

MINUTES – SELECTMEN’S MEETING

Monday, January 13, 2020

Town Hall, Selectmen’s Hearing Room

Present: Joseph E. Kelleher, Chairman; Michael G. Bradley; Christopher R. Rohland; Michael A. Maresco, Town Administrator

Joe Kelleher opened the meeting at 7:00 p.m. and announced that the meeting is being recorded. Mr. Kelleher also announced that he will not be seeking re-election this year.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows. Week of December 30, 2019:

- Met with Patrick Dello Russo for final review of the FY21 Budget Presentation
- Met with Anne Marie Sinnott on Assessors Department issues
- Met with Chief Tavares for a general update
- Met with Patrick Dello Russo regarding foreclosure issues
- Attended weekly meeting with architect for the Police Station project

Week of January 6, 2020:

- Met with Recreation Director Craig Jameson and Jim Burnell of the Boys & Girls Club to discuss collaboration of programs and transportation issues
- Met with Andrew Gallagher from the Trustees of Reservations, Mr. Gallagher was scheduled to meet the Selectmen tonight to give an update on Two Mile Farm, but had to reschedule to a future meeting due to a personal conflict.
- Met with Dan Hassett regarding parking issues at Library Plaza
- Interviewed candidates for OPM for Senior Center Project, P3 Group was selected.
- Met with resident Jacquelyn Manning regarding the Conservation Department
- Met with Danielle Kerrigan, MIIA representatives and Labor Counsel regarding 111F coverage for retirees.
- Weekly meeting with Fred Russell for update on ongoing projects including Town Hall roof, LED lighting, elevator project and maintenance issues at the library
- Met with Tom Scollins and Patrick Dello Russo regarding FY21 budget presentation scheduled for January 27, 2020
- Met with Police Chief and Labor Counsel regarding collective bargaining agreement
- Met with Town Counsel and Recreation Department regarding cash flow, field fees and DPW issues related to field maintenance
- Attended weekly meeting with architects regarding the police and DPW projects
- Met with North River Arts Society Board of Directors to talk about their maintenance and upkeep responsibilities related to the lease of the GAR Hall
- Met with representatives from the Historical Society, Historical Commission, Daniel Webster Preservation Trust, and Winslow House regarding the Plymouth 400 celebration and how the Town of Marshfield can get involved
- Met with Greg Guimond on potential dog park location and ball fields. Also discussed FEMA maps, Senator Warren’s office is working on the Town’s behalf.

Chief Hocking – Request to Increase Burning Permit Fee and Permission to Accept Donations – Chief Hocking appeared before the Board with Treasurer/Collector Patrick Dello Russo and explained the reason for this request to increase the Burning Permit fee from \$15.00 to \$16.00. Chief Hocking said that the Town is using a new vendor for online permits and that vendor charges \$1.00 per transaction. Patrick Dello Russo said that this is the same vendor that is being used for other online collections in Town and this will streamline the process. Michael Bradley asked if people could still purchase burning permits in person. Chief Hocking said that they can purchase them at the main fire station. After a brief discussion, Joe Kelleher moved, seconded by Mike Bradley, to increase the annual fee for a burning permit from \$15.00 to \$16.00 effective immediately. The vote was unanimous.

Mr. Kelleher read the letters from Chief Hocking requesting permission to accept a donation of \$100 from resident Lee Phelps and a donation of \$50 from resident Nancy Call. After a brief discussion, Joe Kelleher moved, seconded by Mike Bradley, to approve these requests to accept donations. The vote was unanimous.

Vote to Execute Contract with Kaestle Boos – After a brief discussion Joe Kelleher moved, seconded by Mike Bradley, to execute this contract with Kaestle Boos for architectural work on the Police Station project which has already begun. The vote was unanimous.

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Recreation Trails Committee – Request to Change Membership – Joe Kelleher read the letter from Brendan Coyne, Chairman of the Recreation Trails Committee requesting a change in the committee’s membership from 7 full-time members to 5 full-time members with 2 alternates. After a brief discussion, Joe Kelleher moved, seconded by Mike Bradley, to approve this request effective immediately. The vote was unanimous.

Vote on Ethics Exemption – William Chiano – Joe Kelleher read the letter from Chief Tavares asking the Board to approve an ethics exemption for William Chiano allowing him to hold more than one paid position with the Town of Marshfield. Mr. Kelleher noted that Mr. Chiano is a full-time Marshfield Firefighter and a part-time Permanent Intermittent Police Officer. Joe Kelleher moved, seconded by Mike Bradley, to approve this exemption as required by MGL c. 268A, § 20(f). The vote was unanimous.

Vote to Open and Close Special Town Meeting Warrant – Joe Kelleher read the public notice regarding the opening and closing of the warrant for the Special Town Meeting beginning on April 27, 2019. Joe Kelleher moved, seconded by Mike Bradley, to open the Special Town Meeting Warrant on February 3, 2020 and close it on February 13, 2020. The vote was unanimous.

Application for Annual Peddler’s License – Joe Kelleher read through the application from Manny Dookham for a license to operate a food truck at Stellwagen Brewery and other events in Marshfield. Mr. Kelleher noted that the Board of Health and Police Department have no issues with this license. Joe Kelleher moved, seconded by Mike Bradley, to grant this license. The vote was unanimous.

Application for 3-day Entertainment License – Joe Kelleher read through the letter and application from Dan Hassett for a license for the 3-day Levitate Music & Arts Festival scheduled to take place at the Marshfield Fairgrounds on July 10-12, 2020. After a brief discussion, Joe Kelleher moved, seconded by Mike Bradley, to grant this license contingent on adhering to safety plans developed by the Police and Fire Departments and subject to suspension or revocation if a public safety issue arises. The vote was unanimous.

Application for Commercial Parking Permit – Joe Kelleher read through the letter and application from the Boys & Girls Club for a permit to park cars on Town owned land during the Levitate Music & Arts Festival. After a brief discussion, Joe Kelleher moved, seconded by Mike Bradley, to grant the Boys & Girls Club a license to park cars at the Grace Ryder Field, 50 South River Street, and the South River School parking lot on July 10-12, 2020 during the Levitate Music & Arts Festival. The vote was unanimous.

Permission to Route the Ragnar Relay through the Town of Marshfield – Joe Kelleher read through the request to route the Ragnar Relay through the Town of Marshfield on Friday May 8, 2020. Mr. Kelleher noted that the safety officer has recommended approval of this request with conditions. Joe Kelleher moved, seconded by Mike Bradley, to approve this request with the conditions set forth by the safety officer. The vote was unanimous.

The meeting was adjourned at 7:30 p.m. There was no executive session held.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: email from Chief Hocking requesting permission to increase burning permit fees and list of fees in surrounding towns; letters from Chief Hocking regarding donations; copy of contract between the Town and Kaestle Boos; letter from Recreation Trails Committee requesting change in membership from 7 full members to 5 full members and 2 alternates; letter from Chief Tavares and Ethics Disclosure forms for William Chiano; application for annual peddlers license from Manny Dookham and recommendations from Board of Health and Police Department; letter and application for entertainment license from Dan Hassett and recommendations from Police and Fire departments; letter and application for Commercial Parking Permit from Boys & Girls Club; letter and backup material from Ragnar Relay and recommendations from Police and Fire departments.