

**MINUTES – SELECTMEN’S MEETING
MONDAY, DECEMBER 17, 2018 AT 7:00 P.M.
MARSHFIELD TOWN HALL – SELECTMEN’S HEARING ROOM**

Present: James J. Fitzgerald, Chairman; Joseph E. Kelleher; Vice-Chair; Michael G. Bradley, Clerk - excused and Michael A. Maresco, Town Administrator

Mr. Fitzgerald opened the meeting at 7:00 P.M. with the Pledge of Allegiance and stated the meeting was being recorded by MCTV and other media outlets.

Thomas O’Brien, Plymouth County Treasurer – Mr. O’Brien appeared before the Board and thanked them for having him attend the meeting to give an update. Mr. O’Brien mentioned that Michael Maresco, Town Administrator is very involved with Mayflower Health Group and that the Town made the right decision to stay with Mayflower Health Group as it has proven to be the best and most successful insurance group in the state. Mr. O’Brien also noted that the Town Administrator attends all their meetings and takes advantage of all their programs including the Wellness Programs and Smart Shopper program. Mr. O’Brien mentioned that Kevin Powell is also very active in representing the employees with regard to their health insurance rates. Mr. Fitzgerald asked what the insurance rates will be next year and Mr. O’Brien indicated that they would not have that information for at least 30 days.

Mr. O’Brien then gave an update on Plymouth County Commissioners and wanted to thank Mr. Bradley who is Chairman of the Plymouth County Advisory Board. Mr. O’Brien mentioned that the Town Administrator has been actively participating in most of the programs that the County offers and due to that fact that Marshfield participates in the programs, it saves the Town money.

Town Administrator Report - Mr. Maresco gave an oral report on the following:

- December 4 –attended a Plymouth County Retirement Meeting with Patrick, retirement portfolio is doing well
- December 4 – held a meeting with Patrick, Danielle and Terry on health insurance verifications
- December 4 – met with Jeff Garantino, Tom Miller and Patrick on FY2020 School Budget
- December 4 – held meeting with Chamber of Commerce on downtown Christmas lighting and had photo taken with members
- December 5 - reviewed FY2020 Budget with Patrick
- December 6 – held VADAR Software meeting/workshop
- December 6 – met with Fred Russell on Town projects
- December 7 – attended Pearl Harbor Memorial at Veteran’s Park
- December 10 – final Budget and slide show with Patrick
- December 10 - held interviews for Grant Writer
- December 10 – met with Fred Russell on obtaining emergency waivers of requirements for police department emergency boiler
- December 11 – met on cable contract with Bob Marzelli, Attorney Clifford and Attorney Kenny
- December 11 met with citizens Brad White and John Eaton on North River Arts Parking issues
- December 11 –attended meeting with Capital Budget Committee and new Chairman Jack Griffin regarding Capital Budget Committee
- December 12 – attended another grant writer interview
- December 12 – attended fiscal team meeting, discussed tax bills, student activity accounts, capital budget and utility billing
- December 12 – attended meeting at Senior Center with Carol Hamilton, Sheila Gagnon and Fred Russell regarding architect suggested plans
- December 13 – met with Bill Grafton on Veterans Park and other issues
- December 13 met with Fred Russell on updates on projects and installation of boiler at Police Station
- December 13 – met with Greg Guimond on Earth Removal Permit for Modera
- December 13 – met with Capital Project Building Committee at Library, Greg Guimond gave presentation on flood plain issues
- December 14 met with Jim Quigley of Elevated Access Marijuana Dispensary
- December 17 – worked on CAFRA, met with Police Chief on personnel issues, met with Veterans Agent, Veterans Council and DPW on flag issues

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Michael Maresco – Final Presentation of FY20 Budget - Mr. Dello Russo gave copies of the budget presentation to the members of the Board. Mr. Maresco explained that the budget was a little different from the budget he presented a few weeks ago. Mr. Maresco read through the presentation which included: Budget Achievements Overview, Revenues, Revenues Explanation, Expenses, Expense Explanation, Fixed Cost Summary FY2020, Debt, FY2020 General Government, FY2020 Public Safety, FY2020 Public Works, Health and Human Services, Cultural Services, Utilities, FY2020 Education, Annual Expenses, Closing Summary, Revenue and Expense.

Vote on FY20 Budget as Presented – Mr. Fitzgerald and Mr. Kelleher both had questions regarding the increase in utilities and not knowing yet what the insurance rates will be as well as some questions on the school budget and decided to table their vote on the budget to a later date when they have more information.

Vote on Capital Project Building Committee Mission Statement – Mr. Fitzgerald mentioned that he discussed the Mission Statement today with Mr. Maresco and that he simplified the final document. Mr. Fitzgerald read the Mission Statement. Mr. Fitzgerald moved, seconded by Mr. Kelleher to adopt the Mission Statement for the Capital Project Building Committee. The vote was 2-0.

Renewal of Annual Car Dealer Licenses – Mr. Fitzgerald mentioned that there are two Class I Car Dealer Licenses for Quirk and then read the list of Class II dealers which included: Carpenter Automotive Service, d.b.a. Bill’s Service & Repair; Paul Kabilian, Kabilian’s Car Care; Christopher Lucchetti, Lucchetti’s Service Center, Inc.; Edward F. McDonald, Marshfield Auto Body, Inc.; Joseph R. Bird, Marshfield Tire and Auto Service; Mass Auto Wholesalers Inc., Mass Auto Whosealers, Inc.; Minot Motor Sales, Inc., Minot Motor Sales; Ocean Bluff Automotive Inc.; Ocean Street Motors Inc., Ocean Street Motors; Roffey Family Enterprises, Roffey Family Enterprises and Triple E Equipment Sales Corp., Triple E Equipment Sales Corp. Mr. Fitzgerald moved, seconded by Mr. Kelleher to approve the above read annual Class I and Class II licenses subject to receipt of paperwork and fees. The vote was 2-0.

Renewal of Common Victualler Licenses – Mr. Fitzgerald read the following list of common victualler license renewals: 1st Stop Coffee, 7-Eleven#37405H, Anthony’s Pizzeria, China Wok, Coffee Shack Inc., Dairy Queen, Domino’s Pizza, Dunkin’ Donuts, Dunkin’ Donuts, Fitzzy’s Wake ‘n Shake, Green Harbor Lobster Pound, Hong Kong Take Out Restaurant, Major League Pizzeria, Manny’s Pizza, McDonald’s, Ocean Bluff Ice Cream, Ocean Street Juice and Café’, Riva Pizzeria, Rocky Roads, Starbucks Coffee, Inc., Subway, Sweet Frog Frozen Yogurt, The Coffee Bar, The Corner Café’, The Hop, The Mug, Wendy’s#2290. Mr. Fitzgerald moved, seconded by Mr. Kelleher to approve the above read annual common victualler licenses subject to receipt of paperwork and fees. The vote was 2-0.

Renewal of Annual Peddler’s Licenses - Mr. Fitzgerald read the following list of peddler license renewals: Kim Mallios, Bohemian Babe – Boho; Ed O’Cain, The Dispatch; James Bertoni, Aldo’s Dogs; Robert F. Shine, Shinetti’s Grill; Stephen Burt, Burt’s Ice Cream and Laurie Igo, Island Dawg. Mr. Fitzgerald moved, seconded by Mr. Kelleher to approve the above read annual Peddler’s Licenses subject to receipt of paperwork and fees. The vote was 2-0.

Renewal of Annual Fortune Teller License – Mr. Fitzgerald moved, seconded by Mr. Kelleher to approve the annual Fortune Teller License for Michelle Ann Rollins and noted she has completed paperwork and paid fee. The vote was 2-0.

Renewal of Annual Lodging Licenses – Mr. Fitzgerald moved, seconded by Mr. Kelleher to approve the annual Lodging License for Shiva Corporation, d.b.a. Marshfield Inn and Nicholas DiTommaso, d.b.a. Nicholas DiTommaso. The vote was 2-0.

Approval of Requests for Extension of Hours for New Year’s Eve - Mr. Fitzgerald read the memo regarding following list of names of the restaurants who have requested permission to serve liquor for an extra hour on New Year’s Eve (until 1:45 a.m.): Station 8, Marshfield Lodge

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of Elks, Stellwagen Beer Company, Rafferty’s Pub. Mr. Fitzgerald moved, seconded by Mr. Kelleher to grant permission for an extension of one hour to the above listed restaurants on December 31, 2018 and to any other restaurants that apply by December 31, 2018. The vote was 2-0.

COA Permission to Accept Donation – Mr. Fitzgerald read the letter from the Council on Aging Director requesting permission to accept a donation from the Peterson Family Estate. Mr. Fitzgerald thanked the Peterson Family for their generosity. Mr. Fitzgerald moved, seconded by Mr. Kelleher to accept the donation from the Peterson Family Estate. The vote was 2-0.

Vote and Sign License Agreement with Planting and Maintaining Tree – Mr. Fitzgerald moved, seconded by Mr. Kelleher to grant permission and sign agreement with the owners of the Jetty to plant and maintain a tree at the Esplanade. The vote was 2-0.

The Fairvie Inn – Request for Temporary Closure of Licensed Premise – Mr. Fitzgerald read the letter from the Fairview requesting permission to close for maintenance. Mr. Fitzgerald moved, seconded by Mr. Kelleher to grant permission to the Fairview Inn to close from January 1, 2018 through January 31, 2019. The vote was 2-0.

Permission to use Bridle Trail to Access Property on Pinehurst Road – Mr. Fitzgerald explained that Jim Walker is asking permission to use the Bridle Trail for equipment to take trees down on his property. Mr. Fitzgerald moved, seconded by Mr. Kelleher to grant permission to Mr. Walker contingent upon approval from Town Counsel. The vote was 2-0.

Vote to Vacate Judgement in Tax Lien Foreclosure Case – Mr. Dello Russo explained the reason to vacate judgement in the tax lien foreclosure case. Mr. Fitzgerald moved, As provided under MGL Chapter 60, Section 69, I, James Fitzgerald hereby move to vacate the final judgment entered on May 15, 2018 in tax lien foreclosure case no. 17 TL 000527, Town of Marshfield v. Albert Kapple and Theresa Kapple covering the property located at 57 Winslow Street, Marshfield, MA, Parcel I.D. K10-01-03 upon payment by Albert Kapple and Theresa Kapple on or before 11/30/2018 of all amounts due to redeem the tax taking covering the property, which include, but are not limited to, taxes and interest to the date of payment, all charges and fees associated with the foreclosure case and any costs incurred by the Town in the care, custody and control of the property after the entry of the judgment, seconded by Mr. Kelleher. The vote was 2-0.

Boys & Girls Club – Commercial Parking Permits for Levitate Festival – Mr. Fitzgerald read the letter from Jim Brunnell, Executive Director, Boys & Girls Club of Marshfield requesting permission to park cars at Town owned lots for the Levitate Festival. Mr. Fitzgerald moved, seconded by Mr. Kelleher to grant permission to the Boys & Girls Club for parking permits at the Grace Ryder, South River School, Seth Ventress Building and lot across from the fairgrounds on South River Street for the Levitate Festival. The vote was 2-0.

Pregnancy and Pregnancy Related Conditions Policy – Mr. Maresco explained that the policy has been sent to all the unions and there are no issues. Mr. Maresco indicated that the policy needs to be voted by the Board of Selectmen. Mr. Fitzgerald moved, seconded by Mr. Kelleher to adopt the Town of Marshfield Pregnancy Policy. The vote was 2-0.

Town Hall Hours – New Year’s Eve - Mr. Fitzgerald explained that the Town Hall usually closes at 7:00 p.m. on Monday nights but since December 31, 2018 is New Year’s Eve they will vote to close at 5:00 p.m. and employees will use either vacation time or personal time otherwise they will have to stay in their office and work. Mr. Fitzgerald moved, seconded by Mr. Kelleher to close the Town Hall at 5:00 p.m. The vote as 2-0 Mr. Maresco noted that Town Hall will be closed at 12:30 on Christmas Eve as employees work a ½ day on Christmas Eve and since Monday is usually a longer day employees will have to take 2 or 2 and ½ hours of vacation or personal time.

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Vote to Accept Donation of Engineering Easements – Mr. Fitzgerald read the memo from Mr. Maresco regarding accepting a donation for engineering easements from Merrill Associates. Mr. Fitzgerald moved, seconded by Mr. Kelleher to accept the donation for engineering easements from Merrill Associates for the Dam Project at the Veteran’s Park. The vote was 2-0.

Vote to Declare Equipment as Surplus for Destruction or Auction – Mr. Fitzgerald mentioned there is a typewriter and a cart considered as surplus. Mr. Fitzgerald moved, seconded by Mr. Kelleher to declare the typewriter and cart as surplus equipment. The vote was 2-0.

Authorization to Proceed with Hiring up to 5 Permanent Full Time Police Officers – Mr. Fitzgerald indicated that he had spoken to the Police Chief today regarding the authorization to hire. Mr. Fitzgerald moved, seconded by Mr. Kelleher to authorize the Police Dept. to proceed with hiring up to 5 full time police officers. The vote was 2-0.

Board Discussion – Solar Array Project - Mr. Maresco thanked the Energy Committee for helping to vet Solar Companies for the Solar Photovoltaic Farm Project on Clay Pit Road. Mr. Maresco indicated that Matt Parent, Chairman of the Energy Company believes that the Town could save approximately \$250,000 annually. Mr. Maresco explained that they would need to work with the DPW because the project would be on their land and that they would need to get permission from the ZBA. Mr. Fitzgerald moved, seconded by Mr. Kelleher to ask the Town Administrator to move forward with the energy independent power purchase agreement for a solar photovoltaic farm on the caps at the landfill. The vote was 2-0.

Acceptance of Minutes – Mr. Fitzgerald moved, seconded by Mr. Kelleher to approve the minutes of December 3, 2018. The vote was 2-0.

There was no Executive Session held.

Mr. Fitzgerald moved, seconded by Mr. Kelleher to adjourn the meeting at 8:31 p.m. The vote was 2-0.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: Copy of budget presentation for FY2020, copy of Mission Statement for Capital Project Building Committee, copy of list of annual Class I and Class II licensees, copy of list of annual Common Victualler licenses, copy of annual Fortune Teller License, copy of list of annual Lodging Licenses, copy of list of restaurants requesting one hour extension on New Year’s Eve, letter from COA with copy of letter and note regarding donation, copy of license agreement for Planting and Maintaining Tree, copy of letter from the Fairview Inn regarding temporary closure, copies of emails regarding permission to use Bridle Path, copy of vote to vacate judgement in tax lien foreclosure case, copy of email, parking permit application and copy of agreement for commercial parking on town owned land, copy of pregnancy policy, copy of memo regarding New Year’s Eve hours at Town Hall, copies of emails regarding donation of engineering easements, copy of email and pictures of surplus equipment, copy of email from Police Chief regarding authorization to hire, copy of letter and email from Matthew Parent regarding solar array project and copy of minutes of December 3, 2018.