

## **MINUTES – SELECTMEN’S MEETING**

**Monday, January 14, 2019**

**Town Hall, Selectmen’s Hearing Room**

Present: James J. Fitzgerald, Chairman; Joseph E. Kelleher; Michael G. Bradley; Michael A. Maresco, Town Administrator

Jim Fitzgerald opened the meeting at 7:00 p.m. and announced that the meeting is being recorded. Mr. Fitzgerald noted that the Executive Session on tonight’s agenda has been cancelled.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows:

- December 18<sup>th</sup> – met with Mayflower insurance group
- December 18<sup>th</sup> – clerical union negotiations
- December 18<sup>th</sup> – met with Nancy Amatucci, former member of the ADA Committee
- December 19<sup>th</sup> – met with Frank Hubbard regarding proposed zoning warrant articles
- December 21<sup>st</sup> – met with Fred Russell for update on Town projects and Green Communities grant funds
- December 21<sup>st</sup> – met with Jeff Deady, Duxbury resident, regarding seawalls
- December 21<sup>st</sup> – met with Dana Van Fleet regarding potential marijuana dispensary
- January 2<sup>nd</sup> – met with Tom Reynolds regarding sewer issues
- January 2<sup>nd</sup> – met with Jon Nash regarding updating the website
- January 2<sup>nd</sup> – met with Patrick Dello Russo regarding capital accounts
- January 3<sup>rd</sup> – met with Mr. Antoine from Rexhame Terrace regarding signage
- January 4<sup>th</sup> – met with labor counsel regarding clerical union negotiations
- January 7<sup>th</sup> – met with the Treasurer/Collector regarding free cash
- January 7<sup>th</sup> – met with Mary Whitford from the Patriot Ledger for a “2019 preview” and story on the new electric vehicle in the town fleet
- January 8<sup>th</sup> – met with the architect on the senior center project
- January 8<sup>th</sup> – met with Chief Tavares regarding FY19 and FY20 budgets
- January 8<sup>th</sup> – met with Jim Folkard and Fred Russell regarding plans and specs for the Town Hall elevator.
- January 8<sup>th</sup> – met with the Harbormaster, Chief Tavares and the Treasurer/Collector regarding final payments on some projects.
- January 9<sup>th</sup> – met with Cindy Castro and Lt. Sullivan regarding the 2019 beach season.
- January 9<sup>th</sup> – met with Tom Reynolds, Dan Bowen, and Patrick Dello Russo regarding cemetery perpetual care and expansion.
- January 9<sup>th</sup> – met with Jim Folkard and Patrick Dello Russo regarding emergency repairs to the Highway garage roof.
- January 9<sup>th</sup> – attended CPC meeting and spoke on the boardwalk expansion project.
- January 10<sup>th</sup> – fiscal team meeting
- January 11<sup>th</sup> – attended Chamber of Commerce event at Green Harbor Golf Club
- January 14<sup>th</sup> – met with Steve Drosopoulos regarding outstanding water bills and other issues.
- January 14<sup>th</sup> – met with Patrick Dello Russo
- January 14<sup>th</sup> – attended meeting at the Maritime Center regarding dredging
- January 14<sup>th</sup> – met with vendor that provides comprehensive benefits management.

Jim Fitzgerald took a moment to announce that he will not be running for re-election to another term on the Board of Selectmen.

Permission to Use Rexhame Beach Parking Lot – Jim Fitzgerald read the letter from Deborah Mylott-McKinnon requesting permission to use Rexhame Beach for a “Halfway to St. Patrick’s Day Ocean Plunge” on September 7, 2019. Mr. Fitzgerald noted that Police and Fire have recommended approval of this event. Mr. Fitzgerald said that the Beach Administrator had some concerns about the event, but she has spoken to Ms. Mylott-McKinnon and the issues have been resolved to her satisfaction. Jim Fitzgerald moved, seconded by Joe Kelleher, to approve this request contingent on adherence to the conditions set forth by the Beach Administrator. The vote was unanimous.

Marshfield Police Department – Hiring Recommendation – Jim Fitzgerald read the letter from Chief Tavares recommending that five candidates be hired as permanent full-time police officers. After a brief discussion, Jim Fitzgerald moved, seconded by Joe Kelleher,

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to make conditional offers of employment as permanent full-time police officers to Joshua Gray, Camden Bruno, Daniel Shea, Zach Perry, and Bryan Mey, as recommended by Chief Tavares. The vote was unanimous.

Chief Tavares gave the Board an update on the recent NeighborhoodScout report that listed the Town of Marshfield as the 6<sup>th</sup> safest community in the country.

Police and Fire Chief Contracts – Jim Fitzgerald announced that contracts with the Police Chief and Fire Chief were ratified by the Board of Selectmen in executive session on December 3, 2018.

Vote to Open and Close Special Town Meeting Warrant – Jim Fitzgerald read into the record the public notice announcing that the warrant for the Special Town Meeting on April 22, 2019 will open on February 4, 2019 and close on February 14, 2019. Jim Fitzgerald moved, seconded by Joe Kelleher, to accept these dates. The vote was unanimous.

Vote to Authorize Town Administrator to Hire Clerical Positions – Michael Maresco gave some background on the reason for this request for authorization to hire clerical staff and described how the process would work. After a brief discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to authorize the Town Administrator to hire clerical personnel on behalf of the Board of Selectmen. The vote was unanimous.

Fire Department – Permission to Accept Donation – Jim Fitzgerald read the letter from Chief Hocking requesting permission to accept a donation of \$100 from Lee Phelps. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant permission to accept this donation. The vote was unanimous.

Christine McCarthy – Ethics Disclosure – Jim Fitzgerald read through the ethics disclosure submitted by Christine McCarthy regarding her daughter’s part time temporary employment in the planning office. Jim Fitzgerald moved, seconded by Joe Kelleher, to accept this ethics disclosure. The vote was unanimous.

PizZings – Request to Extend Closure of Licensed Premise – Jim Fitzgerald read the letter from John Kesaris requesting permission to extend the temporary closure of the licensed premise at 1840 Ocean Street until March 20, 2019. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant permission for the extension as requested. The vote was unanimous.

Host Community Agreement with Health Circle – Michael Maresco gave some details on this request and noted that Michael Westort is here to answer any questions the Board may have. Mr. Maresco gave a brief explanation of the process going forward. Mike Bradley suggested that some of the money received through the agreement be used to hire an additional school resource officer. After some discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to approve the Host Community Agreement with Health Circle. The vote was unanimous.

Ragnar Relay – Permission to Use Town Owned Land – Jim Fitzgerald read the letter from Amber Sadlier requesting permission to use the town owned lot at 50 South River Street as an exchange point for the Ragnar Relay on Friday, May 10, 2019. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant permission as requested. The vote was unanimous.

Vote to Authorize Town Administrator to Sign Contracts – Michael Maresco gave some details on the reason for this request to authorize him to sign contracts up to \$200,000 on behalf of the Selectmen. Mr. Maresco noted that this authorization was recommended by Town Counsel. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant this authorization as recommended. The vote was unanimous.

Vote to Declare Property as Surplus – Michael Maresco gave a brief description of the reason for this request to declare a basketball hoop located on town owned property as surplus for auction. Jim Fitzgerald moved, seconded by Joe Kelleher, to declare the basketball hoop located at 115 Ferry Street as surplus property. The vote was unanimous.

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Declaration of Emergency for Repairs to Highway Barn Roof – Michael Maresco gave some details on the reason for this request and noted that Jim Folkard is available to answer any questions the Board may have. Jim Folkard provided the Board with some details on the condition of the roof and the cost to repair it. Jim Fitzgerald made a motion to incur liability in excess of appropriations under Ch. 44, Section 31 and to express official intent to reimburse with proceeds of borrowing as follows:

Voted: That to pay costs of addressing emergency repairs to the Department of Public Works Garage roof, the condition of which has created a situation posing an immediate threat to the health and/or safety of persons or their property in the Town, the Board of Public Works is authorized to expend \$115,300 to repair the roof and alleviate the hazardous condition in accordance with the provisions of Chapter 44, Section 31 of the General Laws.

Further voted: That the Board of Selectmen intends to propose an article for the April 2019 special town meeting to provide funds for these costs by borrowing and issuing bonds or notes therefor.

Further voted: That the Board of Selectmen expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the “Regulations”), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this vote in the maximum amount and for the aforementioned DPW roof repair project with the proceeds of bonds, notes, or other obligations authorized to be issued by the Town. The bonds or notes shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Board of Selectmen of the Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Town Treasurer or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Joe Kelleher seconded the motion. The vote was unanimous.

Acceptance of Minutes – Jim Fitzgerald moved, seconded by Joe Kelleher, to accept the minutes of December 17, 2018 as written. The vote was unanimous.

Free Cash and Revenue Forecasting Presentation – Michael Maresco and Patrick Dello Russo appeared before the Board and gave a PowerPoint presentation. Mr. Maresco said that safeguarding the assets of the Town is a priority and outlined some strategies including budgeting conservatively, balancing revenues and expenditures, sound investment and financial strategies and growth through fixed asset reductions. Patrick Dello Russo explained why the town has free cash and how it can be used. The Board thanked Mr. Maresco and Mr. Dello Russo for the very informative and timely presentation. Mr. Maresco said that the presentation will be available to the public on the Town’s website.

The meeting was adjourned at 8:20 p.m. There was no executive session held.

Respectfully submitted,

Catherine Burke

*The following documents and exhibits were presented at the meeting: free cash and revenue forecasting presentation; letter from Deborah Mylott-McKinnon requesting permission to use Rexhame Beach and recommendations from Police and Fire; letter and recommendation from Chief Tavares regarding hiring of five police officers; copies of Police and Fire Chief contracts; notice of opening and closing of special town meeting warrant; emails regarding authorizing Town Administrator to hire clerical positions; letter from Chief Hocking requesting permission to accept donation; Christine McCarthy ethics disclosure; letter from John Kesaris requesting extension of closure of licensed premise; copy of Host Community Agreement and information from Town Counsel regarding process; email from Amber Sadlier requesting permission to use town owned parking lot for Ragnar Relay; request to declare basketball hoop as surplus property; information and vote on emergency repairs to highway garage roof.*