

## **MINUTES – SELECTMEN’S MEETING**

**Monday, December 5, 2016**

**Selectmen’s Hearing Room**

Present: Stephen G. Robbins, Chairman; Michael G. Bradley; James J. Fitzgerald; and Rocco J. Longo, Town Administrator

Steve Robbins opened the meeting at 7:00 p.m. and announced that the meeting is being recorded by MCTV and WATD.

Town Administrator Report – Rocco Longo provided the Board with his weekly brief:

- Patrick Dello Russo has made significant progress toward removing some of the external support in the Treasurer/Collector’s office. The stipends for the Town Accountant and Town Assessor will end in the next pay period.
- The Green Communities application has been submitted.
- Will be attending a Mayflower Municipal Health Group meeting on December 7<sup>th</sup> with Caroline LaCroix.
- Working on indirects, should be completed by the end of the week.
- Will be scheduling budget meetings with Department Heads this week, will share information with the Board as it is compiled.
- Customer Service training for staff has been scheduled.
- Town Counsel will be providing training on the new public records law on December 14, 2016 (two sessions).
- Taped a show on MCTV last week, there will be more shows scheduled featuring different Department Heads.
- Leslie Fields from Woods Hole Group had a conference call with FEMA last week. They now want a Physical Map Revision (PMR) instead of the Letter of Map Revision (LOMR) that we have already spent significant time and money preparing at their request.
- Town Hall will be closed on Friday December 23, 2016 and Monday December 26, 2016 for the Christmas holiday.

New Appointment to Community Preservation Committee – Steve Robbins read the letter from William Last Jr. requesting appointment to the Community Preservation Committee. Mr. Robbins said that he has spoken with the Chairman of the CPC and he is in support of this appointment. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to appoint William Last Jr. to the Community Preservation Committee for a three year term expiring on June 30, 2019. The vote was unanimous.

South Shore Race Management – 5K Road Race on March 4, 2017 – Steve Robbins noted that the Board has not received a recommendation on this event from the Police Department and recommended tabling it. Mike Bradley moved, seconded by Jim Fitzgerald, to table this request to a future meeting. The vote was unanimous.

Appointment of Full Time Police Officer – Steve Robbins read the letter from Police Chief Phil Tavares recommending that Brendan Meehan be appointed as a full time police officer. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to make this appointment as requested. The vote was unanimous.

Waterways Committee – Harbor Plan – Mike McNamara, Chairman of the Waterways Committee, appeared before the Board and noted that as part of the committee’s mission statement they are required to give the Board of Selectmen annual updates on the status of the Harbor, Rivers, and Waterways Management Plan. Mr. McNamara presented the Board with a report overviewing the progress the committee has made and their issues and recommendations for the future. After a brief discussion, the Board thanked the members of the Waterways Committee for their work on developing and updating this plan.

Vote to Open and Close the Annual Town Meeting Warrant – Steve Robbins read the public notice regarding the opening and closing of the Annual Town Meeting warrant into the record. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald to open the warrant on January 3, 2016 and close it on January 23, 2017. The vote was unanimous.

## **MINUTES – SELECTMEN’S MEETING**

**Page 2 of 3**

**Monday, December 5, 2016**

Vote on Seasonal Population – Steve Robbins read the letter from Narice Casper notifying the Board that the seasonal population in the Town of Marshfield is estimated to be between 32,500 and 40,000. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to set the seasonal population at 40,000. The vote was unanimous.

Renewal of Annual Licenses for Restaurants and Package Stores – Steve Robbins read through the list of applicants for renewal of annual licenses as follows:

Marshfield VFW: Club All Alcohol, Common Victualler, Entertainment,  
Green Harbor Yacht Club: Club All Alcohol, Common Victualler, Entertainment  
Disabled American Vets: Club All Alcohol, Common Victualler, Entertainment  
Marshfield Yacht Club: Club All Alcohol, Common Victualler, Entertainment  
Marshfield Lodge of Elks: Club All Alcohol, Common Victualler, Entertainment  
Marshfield Country Club: Club All Alcohol, Common Victualler, Entertainment  
Green Harbor Golf Club: Club All Alcohol, Common Victualler  
Oceanview Grill: Innholder All Alcohol, Common Victualler, Entertainment, Innholder  
Bridgway Inn: Innholder All Alcohol, Common Victualler, Entertainment, Innholder  
Marshfield Blanchards: Package All Alcohol  
Green Harbor General Store: Package All Alcohol  
North River Beverage: Package All Alcohol  
Ocean Bluff Packet: Package All Alcohol  
Rexhame Package Store: Package All Alcohol  
Marshfield Liquors: Package All Alcohol  
Hubbard's Cupboard: Package Wine & Malt  
Ricky's Market: Package Wine & Malt  
Brank Rock Package & Variety: Package Wine & Malt  
Roche Bros. Supermarket: Package Wine & Malt, Common Victualler  
Marshfield Hills General Store: Package Wine & Malt, Common Victualler  
Jackanson's: Package Wine & Malt  
Cask 'n Flagon: Restaurant All Alcohol, Common Victualler, Entertainment  
Grill 139: Restaurant All Alcohol, Common Victualler, Entertainment  
Station Eight: Restaurant All Alcohol, Common Victualler, Entertainment  
Roht Marine: Restaurant All Alcohol, Common Victualler  
KKaties Burger Bar: Restaurant All Alcohol, Common Victualler, Entertainment  
Sashimi Asian Cuisine: Restaurant All Alcohol, Common Victualler, Entertainment  
The Jetty: Restaurant All Alcohol, Common Victualler, Entertainment  
Venus II Bros.: Restaurant All Alcohol, Common Victualler, Entertainment  
Aoyama Asian Bistro: Restaurant All Alcohol, Common Victualler  
Harbor Fire Bar & Grill: Restaurant All Alcohol, Common Victualler, Entertainment  
PizZings: Restaurant All Alcohol, Common Victualler, Entertainment  
Rafferty's Pub: Restaurant All Alcohol, Common Victualler, Entertainment  
Ming Dynasty: Restaurant All Alcohol, Common Victualler, Entertainment  
The Roadhouse: Restaurant All Alcohol, Common Victualler, Entertainment  
Ember: Restaurant All Alcohol, Common Victualler, Entertainment  
Haddad's Ocean Café: Restaurant All Alcohol, Common Victualler, Entertainment  
Mamma Mia's: Restaurant, Restaurant All Alcohol, Common Victualler, Entertainment  
Hola: Restaurant All Alcohol, Common Victualler  
Marshfield Tavern: Restaurant All Alcohol, Common Victualler, Entertainment  
The Fieldston: Restaurant All Alcohol, Common Victualler, Entertainment  
Marshfield Famous Pizza: Restaurant Wine & Malt, Common Victualler  
Mandarin & Tokyo, LLC: Restaurant Wine & Malt, Common Victualler  
The Point Restaurant: Seasonal Restaurant All Alcohol, Common Vic, Entertainment

Mike Bradley moved, seconded by Jim Fitzgerald, to approve these licenses contingent on receipt of necessary paperwork and fees, and clearance from the Treasurer/Collector. The vote was unanimous.

Renewal of Annual Sunday Entertainment Licenses – Steve Robbins read the list of restaurants applying for a license for entertainment on Sundays as follows: Cask ‘n

## MINUTES – SELECTMEN’S MEETING

Page 3 of 3

Monday, December 5, 2016

Flagon, Marshfield Lodge of Elks, Venus II and Ocean View Grille. Mike Bradley moved, seconded by Jim Fitzgerald to grant these licenses. The vote was unanimous.

Recreation Department – Permission to Accept Gifts – Steve Robbins read the letter from Friends of Peter Igo Park donating an ice rink valued at approximately \$3000.00 to the Recreation Department. Mike Bradley moved, seconded by Jim Fitzgerald, to accept this donation. The vote was unanimous. Steve Robbins read the letter from Gregory and Jo-Anne Gretemeyer donating a pool table valued over \$50 to the Marshfield Recreation Department. Mike Bradley moved, seconded by Jim Fitzgerald, to accept this donation. The vote was unanimous.

Richard Vaughan – Public Christmas Tree on Brant Rock Esplanade – Richard Vaughan appeared before the Board and explained his plans for a public Christmas tree to be placed on the esplanade. Mr. Vaughan said that this would be done at his expense and would use a portable generator. Mr. Vaughan added that they would hold a public tree lighting ceremony on Saturday, December 17, 2016. Steve Robbins noted that the Building Department, Board of Public Works, and Police and Fire Departments all recommended approval of this request. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald to approve this request. The Board of Selectmen and Mr. Vaughan signed the License Agreement prepared by Town Counsel.

Update on Indirect Cost Methodology – Steve Robbins gave an update on the status of the indirects. Mr. Robbins said that the Town Accountant and Treasurer/Collector are working to come up with a number for this year, it is a cumbersome process but they hope to have a number by the end of this week.

Acceptance of Minutes – Mike Bradley moved, seconded by Jim Fitzgerald, to accept the minutes of November 3, 2016; November 7, 2016; November 14, 2016; and November 21, 2016 as written. The vote was unanimous.

Board of Assessors – Property Tax Classification Hearing – Steve Robbins read into the record the public notice regarding this hearing. Libby Bates appeared before the Board with Patrick Harring and Michael Maresco. Ms. Bates gave some details on the classification process and noted that the Board of Selectmen must determine whether the Town will have a single tax rate or a split rate. Ms. Bates said that Marshfield is approximately 94% residential, and with this ratio there is little benefit to going with a split rate. Ms. Bates said that the Board must also vote on the Small Commercial Exemption and explained how this exemption works. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to adopt a single tax rate for FY2017. The vote was unanimous. Mike Bradley moved, seconded by Jim Fitzgerald, not to adopt the Small Commercial Exemption for FY2017. The vote was unanimous.

The meeting was adjourned at 8:15 p.m. There was no executive session held.

Respectfully submitted,

Catherine Burke

*The following documents and exhibits were presented at the meeting: Report on Marshfield Waterways Plan; letter and back up information from Richard Vaughan regarding public Christmas Tree in Brant Rock; copy of license agreement drafted by Town Counsel; emails from Building Department, DPW, Police and Fire supporting placement of Christmas tree on Town property; public notice regarding property tax classification hearing; information from Board of Assessors regarding Small Commercial Exemption and tax rates; cover letter and application for Community Preservation Committee from William Last Jr.; request to hold 5K road race from South Shore Race Management; letter from Chief Tavares recommending that Brendan Meehan be appointed as Full-Time Police Officer; letter from Town Clerk regarding summer population; list of restaurant and package store liquor license renewals; list of Sunday Entertainment License applicants; letters from Friends of Peter Igo Park and Gregory Gretemeyer regarding donations to Recreation Department;*