

**MINUTES – SELECTMEN’S MEETING  
MONDAY, JULY 10, 2017 AT 7:00 P.M.  
MARSHFIELDTOWN HALL – SELECTMEN’S HEARING ROOM**

Present: Michael G. Bradley, Chairman; James J. Fitzgerald, Vice-Chair; Joseph E. Kelleher, Clerk; and Rocco J. Longo, Town Administrator

Mr. Bradley opened the meeting at 7:08 p.m. with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV and local newspaper and media outlets and if anyone speaks, they could be recorded.

Town Administrator’s Report – Mr. Longo gave an oral report on the following: Mr. Longo announced the opening of the pool at the Boys & Girls Club was currently underway tonight. Mr. Longo also mentioned that the Board will be discussing the Town Administrator Search Process this evening. Mr. Longo stated that the Woods Hole Group won the bid for the Hazard Mitigation Plan which will help with the Town’s CRS and that he would be working with Jerry O’Neill, Lt. Shaw and Greg Guimond and others as part of a team with many public meetings. Mr. Longo mentioned work will be starting with the Green Communities Contract and LED lights will be installed at the Police Station, Council on Aging and the Library. Mr. Longo noted that the state’s proposed budget did increase Chapter 70 aid and the Town could receive a little more aid than initially projected. Mr. Longo mentioned the fact that he had been working with Station Eight on the details of their license agreement for the use of Town property. Mr. Longo indicated that Karen O’Donnell would be here tonight regarding conservation restrictions required by the state on two pieces of property that the Town owns and thanked Karen for her hard work as well as Town Counsel. Mr. Longo said that the Architectural Access Board approved the variance at the Athletic Complex near the Council on Aging. Mr. Long mentioned the recent Levitate concert and noted that there were some issues with parking and damage to baseball fields. Mr. Bradley indicated that he would like to have a plan for the fields and that the Board will do the best they can. Mr. Longo stated that he heard from the Police Chief and there was only one arrest but the Fire Chief had a number of calls. Mr. Longo stated that they will have to come up with a plan.

Mr. Bradley mentioned that Mr. Fitzgerald is presently at the Boys & Girls Club and residents should take a look at the pool and splash pad when they get a chance.

Sandra Cotti – Application for Common Victualler License - Mr. Bradley asked Mr. and Mrs. Cotti to come forward and asked if they were opening an ice cream shop. Mr. Cotti indicated that they were planning to open an ice cream shop at 563 Ocean Street and that they are currently working on the building. Mr. Cotti mentioned that they plan to open in September. Mrs. Cotti mentioned that they used to own Sandy’s Restaurant in Plymouth. The Board wished the Cotti’s luck with their new venture. Mr. Bradley moved, seconded by Mr. Kelleher to approve the Common Victualler application for Sandra Cotti at 563 Ocean Street, date to be determined. The vote was 2-0. Mr. Fitzgerald was absent. Mr. Bradley mentioned that they should call the office when they are ready to open in order to obtain their permits.

Appoint Special Counsel, Adam Brodsky for Harbormaster – Mr. Longo explained the need to hire special counsel as Town Counsel is representing the ZBA regarding the Harbormaster’s Maritime Service and Safety Facility. Eric Kelly of Peterson Path asked if he could ask a question and Mr. Bradley agreed. Mr. Kelly asked where the funding would come from to pay for Counsel for the Harbormaster. Mr. Longo stated that the funding would come out of the Legal Budget. Mr. Kelly stated that he thought the funding should come out of the Harbormaster’s building budget. Mr. Bradley thanked him for his comment.

Mr. Kelleher moved, seconded by Mr. Bradley to appoint Special Counsel Adam Brodsky to represent the Harbormaster. The vote was 2-0. Mr. Fitzgerald was absent.

Vote on Chapter 44 Section 33B Year End Appropriation Transfers – Ms. Barbara Costa, Town Accountant appeared before the Board to ask their approval of the year end appropriation transfers.

Mr. Fitzgerald joined the meeting at 7:20 p.m.

**MINUTES – SELECTMEN’S MEETING  
MONDAY, JULY 10, 2017 AT 7:00 P.M.  
PAGE TWO**

Ms. Costa explained that these are budget transfers and she is not taking any money from the General Fund. Ms. Costa mentioned that some departments had extra money and that she does not foresee this happening next year. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the Chapter 44 Section 33B Year End Appropriation Transfers. The vote was unanimous.

Consider License Agreement for Station 8 - Mr. Longo explained that when the outdoor section for the Station 8 was approved some of the tables and chairs were located a little over the outside line of their property onto Town property. Mr. Longo indicated that Town Counsel would put together a license agreement from the Town to take care of the issue. Robert Nерger of 113 Bayberry Road, partner in the Station 8 business indicated that the approval from the ZBA included a section that is outside of the property line and that they are asking for a license outside of the lot line. Mr. Nерger mentioned that they had the liability coverage for the area. Mr. Bradley asked how far they were into the Town’s property and Mr. Nерger mentioned that it is 350 sq. ft. Mr. Kelleher moved, seconded by Mr. Fitzgerald to adopt a license agreement for 350 sq. ft. in front for Station 8 for exterior tables and chairs. The vote was unanimous. Mr. Bradley noted that Town Counsel would draft the license agreement.

Vote to Open and Close Special Town Meeting Warrant – Mr. Bradley read the notice for the Special Town Meeting to be held on October 16, 2017 with the opening of the Special Town Meeting Warrant on August 7, 2017 and the closing of the warrant on August 17, 2017. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the date of the Special Town Meeting and the dates of the opening and closing of the Special Town Meeting warrant. The vote was unanimous.

Marshfield Police – Permission to Accept Gift – Mr. Bradley read the letter from the Police Department requesting permission to accept a gift of \$5,000.00 from the Copeland Family Foundation to be used specifically for the D.A.R.E. education program. Mr. Bradley thanked the Copeland Family. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the gift of \$5,000 for the Police Department’s D.A.R. E. Education Program. The vote was unanimous.

New Appointment to Council on Aging – Maureen Saunders – Mr. Bradley read the email from Sheila Gagnon of the Council on Aging recommending Maureen Saunders as a member. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the appointment of Maureen Saunders to the Council on Aging. The vote was unanimous.

Renewal of Commercial Parking Permits for Fairground Events -

Mr. Bradley read the following list of people who have already applied or are expected to apply for parking on their property during the events at the fairgrounds when deemed necessary by Safety officer: Tom Healy, 58 Main Street,- 45, Marshfield Friends of Music, South River School- 125 (Fair only), Dianne Fleming, 14 Old Plain Street – 40, Marshfield High School Athletic Boosters, Grace Ryder – 260 (Fair only), Deborah Unangst, 48 Main Street – 16, Lynn Ford, 40 Main Street – 97, Chris Regan, 215 Main Street – 24, Marshfield Agricultural and Horticultural Society, 140 Main Street – 600, Jose Veiga, 28 Main Street – 25, South River Community Church, 52 Main Street – 100, Barbara Lannon, 205 Main Street – 45, Janeth Norman, 225 Main Street – 40, Anne Walton, 148 Main Street – 10, Brian Doheny, 192 Main Street – 18, Keri Burns, 65 Main Street – 30, Cherubs Child Development Center, Inc., 260 Main Street – 41, Neal Frisbie, 101 Main Street – 50, Reed McDonald, 95 Main Street – 47, Kristin Amirault, 152 Main Street -10, Marshfield Inn, 7 Old Plain Street – 30, Robert Patterson, 85 South River Street -10, Joseph Merrick, 78 Main Street - 60, Trish Kelley Sullivan, 178 Main Street – 25 Adrianna Hatten, 102 South River Street -10, James Marathas, 101 South River Street – 25, Jon Coppenrath, 28 New Street-25. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above applications for parking for which will be valid through June 30, 2018. The vote was unanimous.

**MINUTES – SELECTMEN’S MEETING  
MONDAY, JULY 10, 2017 AT 7:00 P.M.  
PAGE THREE**

Approval of Conservation Restrictions: Off Pleasant Street and Holly Road – Karen O’Donnell, Chair of the Open Space Committee appeared before the Board and stated that she had 2 conservation restrictions for the Board to approve and sign. Ms. O’Donnell noted that the first restriction was for Off of Pleasant Street and the second was for Off of Holly Road. Mr. Bradley noted that the conservation restrictions are a requirement from the state. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the conservation restrictions for Off Pleasant Street and Holly Road. The vote was unanimous.

Board/Committee Reappointments – Mr. Bradley noted the email from Brian Spano requesting to be reappointed to the Recreation Commission. Mr. Kelleher moved, seconded by Mr. Fitzgerald to reappoint Brian Spano to the Recreation Commission for a period of one year. The vote was unanimous. Mr. Bradley noted the email from Martine Anderson requesting to be reappointed to the Housing Partnership. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the appointment of Martine Anderson to the Housing Partnership. The vote was unanimous.

Mr. Bradley stated that Paul Taber, Emergency Management Director had recently retired and proceeded to read off some of the highlights and accomplishments of Lt. Taber during his career as a Marshfield Police Officer. Mr. Bradley mentioned that the Board had a citation for Paul Taber and he would have it delivered to him.

Town Administrator Search Process – Caroline LaCroix, Human Resources Director appeared before the Board. Ms. LaCroix mentioned that she had prepared a memo for the Board regarding the Town Administrator Search Process and read from the memo what her role would be in preparing an ad and gave some recommendations for the search and hiring process. Mr. Bradley added that this was going to be a recurring item on every agenda going forward. Mr. Fitzgerald mentioned the timeline and that if we get the advertisements out soon so they can start the interview process possibly in August. Ms. LaCroix mentioned that the ad could give them 30 days to apply. Mr. Fitzgerald noted that Mr. Longo is going to transition out in February and they would like the new Town Administrator to be working with them on the budget process. Mr. Fitzgerald indicated that he would like to get someone in here in October or November so that Rocco can give his support to this person. Mr. Kelleher said he concurred with the deadline idea. Mr. Bradley indicated that he would like to have the criteria set by next week. Ms. LaCroix mentioned that she could have resumes sent to her and that she will write the ad and forward to the Board. Ms. LaCroix mentioned that every candidate should be aware that we have a current charter commission working on the changes to the Charter. Mr. Longo mentioned that he had been interviewed by 16 people and that the Board should consider who they wanted on the search committee. Mr. Fitzgerald mentioned that they would probably have 5 to 7 members on the committee and stated that Caroline should get the ad out. Ms. LaCroix said she would put something together for their input and asked what the deadline would be. The Board members concurred that they would like a deadline of Friday, August 18, 2017.

Acceptance of Minutes – Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the minutes of June 19, 2017. The vote was unanimous. Mr. Bradley moved, seconded by Mr. Fitzgerald to adjourn the meeting at 7:54 p.m. There was no Executive Session held.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: application for common victualler license for Ocean Bluff Ice Cream; email and letter from Town Counsel recommending Adam Brodsky as Special Counsel for Harbormaster; copies of year end appropriation transfers from Town Accountant; letter, copy of zba decision and copy of map from M&M Southshore Hospitality, llc, dba Station Eight; copy of notice to open and close the Special Town Meeting warrant, copy of letter from Police Department regarding gift acceptance; email from Council on Aging, letter with application and resume from Maureen Saunders; list of parking permits renewals for Fairgrounds commercial parking; conservation restriction agreements for off Pleasant Street and off Holly Road; email from Brian Spano for reappointment to Recreation Commission; email from Martine Anderson for reappointment to Housing Partnership; letter from Human Resources Director with excerpts from Town Charter; and copy of minutes of June 19, 2017.