Committee at the Ventress Library Program Room on October 6, 2022 at 7:00 p.m. James Kilcoyne thanked Mr. Maresco for putting this together and said that it should be very informative. Stephen Darcy moved, seconded by James Kilcoyne, to approve the Housing Symposium for Thursday October 6, 2022. The vote was unanimous.

Lobsterfest Common Victualler Licenses – Stephen Darcy read the list of applicants. Stephen Darcy moved, seconded by James Kilcoyne, to grant a one day Common Victualler license to Ryan Palmer, Paisani LLC for September 17, 2022 from 10:00 a.m. until 5:00 p.m., pending approval from the Board of Health and Building Department. The vote was unanimous. Stephen Darcy moved, seconded by James Kilcoyne, to grant a one day Common Victualler license to Mark Decristoforo, Massachusetts Seafood Collaborative for September 17, 2022 from 10:00 a.m. until 5:00 p.m., pending approval from the Board of Health and Building Department. The vote was unanimous. Stephen Darcy moved, seconded by James Kilcoyne, to grant a one day Common Victualler license to Joseph Norton, Mullaney's Fish Market Corp for September 17, 2022 from 10:00 a.m. until 5:00 p.m., pending approval from the Board of Health and Building Department. The vote was unanimous. Stephen Darcy moved, seconded by James Kilcoyne, to grant a one day Common Victualler license to Jocelyn McNally, Tiki Turbo LLC for September 17, 2022 from 10:00 a.m. until 5:00 p.m., pending approval from the Board of Health and Building Department. The vote was unanimous.

Application for Temporary All Alcohol License – Gainsborough Hospitality Inc. – Stephen Darcy moved, seconded by James Kilcoyne, to approve a one-day all alcohol license for Charles Hitchcock, Gainsborough Hospitality Inc. for the Lobsterfest on September 17, 2022 from 10:00 a.m. until 5:00 p.m. pending approval from the Police and Fire Departments. The vote was unanimous.

Application for Temporary All Alcohol License – Marshfield Agricultural & Horticultural Society – Stephen Darcy moved, seconded by James Kilcoyne, to approve a one-day all alcohol license for Carleton Chandler, Marshfield Agricultural & Horticultural Society for the Community Rib Cook-Off at the Marshfield Fairgrounds on September 10, 2022 from 12:00 p.m. until 10:00 p.m. pending approval from the Police and Fire Departments. The vote was unanimous.

Application for Temporary All Alcohol License – Marshfield Agricultural & Horticultural Society – Stephen Darcy moved, seconded by James Kilcoyne, to approve a one-day all alcohol license for Carleton Chandler, Marshfield Agricultural & Horticultural Society for the Flannel Jam Country Music Fest on October 8, 2022 from 12:00 p.m. until 10:00 p.m., pending approval from the Police and Fire Departments. The vote was unanimous.

Application for Temporary All Alcohol License – Stellwagen Beer Co. – Stephen Darcy moved, seconded by James Kilcoyne, to approve a one-day wine & malt license for Mike Snowdale, Stellwagen Beer Company for the Community Rib Cook Off at the Marshfield Fairgrounds on September 10, 2022 from 12:00 p.m. until 10:00 p.m. pending approval from the Police and Fire Departments. The vote was unanimous.

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DWS Great Pumpkin Run – Stephen Darcy moved, seconded by James Kilcoyne, to approve the 9th annual DWS Great Pumpkin Run 5k Road Race on October 16, 2022 starting at 10:00 a.m. pending a positive recommendation from the Safety Officer. The vote was unanimous.

Applications for Temporary Entertainment Licenses – South Shore Buds – Stephen Darcy gave some details on these two events scheduled for October 22, 2022 and December 3, 2022 at South Shore Buds and noted that there were no issues at previous events held at this location. Stephen Darcy moved, seconded by James Kilcoyne, to approve temporary one-day entertainment licenses for Ben Virga, South Shore Buds for community events at 985 Plain Street on October 22, 2022 and December 3, 2022 from 11:00 a.m. until 5:00 p.m. pending approval from the Police, Fire, Board of Health and Building Departments. The vote was unanimous.

Request to Waive Fire Inspection Fee – Stephen Darcy moved, seconded by James Kilcoyne, to approve the request to waive the fire inspection fee for installation of the sprinkler system at the new DPW facility at 965 Plain Street. The vote was unanimous.

Request to Waive Electrical Inspection Fee – Michael Maresco gave some details on the upgrades being done to the security systems at the elementary schools. Stephen Darcy moved, seconded by James Kilcoyne, to approve the request to waive the electrical permitting fees for installation of new security systems at the five elementary schools. The vote was unanimous.

Conservation Commission Representative on CRS/PPI Committee – Mr. Maresco said that the Conservation Commission is recommending that Joseph Ring be appointed to represent them on the CRS/PPI Committee. Stephen Darcy moved, seconded by James Kilcoyne, to appoint Joseph Ring as the Conservation Commission representative on the CRS/PPI Committee for a three year term expiring on June 30, 2024. The vote was unanimous.

Request to Use Town Land for Parking – Community Rib Cook Off – Michael Maresco gave some details on this parcel of land across from the Marshfield Fairgrounds and recommended approval of this request. Stephen Darcy moved, seconded by James Kilcoyne, to approve the request of Stephen Halko-Sheehan to use the lot at 50 South River Street for parking during the Community Rib Cook Off at the Marshfield Fairgrounds on September 10, 2022. The vote was unanimous.

Proclamation for Suicide Prevention Month – Michael Maresco said that this is a serious issue facing our youth in particular and added that he will put some information and resources on the Town's website. Stephen Darcy moved, seconded by James Kilcoyne, to issue a proclamation naming September 2022 as Suicide Prevention Month in the Town of Marshfield. The vote was unanimous.

Revision to Bold Broadcasting LLC Entertainment License – Michael Maresco gave some details on this request to revise the entertainment license for Bold Broadcasting's Halloween light show at the Fairgrounds, to exclude August 8, 2022 since that is the date of the Flannel Jam Country Music Festival at the Fairgrounds. Stephen Darcy moved, seconded by James Kilcoyne, to amend the previous vote granting an entertainment license to Bold Broadcasting to exclude the one date of October 8, 2022 from the license. The vote was unanimous.

Acceptance of Minutes – Stephen Darcy moved, seconded by James Kilcoyne, to accept the minutes of August 8, 2022 as written. The vote was unanimous.

Mr. Darcy moved, seconded by Mr. Kilcoyne, to adjourn the meeting at 7:30 p.m. There was no executive session held. The vote was unanimous.

Respectfully submitted,

Catherine Burke

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The following documents and exhibits were presented at the meeting: copies of draft Information Technology policies; information on Housing Symposium; applications for temporary common victualler licenses for Lobsterfest from Paisani LLC, Massachusetts Seafood Collaborative, Mullaney's Fish Market Corp and Tiki Turbo LLC; application for temporary all alcohol license for Lobsterfest from Gainsborough Hospitality Inc.; applications for temporary all alcohol licenses for Rib Cook Off and Flannel Jam from Marshfield Agricultural & Horticultural Society; application for temporary wine & malt license for Rib Cook Off from Stellwagen Beer Co.; letter requesting permission to hold the DWS Great Pumpkin Run on October 16, 2022; application for temporary entertainment licenses on October 22, 2022 and December 3, 2022 from South Shore Buds; email from Fire Chief requesting permission to waive fire inspection fee for new DPW facility; email from Building Department requesting permission to waive electrical inspection fees for new security systems at elementary schools; letter from Conservation Commission requesting that Joseph Ring be appointed to represent them on the CRS/PPI Committee; request from Stephen Halko-Sheehan to use Town owned land across from Fairgrounds to park cars during the rib cook off; email from Laurie Sweeney regarding safety concerns in Green Harbor beach area; request to name September 2022 as Suicide Prevention Month in the Town of Marshfield and copy of draft proclamation; copy of license and backup information for Bold Broadcasting Inc.; draft letter to ZBA regarding proposed Mill Creek 40B project.