

MINUTES – SELECT BOARD MEETING

Monday July 25, 2022

Select Board Hearing Room, Town Hall

Participants: Stephen R. Darcy, Chair; James J. Kilcoyne; Lynne E. Fidler; Michael A. Maresco, Town Administrator

Mr. Darcy moved, seconded by Mr. Kilcoyne, to open the meeting at 6:30 p.m. The vote was unanimous. Stephen Darcy announced that the meeting is being recorded by Marshfield Community Media.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows:

- Attended weekly meeting with PMA on Police and DPW projects
- Met with Rob Corley, Carin Paulette and Lisa Potts regarding Veteran's Home
- Met with Board of Health, Police and Fire on how to use funds from opioid settlement
- Worked on Code of Conduct for Town buildings with Danielle Kerrigan
- Met with Craig Jameson on summer concerts at Town Green and Coast Guard Hill
- Participated in Advisory Board meeting regarding end of year transfers with Anne Bastille and Lisa Clark
- Met with NRAS and Fred Russell regarding continued renovations at GAR Hall
- Weekly update from Fred Russell on ongoing projects
- Met with Fred Russell regarding RFP for cleaning contract
- Met with Danielle Kerrigan, Tom Reynolds and Jon Nash regarding interns to digitally copy DPW maps from the vault
- Lunch meeting with Bill Grafton and Joe Ring to discuss some ongoing conservation issues
- Meeting and walk through at dog park site with Tom Reynolds and Greg Guimond
- Met with Susan Caron regarding appraisal on potential land purchase by the Town
- Met with solar company Nexgrid at School Administration building with Tom Miller, Fred Russell and Tony Bullock to discuss plans moving forward
- Department Head Meeting held at Ventress Library
- Prepared and sent notice to newspapers, WATD, MCM, Town website and Facebook page on cooling centers at Library and Senior Center
- Met with Andrew Stewart on Building Department issues
- Attended DPW building project meeting
- Met with Cindy Castro, Chair of Historical Commission, regarding the repair and renovations of blacksmith shop at Winslow House
- Met with Lynne Fidler regarding some Town issues
- Participated in After Action Meeting at EOC regarding the Levitate Concert
- Participated in Conservation Commission meeting regarding projects including Pratt Farm cleanup, Library generator, Corn Hill Lane conservation land and Couch Beach
- Met with Lara Brait and Chief Tavares regarding pocket park at Library Plaza
- Prepared and sent second public notice regarding cooling centers
- Participated in opening of cleaning company bids

Michael Maresco gave an update on the Vaccination Clinic and said that 1425 vaccines have been given to date, with an average of about 10-15 per day on Tuesdays and Thursdays. Mr. Maresco said that beginning on July 28, 2022 we will be offering the Pfizer vaccine to children ages 5 through 11.

Select Board Policy Guide – Stephen Darcy suggested tabling this discussion and vote to a future meeting to give Board members more time to review the guide and make suggested changes. Stephen Darcy moved, seconded by James Kilcoyne, to postpone this item until the August 22, 2022 meeting. The vote was unanimous.

Warrant for State Primary Election – Michael Maresco gave some details on this request from the Town Clerk. Lynne Fidler asked about early voting. Mr. Maresco said that he is working with the Town Clerk on holding early voting at the Congregational Church and noted that voting by mail will also be an option. Stephen Darcy moved, seconded by James Kilcoyne, to approve the warrant for the 2022 State Primary for voting for all Precincts (1, 2, 2A, 3, 4, 5, 6 and 7) at the Marshfield High School gymnasium from 7:00 a.m. until 8:00 p.m. on September 6, 2022. The vote was unanimous.

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Host Community Agreement with Outfront Media LLC – Michael Maresco gave some details on this request to reassign the Host Community Agreement for the billboard on Route 3 to Outfront Media LLC. Stephen Darcy noted that there are no changes to the agreement other than the host name. Stephen Darcy moved, seconded by James Kilcoyne, to approve the consent to assign the Host Community Agreement from Media Partners MRV, LLC to Outfront Media LLC. The vote was unanimous.

Authorization for Town Administrator to Sign Contracts – Michael Maresco said that this is a standard annual vote. Mr. Maresco noted that in previous years the Select Board has authorized the Town Administrator to sign contracts up to \$250,000, but due to increased costs for products and services, he is requesting approval up to \$350,000 this year. Stephen Darcy moved, seconded by James Kilcoyne, to authorize the Town Administrator to sign contracts up to \$350,000 for the Town of Marshfield. The vote was unanimous.

Appointment of Alternate on Energy Committee – Michael Maresco explained the reason for having an alternate member on this committee. Stephen Darcy asked if all committees can appoint alternates so that they are prepared to fill vacancies. Mr. Maresco said that they can unless there is a set membership bylaw. Stephen Darcy moved, seconded by James Kilcoyne, to appoint Malcom Gale as an alternate member of the Energy Committee for a three year term that expires on June 30, 2025. The vote was unanimous.

New Appointment to Airport Commission – Stephen Darcy noted that the Board received 5 applications for appointment to fill one vacancy on the Airport Commission. Mr. Darcy said that all applicants were well qualified to serve and noted that the Airport Commission supports the appointment of Paul Van Kauwenberg. Mr. Darcy said that the Airport Commission may want to explore the option of appointing one or two alternate members. After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to appoint Paul Van Kauwenberg to the Airport Commission for the remainder of a three year term expiring on June 30, 2025. The vote was unanimous.

Temporary All Alcohol License – Marshfield Fair – After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary all alcohol license for the Marshfield Agricultural & Horticultural Society for the Marshfield Fair on August 19 through August 28, 2022 from 12:00 p.m. until 10:00 p.m. daily, contingent on receipt of updated certificate of liquor liability insurance. The vote was unanimous.

Temporary Entertainment License – Marshfield Fair – After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary entertainment license for the Marshfield Agricultural & Horticultural Society for the Marshfield Fair on August 19 through August 28, 2022 from 12:00 p.m. until 11:00 p.m. daily, contingent on positive recommendations from Board of Health, Police, Fire and Building Departments. The vote was unanimous.

Permission to Waive Fees – Conservation Commission – Michael Maresco gave some details on this request to waive fees for several Town projects. Stephen Darcy moved, seconded by James Kilcoyne, to waive Conservation permitting fees for the following Town projects: after the fact NOI for Library Plaza generator, RDA for vegetation management and tree removal at Cornhill Woodlands, and after the fact RDA for Pratt Farm home and barn demolition. The vote was unanimous.

Permission to Waive Fees – Building Department – Michael Maresco gave some details on this request from the Building Department. Stephen Darcy moved, seconded by James Kilcoyne, to waive Building Department fees for the South River School entrance and security upgrades. The vote was unanimous.

Fee Schedule for Sealer of Weights and Measures – Michael Maresco reviewed the fee schedule recommended by our new Sealer of Weights and Measures Robert Egan. After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve the fee schedule for inspections as recommended by the Sealer of Weights and Measures. The vote was unanimous.

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Marshfield Hills General Store – Run for the Hills 5k – Michael Maresco gave some details on this annual fundraising road race. Stephen Darcy moved, seconded by James Kilcoyne, to approve this request from Dave Will to hold the Run for the Hills 5k on Monday September 5, 2022 beginning 10:00 a.m. at the Marshfield Hills General Store contingent on positive recommendations from Police and Fire. The vote was unanimous.

Acceptance of Minutes – Stephen Darcy moved, seconded by James Kilcoyne, to accept the minutes of June 21, 2022; June 28, 2022; July 7, 2022; and July 11, 2022 as written. The vote was unanimous.

Mr. Darcy moved, seconded by Mr. Kilcoyne, to adjourn the meeting at 7:00 p.m. There was no executive session held. The vote was unanimous.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: copy of Select Board Policy Guide; copy of warrant for 2022 State Primary; copy of Host Community Agreement with Outfront Media LLC; email regarding authorization for Town Administrator to sign contracts up to \$350,000; application for appointment to Energy Committee from Malcolm Gale; applications for appointment to Airport Commission from Ken O’Leary, Paul Van Kauwenberg, Paul Lanoue, Patrick MacAllister and Deb Joyce; temporary liquor license application for Marshfield Fair; temporary entertainment license application for Marshfield Fair; email from Conservation office requesting permission to waive fees; email from Building Department requesting permission to waive fees; recommended fee schedule from Sealer of Weights and Measures; letter requesting permission to hold the Run for the Hills 5k on September 5, 2022.