

MINUTES – SELECT BOARD MEETING

Monday August 8, 2022

Select Board Hearing Room, Town Hall

Participants: Stephen R. Darcy, Chair; James J. Kilcoyne; Lynne E. Fidler; Michael A. Maresco, Town Administrator (remote)

Mr. Darcy moved, seconded by Mr. Kilcoyne, to open the meeting at 6:30 p.m. The vote was unanimous. Stephen Darcy announced that the meeting is being recorded by Marshfield Community Media. Lynne Fidler announced that Frank Hubbard, a former member of the Zoning Board of Appeals, passed away yesterday. Ms. Fidler said that he was a valuable member of our community and extended the condolences of the Select Board to his family.

Town Administrator Report – Michael Maresco added his condolences to the Hubbard family and provided the Board with his brief as follows:

- Attended weekly meeting with PMA on Police and DPW projects
- Meeting with Lara Brait and Chief Tavares on a pocket park location at Library Plaza.
- Attended Seaport Council meeting in Chatham with Harbormaster DiMeo to pick up check for dredging
- Site visit with Tom Reynolds, Steve Darcy and Casey Lee Bastien, Landscape Architect, to finalize location of Dog Park
- Attended Dog Park Building Committee meeting to address next steps in the project, site plan and review by Stanton Foundation
- Meeting with Town Clerk to discuss early voting locations and staffing
- Lunch meeting with Jim Kilcoyne to review some ongoing projects and current issues
- Weekly update from Fred Russell on ongoing projects
- Worked on three land donations for Select Board to approve this evening
- Working with Facilities Director to illuminate Town Hall in purple on August 31 in recognition of International Opioid Awareness Day
- Working with Town of Norwell to get the assistance of their Building Commissioner on Marshfield special project
- Reviewed Step 2 grievance regarding a DPW employee, which was denied
- Set up cooling centers at the Senior Center, Town Hall and Library
- Met with Chief Simpson and Labor Counsel to address some labor issues
- Meeting with Bill Grafton regarding Couch Beach and cemetery land use issues
- Met with Greg Guimond to discuss purchasing affordable housing units presently being sold
- Meeting with Star Cleaning Services to discuss expectations, process and potential start date
- OAC meeting regarding DPW construction project
- Participated in Conservation Commission meeting regarding Couch Beach restriction
- Participated in Opioid Vigil meeting with Mary Price from Marshfield FACTS
- Finance Team Meeting
- Attended meeting regarding CRS/PPI brochure with Greg Guimond and Joe Rossi
- FY24 Budget meeting with Anne Bastille and Lisa Clark
- Phone call with Tom Barry, Norwell Building Commissioner
- Working on Skate Park clean up
- Working on Housing Symposium to take place in mid-September sponsored by the Select Board, Housing Partnership and Planning Department
- Working on State of the Town presentation for early October
- Worked on issue with overgrown trees blocking sight lines in front of Station 8

Michael Maresco gave an update on the Vaccination Clinic and said that 1497 vaccines have been given to date, with an average of about 15 per day on Tuesdays and Thursdays. Administered a total of 5 vaccines to children ages 5 through 11 last Thursday. Mr.

Temporary Common Victualler License - Rib Cook Off – Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary common victualler license for Brooke Costa, B's Ice Cream for the Community Rib Cook-off at the Marshfield Fairgrounds on September 10, 2022 from 12:00 p.m. until 4:00 p.m. pending approval from the Board of Health and Collector's Office. The vote was unanimous.

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Donation of Mulch at Harbor Park – Michael Maresco gave details on this donation of mulch for the Harbor Park parking lot where the Chamber of Commerce will be setting up a children’s play area during the Lobster Fest. Stephen Darcy moved, seconded by James Kilcoyne, to accept the donation of mulch from DH Smith. The vote was unanimous.

Temporary Common Victualler Licenses - Lobster Fest – Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary common victualler license for James Morley dba Wingin’ It food truck for the Lobster Fest at the Marshfield Harbor Park on September 17, 2022 from 11:00 a.m. until 4:00 p.m., pending approval from the Board of Health. The vote was unanimous. Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary common victualler license for Brooke Costa dba B’s Ice Cream for the Lobster Fest at the Marshfield Harbor Park on September 17, 2022 from 11:00 a.m. until 4:00 p.m., pending approval from the Board of Health. The vote was unanimous.

Temporary Liquor Licenses - Lobster Fest – Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary Wine & Malt License for Michael Snowdale, Stellwagen Beer Company, for the Lobster Fest at the Marshfield Harbor Park on September 17, 2022 from 11:00 a.m. until 4:00 p.m. The vote was unanimous. Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary All Alcohol License for Julie Walderzak, Decanted Wine Truck, for the Lobster Fest at the Marshfield Harbor Park on September 17, 2022 from 11:00 a.m. until 4:00 p.m. The vote was unanimous.

Temporary Wine & Malt License - Duxbury Food & Wine Festival – Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary Wine & Malt License for Janet Kusins, Duxbury Food & Wine Festival Inc. for the Duxbury Food and Wine Festival at the Historic Winslow House on September 24, 2022 from 4:00 p.m. until 9:00 p.m., pending approval from the Marshfield Police. The vote was unanimous.

Annual Peddlers License - KC’s Curbside Bistro – Stephen Darcy moved, seconded by James Kilcoyne, to approve an annual Peddlers License for Kerry Churchill dba KC’s Curbside Bistro, to operate a food truck at events in Marshfield with permission of the organizer, contingent on positive recommendation from the Board of Health. The vote was unanimous.

Request for 4-way Stop Sign – Stephen Darcy gave some details on the petition signed by 102 residents and submitted to the Board by Joseph Wolfe. Mr. Darcy said that this request is supported by an engineering traffic study and the Police Chief. Stephen Darcy moved, seconded by James Kilcoyne, to approve all-way stop signs at the intersection of Grove Street, Clay Pit Road, and Stonybrook Road. The vote was unanimous.

Permission to Place Flags on Town Green – Michael Maresco said that Marshfield FACTS would like to place 2290 purple flags on the Town Green to raise awareness about the opioid crisis. Mr. Maresco said that each flag represents a person who lost their life to opioids in Massachusetts during 2021, and noted that this is an increase of 185 people over 2020. Mr. Maresco said that the flags will be in place from August 25 through September 1 to coincide with International Opioid Awareness Day on August 31. Stephen Darcy moved, seconded by James Kilcoyne, to approve the request to install 2290 flags on the Town Green from August 25 through September 1. The vote was unanimous.

Request to Illuminate Town Hall in Purple on August 31, 2022 – Mr. Maresco gave some details on the lighting system which would uplift the columns on all four sides of Town Hall in purple to commemorate International Opioid Awareness Day. Stephen Darcy moved, seconded by James Kilcoyne, to approve this request. The vote was unanimous.

Land Donations – Michael Maresco gave some details on these unbuildable parcels of land that the owners wish to donate to the Town. Mr. Maresco said that the process requires that taxes must be current, the land must have a clear title, and the Select Board must vote to accept the donation, and noted that all taxes are current and Town Counsel is doing title searches on these parcels. Stephen Darcy moved, seconded by James Kilcoyne, to accept the following land donations pending results of title search:

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- Parcel #L09-01-12 Middle Brook Circle (Bass Creek area) John & Phillip Aneski
- Parcel #N05-06-01 Water Street (Brant Rock) Jon Alexandersen
- Parcel #N05-05-03 Water Street (Brant Rock) Jon Alexandersen
- Parcel #J11-01-47 Texas Street (Kent Park) Gail Savage & Mary Savage Dunham

The vote was unanimous.

Select Board Listening Tour – Michael Maresco said that this is something that Boards have done in the past, and noted that regular meetings do not usually lend themselves to public discussion due to the need to stick with a posted agenda. Mr. Maresco gave some details on the format and procedure for these meetings, which give residents an opportunity to come and talk about what is on their mind. After some discussion, Stephen Darcy moved, seconded by James Kilcoyne to hold a Listening Tour meeting on August 24, 2022 at 6:30 p.m. at a location to be determined. The vote was unanimous.

Employee Recognition Event – Michael Maresco said that he and Mr. Darcy have discussed the idea of hosting a cookout for employees to show appreciation for the work that they do, especially during the challenges of the pandemic. After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to hold an Employee Recognition Event on October 13, 2022 from 11:00 a.m. until 2:00 p.m. at the Daniel Webster Estate. The vote was unanimous.

Remote Work and Telecommuting Policy – Stephen Darcy reviewed some of the pros and cons of working from home. Michael Maresco gave some details on how the policy would work and said that he feels that having this policy will boost morale for staff and provide continuity of service. James Kilcoyne said that it is important to have a policy like this in place if we want to stay competitive in the current work environment. Lynne Fidler asked about the process for implementing this policy and ensuring that it is working. Michael Maresco said that this policy will need to be impact bargained with the unions and will be reviewed periodically to see how it is working and if changes need to be made. After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to adopt the Remote Work and Telecommuting Policy as written. The vote was unanimous.

New Appointment to Board of Appeals – Stephen Darcy moved, seconded by James Kilcoyne, to appoint Brian Sullivan as an associate member of the Zoning Board of Appeals for a three year term expiring on June 30, 2025. The vote was unanimous.

Temporary Entertainment License – Bold Broadcasting LLC – Michael Maresco gave some details on this application for an entertainment license for a drive through Halloween light show at the fairgrounds similar to the Holiday light show in December. After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve this license for a drive through light show at the Marshfield Fairgrounds from September 23, 2022 through October 30, 2022 on Sundays-Thursdays 6PM-9PM and Fridays and Saturdays 6PM-10PM, contingent on receipt of license fee and approval by Police, Fire, Health and Building Departments. The vote was unanimous.

Acceptance of Minutes – Stephen Darcy moved, seconded by James Kilcoyne, to accept the minutes of July 19, 2022 and July 25, 2022 as written. The vote was unanimous.

Mr. Darcy moved, seconded by Mr. Kilcoyne, to adjourn the meeting at 7:20 p.m. There was no executive session held. The vote was unanimous.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: application for one day common vic license for Rib Cook Off from Brooke Costa; applications for one day common vic licenses for LobsterFest from James Morley and Brooke Costa; application for one day wine & malt license for LobsterFest from Michael Snowdale; application for one day all alcoholic license for LobsterFest from Julia Walderzak; application for one day wine & malt license for Duxbury Food & Wine Festival from Janet Kusins; application for annual peddlers license from Kerry Churchill, KC's Curbside Bistro; petition, traffic study and other information regarding request for 4-way stop sign; email regarding request to place flags on Town Green; information on land donations; copy of draft Remote Work & Telecommuting Policy; application and back up information for appointment of Brian Sullivan to Zoning Board of Appeals; application and backup information from Bold Broadcasting LLC for Halloween Light Show at the Marshfield Fairgrounds.