

**MINUTES – SELECTMEN’S MEETING
MONDAY, AUGUST 29, 2016 AT 7:00 P.M.
MARSHFIELD TOWN HALL – SELECTMEN’S HEARING ROOM**

Present: Stephen G. Robbins; Chairman, Michael G. Bradley, Vice-Chair; James J. Fitzgerald, Clerk; and Rocco J. Longo, Town Administrator

Mr. Robbins opened the meeting at 7:00 p.m. with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV and other local reporters.

Town Administrator’s Report - Mr. Longo explained that he had attended a MIIA Board meeting and that there was a lot of information on the Affordable Care Act. Mr. Longo also mentioned that he had attended a FEMA meeting with Paul Taber and that they are working on getting the 3.5 million that was promised from FEMA for past storms. Mr. Longo mentioned that the Recreation Director interviews will be held this week and that the Treasurer/Collector applications are currently being reviewed. Mr. Longo noted that Jay Wennemer, Conservation Agent has announced his retirement. Mr. Longo explained that when he gets applications, he and other Department Heads review them and then they pick their top choices and then a few of the Department Heads will participate in the interview process and make their recommendations. Mr. Longo indicated that the DPW has informed him that water usage is up 7% from last year. Mr. Longo also reminded everyone that on September 12th the Planning Board will hold a public hearing on the flood maps and that on September 29th there will be a meeting with Leslie Fields to talk about LOMAR and he is presently working to get Joy Dupreault here to speak about insurance. Mr. Longo also indicated that both Duxbury and Scituate will be holding their Special Town Meetings in September.

Appointment of Full-time Police Sergeant - Mr. Robbins asked both Chief Tavares and Officer Gentry to appear before the Board. Chief Tavares indicated that he would like to mention a few things and stated that in the past year there have been many problems with staffing issues, as well as serious crimes. The Chief then commented that the Police Department was able to return \$100,000 to the Town last year. The Chief also mentioned that there are no officers out injured on duty and that there hasn’t been a grievance in over 20 years. The Chief also stated that he wanted to take this time to thank the Town Administrator and the Board for acting on his department’s needs and also thank the community. The Chief then mentioned that he would like to fill the vacancy of Sergeant and then went on to explain the Civil Service process. The Chief then read his letter of recommendation for Officer Brian Gentry to Police Sergeant effective September 9, 2016.

Mr. Robbins noted that as always the Chief was very thorough and thanked him for being able to give money back to the Town. Mr. Robbins also commented that on reading through the notebook on Officer Gentry that he had also served in the marines for three years and thanked him for his service to the country as well as his service to the Town. Mr. Bradley and Mr. Fitzgerald also thanked Officer Gentry for his service and mentioned that all their questions were answered in the report. Officer Gentry thanked the Board and stated that he has the experience to deal with the difficult issues of today. Officer Gentry also introduced his children, Thomas, Nell and Daniel that were with him here tonight.

Mr. Bradley moved, seconded by Mr. Fitzgerald to appoint Officer Brian Gentry as a full-time Police Sergeant effective September 9, 2016. The vote was unanimous.

At 7:17 p.m. Mr. Robbins stated that the Board would take a three minute recess for pictures. The Board then had their pictures taken with Sergeant Gentry and the Police Chief. The Board returned from recess at 7:20 p.m.

Tanous Sayde, Ocean Bluff Automotive Inc. – Application for Class II License - Mr. Sayde appeared before the Board. Mr. Robbins mentioned that he had checked through the application and that Mr. Sayde has all the certifications from the state so he has no questions. Mr. Bradley asked exactly where Mr. Sayde’s business was located and Mr. Sayde explained his location on Ocean Street. Mr. Sayde commented that he had been working at the location for nine years and that he is now buying it and proud to be a member of the community and that he hoped the Board would approve his request. Mr. Fitzgerald indicated that he had no issues. Mr. Bradley moved,

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seconded by Mr. Fitzgerald to approve the Class II application for Ocean Bluff Automotive located at 969 Ocean Street. The vote was unanimous.

Boys & Girls Club – Outdoor Clubhouse – Bill Bowers, President of the Boys and Girls, Club; Kathleen Graham, Executive Director; Michael Maresco, Vice- President of the Boys and Girls Club and Dave Stockless, member of the Board of Directors appeared before the Board. Mr. Bowers stated that they had a power point presentation to go along with the handout that the Board had. Ms. Graham explained the mission of the Boys and Girls Club and that the facility is for all the families in the community and provides after school programs for kids. Ms. Graham went on to explain that they are working toward having an outdoor clubhouse which would consist of an outdoor pool and splash pad as well as a challenge course, all-sport course, pavilion, mural wall, outdoor classroom, enclosed target area and habitat education site. Mr. Robbins thanked the members for coming in tonight and mentioned that he couldn’t believe that they already have to expand. He asked if there is enough room at the site and Mr. Bowers explained that everything will still be well within the area of the land that they are leasing from the Town. Mr. Bradley said he thought the future plans were amazing and that his kids will be thrilled. Mr. Fitzgerald said he would recuse himself as he is a member of the Board of Directors and mentioned the ways that the Club contributes to the Town such as the Stories in the Park at Dandelion Park. Mr. Fitzgerald explained how he thought that the Club opens up a whole new world for kids to see beyond high school and college. Mr. Robbins indicated that they are here to support this new project. Mr. Robbins asked who people should contact if they would like to contribute. Ms. Graham indicated that they have a website but that people can also stop by the Club. Mr. Maresco also commented that people should stop by to see the Club as it is an asset to the community.

Human Resource Director – Interview – Caroline LaCroix – Caroline LaCroix appeared before the Board. Mr. Longo explained the application process and that Department Heads read through the applications and chose the candidates that they thought should be interviewed by 4 or 5 Department Heads as well as Jerry Hayes who is a retired Personnel Director from Brookline. Mr. Longo mentioned that Caroline LaCroix was their first choice. Ms. LaCroix mentioned that she was resident of Middleboro and gave a brief history of her work experience. Mr. Robbins asked what brought Ms. LaCroix to Marshfield and Ms. LaCroix indicated that she thought the position would utilize all her experience and that she is interested in Human Resources as well as collective bargaining and she thought it would be a good fit. Mr. Bradley asked what Ms. LaCroix thought was the biggest challenge and Ms. LaCroix stated that she felt it would be the transition issues such as getting people to realize that she is a member of the team and can be helpful in taking care of some of their duties. Mr. Fitzgerald indicated that Ms. LaCroix has answered his question as well. Mr. Robbins stated that he would like to thank Ms. LaCroix as well as everyone for taking time out from their busy schedules. Mr. Longo commented that the Town has some great Department Heads. Mr. Bradley moved, seconded by Mr. Fitzgerald to appoint Caroline LaCroix as the Human Resource Director. The vote was unanimous.

Vote on Stipends for Town Accountant and Assessor/Appraiser – Mr. Robbins read through his notes regarding the fact that this is the third transition for Treasurer/Collector and that while they are going through the process of hiring a new Treasure/Collector, it puts a burden on the Town Accountant and Town Assessor. Mr. Robbins explained the additional duties for the Town Accountant and the Town Assessor and that he would recommend a stipend of \$200.00 for each from August 8, 2016 through December 31, 2016. Mr. Bradley moved, seconded by Mr. Fitzgerald that the Town pay Barbara Costa and Libby Bates a weekly stipend of \$200.00 for performance of additional duties related to the transition to a new Treasurer/Collector retroactive to August 8, 2016 through December 31, 2016, unless the Board votes to terminate the stipend sooner. Termination or continuation of this stipend shall be subject to the Board of Selectmen’s sole discretion. The vote was unanimous.

Common Victualler Applications for Irish Festival – Mr. Robbins read the following names of applications for Common Victualler Permits for the Irish Festival: Cook Night, The

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Paddywagon Inflatable Pub and Cool Clean Sweets, Inc. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the above permits as read. The vote was unanimous.

Molly Fund Parking Permit for Irish Festival – Mr. Robbins mentioned that both he and Mr. Fitzgerald are members of the Board for the Molly Fund. Mr. Robbins read the request from Jim Fitzgerald requesting to use the parking lots at the Seth Ventress Building, the small lot next to the Central Fire Station and the lot at Grace Ryder. Mr. Fitzgerald mentioned that this is a great event and that they do not financially benefit. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the parking permit for the Molly Fund for the Irish Festival. The vote was unanimous.

Reappointment to Cultural Council – Kaitlyn Greene – Mr. Fitzgerald read the note from Rachel Castiglione requesting Kaitlyn Greene be reappointed to the Cultural Council. Mr. Bradley moved, seconded by Mr. Fitzgerald to reappoint Kaitlyn Greene to the Cultural Council. The vote was unanimous.

Authorization for Town Administrator to sign contract for Dyke Road Tide Gates – Mr. Longo explained that this is a small grant to help flooding in the Green Harbor area. Mr. Longo mentioned that it seemed like the state is very interested in this project and asked that the Board authorize him to sign for the Board when Rod Procaccino has bills and other documents that need to be signed. Mr. Bradley moved, seconded by Mr. Fitzgerald to authorize Rocco Longo to sign the contracts for the Dyke Road Tide Gates. The vote was unanimous.

Appointment of Acting Treasurer/Collector – Christine McCarthy - Mr. Longo explained that he is recommending Christine McCarthy as acting Treasurer/Collector effective September 1, 2016. Mr. Longo mentioned that she would receive a stipend according to the Supervisory Contract. Mr. Bradley moved, seconded by Mr. Fitzgerald to appoint Christine McCarthy as acting Treasurer/Collector effective September 1, 2016. The vote was unanimous.

Commercial Parking Permits – Mr. Robbins mentioned that these two applicants wish to be added to list of residents allowed to park for events at the Fairgrounds. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the parking permits for Jon Coppenrath of 28 New Street for 25 cars and James Marathas of 101 South River Street for 25 cars. The vote was unanimous.

Appointment of Greg Guimond as MBTA Advisory Board Representative - Mr. Robbins mentioned that Greg Guimond has done an outstanding job. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve Greg Guimond as the MBTA Advisory Board Representative. The vote was unanimous.

The Jetty – Request for Extension of Licensed Premise – Mr. Robbins mentioned that The Jetty is requesting a permit to use the existing parking lot as a “Patio Area” and erect small tents within the parking lot to serve food and beverages on September 17, 2016 from 10:00 a.m. – 8:00 p.m. for “My Favorite Sister 5K Parking Lot Party.” Mr. Robbins mentioned that they have an insurance certificate and approval from the Police and Fire Depts. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the Extension of Licensed Premises for The Jetty on September 17, 2016. The vote was unanimous.

9/11 Memorial on Town Green - Mr. Bradley read from his email that there will be a Marshfield InterFaith Council Memorial Vigil on the Town Green on Sunday, September 11, 2016 at 4:00 p.m. and noted that everyone is invited to attend. Mr. Bradley also mentioned Pam McGrath’s phone number, 781 837-3784, if there were questions. The Board all agreed that this was a great event. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the use of the Town Green for the InterFaith Council September 11th Memorial. The vote was unanimous.

Update on Indirect Cost Methodology - Mr. Robbins mentioned that at the meeting last week they had a very spirited discussion and have made some progress and are hoping to meet the December 1st deadline.

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Acceptance of Minutes - Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the minutes of August 15, 2016. The vote was unanimous.

Executive Session - Mr. Bradley moved, seconded by Mr. Fitzgerald to go into Executive Session at 8:20 p.m. for the purpose of collective bargaining and that an open meeting may have a detrimental effect on the bargaining position of the body and not to reconvene into Open Session. The vote was unanimous. Mr. Fitzgerald – aye, Mr. Robbins –aye, Mr. Bradley –aye.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: Application for a Class II license from Tanous Sayde, Ocean Bluff Automotive, copy of presentation for Boys & Girls Club - Outdoor Clubhouse, copies of resumes from Caroline LaCroix, Glenda Klein and Gerry Panuczak for Human Resources Director, copy of email regarding stipends for Town Accountant and Town Appraiser, copy of common victualler applications for Irish Festival, copy of email and application from Molly Fund for parking permit for Irish Festival, copy of emails from Rachel Castiglione and Kaitlyn Greene for reappointment to Cultural Council, copy of authorization forms for Town Administrator for Dyke Road Tide Gates, copy of email from Town Administrator regarding appointment of Acting Treasurer, copy of applications for annual commercial parking for residents near fairgrounds, email with letter and form requesting reappointment of Greg Guimond to MBTA Advisory Board, letter, certificate of insurance, map, one day entertainment application and email from safety personnel regarding extension of premises for the Jetty, book, letters and commendations regarding appointment of full-time police sergeant, email from Town Administrator and Pam McGrath of North Community Church regarding 9/11 memorial service and copy of minutes of 8/15/2016.