

MINUTES – SELECTMEN’S MEETING

August 13, 2018

Town Hall, Selectmen’s Hearing Room

Present: James J. Fitzgerald, Chairman; Joseph E. Kelleher; Michael G. Bradley; Michael A. Maresco, Town Administrator

Jim Fitzgerald opened the meeting at 7:00 p.m. and announced that the meeting is being recorded.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows:

- July 31st – met with Carol Hamilton and architect John Catlin regarding the design and space usage for the senior center project
- August 1st – met with Jim Folkard regarding issues on Parker Street
- August 1st – attended meeting at the EOC regarding FEMA
- August 1st – met with Mike Dimeo for walk-through of new maritime center, ribbon cutting ceremony will be held tomorrow
- August 2nd – met with Nancy Porreca, the Town’s CRS coordinator
- August 2nd – conference call with Massachusetts Opioid Litigation Attorneys (MOLA) regarding what was needed for the litigation
- August 2nd – met with Fred Russell for a project update, including town hall security, Pratt property asbestos removal, and upgrade of power box on Town Hall lawn
- August 6th – met with Drug Task Force for an update on the vigil scheduled for August 31 and discussed merging with the Marshfield FACTS group
- August 7th – met with Regina Porter regarding “Explore Marshfield” a free event open to the public which is scheduled for October 7, 2018
- August 7th – met with John Clifford and Bob Marzelli regarding cable contract negotiations
- August 7th – met with Jim Folkard and Bill Grafton regarding issues on Planting Field Road and Ridge Road
- August 7th – met with Jack Mather and the development team on the Veterans housing project
- August 8th – held a welcome coffee for new employees and employees in new positions
- August 8th – met with Chief Tavares for his annual performance review
- August 8th – met with Karen O’Donnell regarding the conservation restriction on the Pratt property
- August 9th – met with Chief Hocking for his annual performance review
- August 9th – Meeting at EOC regarding Green Harbor seawalls
- August 13th – met with Vertex regarding Maritime Center
- August 13th – met with Mike Westford of Health Circle regarding medical and recreational marijuana
- August 13th – met with Bill Grafton and Jim Kilcoyne regarding the Conservation budget and changes to fines and fees
- August 13th – met with a representative of ClearGov regarding software to create more transparency in government

Ben Cammarata – Preparation Pays Off Inc. – Jim Fitzgerald read into the record the letter from Ben Cammarata requesting permission to place a donation bin in Town Hall for his charitable foundation which collects school supplies for students in need. Mr. Cammarata gave a brief description of his project. After some discussion, the Board agreed that a donation bin could be placed in the lobby of Town Hall.

Michael Maresco and Patrick Dello Russo – Fathom Update – Michael Maresco and Patrick Dello Russo appeared before the Board and gave a presentation on Fathom Software. Mr. Maresco reviewed the benefits of this software package and Mr. Dello Russo gave details on the financial impact it would have. Mr. Fitzgerald said that he would like to see what the current annual cost for water, sewer, and wastewater billing is for comparison purposes. Michael Maresco said that the Board of Selectmen will be having a joint meeting with the Board of Public Works regarding this software on August 27 and he will have this information for them prior to that meeting, which will include a more detailed presentation.

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Commercial Parking Permits for Marshfield Fair – Jim Fitzgerald noted that the Board received two applications for commercial parking permits after the others were approved at the June 11 meeting. Mr. Fitzgerald said that applications were received from Gordon McTiernan of 61 New Street for 30 cars and from Ryan MacMillan of 17 Old Plain Street for 10 cars. Jim Fitzgerald moved, seconded by Joe Kelleher to grant these licenses. The vote was unanimous.

Green Harbor Beach Association Labor Day Events – Jim Fitzgerald read the letter from Dan Burns requesting permission to hold the annual labor day events on Green Harbor Beach including a costume parade, road race, games and cookout. Mr. Fitzgerald noted that these are annual events and the Board has received positive recommendations from Police and Fire. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant permission as requested. The vote was unanimous.

Daniel Hassett – Applications for Temporary Wine & Malt, Entertainment, and Common Victualler Licenses – Jim Fitzgerald read through the applications for a two-day wine & malt license, entertainment license and common victualler license for an event at the Levitate store on Thursday August 23rd and Friday August 24th. Jim Fitzgerald noted that Mr. Hassett has provided proof of liquor liability insurance and the Board has received a positive recommendation from the Police Chief. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant these licenses as requested. The vote was unanimous.

Reappointment to Capital Budget Committee – Jim Fitzgerald moved, seconded by Joe Kelleher, to reappoint Chris Rohland to the Capital Budget Committee for a three year term expiring on June 30, 2021. The vote was unanimous.

Block Party – Carr Road and Woodlawn Circle – Jim Fitzgerald read the letter from Brendan Coyne requesting permission to close a portion of Carr Road for a block party on Saturday August 25, 2018 from 2:00 p.m. until 10:00 p.m. Mr. Fitzgerald noted that the Safety Officer has recommended approval of this request with conditions. Jim Fitzgerald moved, seconded by Joe Kelleher, to approve this request with the conditions set forth by the Safety Officer. The vote was unanimous.

New Appointment to Community Preservation Committee – Jim Fitzgerald read through the application for appointment from Denis Kelleher. Mr. Fitzgerald noted that the Community Preservation Committee supports this appointment. Jim Fitzgerald moved, seconded by Joe Kelleher, to appoint Denis Kelleher to the Community Preservation Committee for a term that expires on June 30, 2021. The vote was unanimous.

Vote to Declare Vehicles as Surplus for Auction – Michael Maresco gave some details on this request. Jim Fitzgerald read through the list of vehicles as follows:

- 1990 Ford CF7000
- 2001 Ford Crown Victoria Police Interceptor
- 2005 Ford Crown Victoria LX 2000 Ford Crown Victoria Police Interceptor
- 2002 Chevrolet Silverado 2500HD LS 4WD
- 2002 Chevrolet Silverado 2500HD LS 4WD
- 2005 Chevrolet Colorado Z85 Ext. Cab 4WD
- 1998 Chevrolet C/K 2500 Reg. Cab
- 1996 Chevrolet Blazer 2-Door 4WD
- 2010 Chevrolet Silverado 3500HD Work Truck DRW 4WD
- 2002 Chevrolet Silverado 2500HD LS 4WD
- 1999 Chevrolet C/K 2500 Ext. Cab Long Bed 4WD

Jim Fitzgerald moved, seconded by Joe Kelleher, to declare these vehicles as surplus for auction. The vote was unanimous.

Vote to Declare Equipment as Surplus for Auction – Jim Fitzgerald read through the list of equipment as follows:

- 8 Dell Precision desktops
- 7 HP inkjet printers
- 4 LCD monitors

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- 1 Typewriter
- 1 Xerox 6700 printer
- 2 HP Laserjet 9000/9050 extra heavy duty printers
- 1 HP Laserjet P2015
- 1 HP Laserjet 1300
- 4 Dell Optiplex Desktops
- 1 Brother Laser Fax
- 1 Generic Desktop tower

Jim Fitzgerald moved, seconded by Joe Kelleher, to declare this equipment as surplus for auction. The vote was unanimous.

Board/Committee Liaisons – Jim Fitzgerald read the list of current Board/Committee liaisons. After a brief discussion it was decided that the Board of Selectmen would continue working with their current committees except that Mike Bradley would become the liaison for the Energy Committee and Joe Kelleher will be the liaison for the Zoning Board of Appeals.

Creation of Capital Project Building Committee – Jim Fitzgerald gave some background on the formation of this committee as discussed at the last meeting. Joe Kelleher said that he feels the committee should be made up of citizens not Town employees. Mr. Fitzgerald said that the committee members should be familiar with the building process, but agreed that it could consist of citizens, with Town employees such as the Facilities Manager and a representative from the School Department serving as liaisons. Mike Bradley said that he has no problem with appointing five members of the community who have some background in building. There was some discussion about whether the committee should have five members or seven members. After some discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to create a seven member Capital Project Building Committee. The Vote was unanimous.

Request to Place Temporary Sign on Town Hall Lawn – Jim Fitzgerald read the letter from Lorrie Dahlen requesting permission to place a sign on the Town Hall lawn reminding residents about the Farmers Market. The sign would be out on Friday afternoons only from June through mid-October. Jim Fitzgerald moved, seconded by Joe Kelleher, to approve this request. The vote was unanimous.

Acceptance of Minutes – Jim Fitzgerald moved, seconded by Joe Kelleher, to accept the minutes of July 30, 2018 as written. The vote was unanimous.

Executive Session – At 8:10 p.m. Mr. Fitzgerald moved, seconded by Mr. Kelleher, to go into Executive Session for the purpose of discussing collective bargaining that if discussed in open session may have a detrimental effect on the negotiating position of the Town, not to return to open session. The vote was unanimous. Roll call vote: Mr. Kelleher – aye; Mr. Fitzgerald – aye; Mr. Bradley – aye.

Mr. Fitzgerald moved, seconded by Mr. Kelleher, to close the executive session at 9:00 p.m. and adjourn the meeting. The vote was unanimous. Roll call vote: Mr. Fitzgerald – aye; Mr. Kelleher – aye; Mr. Bradley – aye.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: letter from Ben Cammarata regarding Preparation Pays Off Inc.; list of applicants for commercial parking permits; letter and backup information regarding labor day events at Green Harbor beach; letter and license applications for event at Levitate Surf Shop; email from Chris Rohland requesting reappointment to Capital Budget Committee; letter requesting permission to hold a block party on Carr Road and recommendation from Safety Officer; application for appointment to Community Preservation Committee from Denis Kelleher and recommendation from CPC; list of surplus vehicles for auction; list of surplus equipment for auction; list of board/committee liaisons; email from Lorrie Dahlen requesting permission to place sign on town hall lawn.