

## **MINUTES – SELECTMEN’S MEETING**

**Monday, January 25, 2021**

**Remote Meeting**

Participants: Michael G. Bradley; Christopher R. Rohland; Stephen R. Darcy; Michael A. Maresco, Town Administrator

Mr. Bradley moved, seconded by Mr. Darcy, to open the meeting at 6:32 p.m. The vote was 2:0. Roll Call vote: Mr. Bradley – aye; Mr. Darcy - aye.

Christopher Rohland joined the meeting at 6:35 p.m.

Executive Session – At 6:35 p.m. Mr. Bradley moved, seconded by Mr. Rohland, to go into Executive Session for the purpose of discussing strategy regarding potential land acquisition that if discussed in open session could have a negative impact on the negotiating position of the Town, returning to open session. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Mr. Bradley moved, seconded by Mr. Rohland, to close the executive session at 6:55 p.m. and return to open session. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Commendations – Police Chief Phil Tavares appeared remotely before the Board and gave some details on the heroic water rescue that occurred on January 5, 2021. Chief Tavares shared a video showing the rescue of two surfers by Harbormaster Mike DiMeo and Assistant Harbormaster Charles Mattar. Mike DiMeo said that the rescue was made possible in large part due the equipment that his department has and thanked the Police Chief and the Board of Selectmen for their support of funding to purchase and maintain the boat and other equipment necessary for a rescue like this. Charles Mattar thanked the Board for the recognition and for their support. Chris Rohland said that there is no doubt that they saved two lives that day and added that he appreciates all that they do all year round. Steve Darcy thanked Officers DiMeo and Mattar for their bravery. Senator Patrick Oconnor appeared remotely and read a commendation from the State Senate. Michael Maresco said there will be a formal ceremony to present these commendations and officially recognize Michael DiMeo and Charles Mattar at the Maritime Center on Saturday, February 13, 2021 at 10:00 a.m.

COVID-19 Vaccination Center – Michael Maresco gave some background on the work of the COVID-19 Task Force and the Operation Shot sub-committee. Mr. Maresco announced that they are finalizing plans for a drive-thru vaccination center at the Marshfield Fairgrounds. Mr. Maresco said that the Task Force has been working with Dr. Irons to complete the necessary forms for the Commonwealth, and added that they hope to be up and running within 10 days. Mr. Maresco gave some details on the plans and said that the Town has purchased freezers for vaccine storage and refrigerators for thawing and will be using the Pfizer vaccine. There will be 4 tents to handle 4 cars at a time and a waiting area for cars to park after the shot in case of adverse reactions. The vaccination center will be by appointment only using software from the Commonwealth, which they are hoping to have available on the Town’s website by the end of the week. The goal is to give 500 shots per day, operating 6 days per week, Monday through Saturday, from 9 a.m. until 5 p.m. through at least June 30, and they hope to distribute 94,000 shots (approximately 47,000 people) by the end of June. Mr. Maresco gave details on how to volunteer to work at the vaccination center, and said that the necessary forms can be found on the Town’s website. Mr. Maresco noted that the Commonwealth has asked that the vaccine center be opened up to other communities. Mike Bradley thanked the Town Administrator, Board of Health and everyone else for their work during this entire process, and asked if people will need to show proof of co-morbidities. Kathleen Carroll, Board of Health Nurse, said that you will have to complete an attestation but no proof will be required. Senator Patrick O’Connor congratulated Michael Maresco and the entire team for putting this together and said that the south shore is lacking vaccine sites so this will be a great help. Senator O’Connor added that he is very impressed with the work done by the Town of Marshfield in getting this up and running on their own. Mark MacDonald, Chairman of the Board of Health, thanked Michael Maresco, Kathleen Carroll and everyone else involved in this process for their effort and said that the Town is ready to go as soon as we get the vaccines from the State. Mr. McDonald also thanked Senator O’Connor for his support and assistance. Steve Darcy asked if the State will be able to meet the demand in providing enough vaccines to deliver 500 perday. Michael Maresco

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said that he is confident that they will be able to deliver the vaccines needed. Bill Hocking said that this has been the biggest logistic project he has worked on and said that he is confident that we are ready to go as soon as we get the vaccines. Chief Tavares said that a lot of time and energy has gone into this process and encouraged everyone to get the vaccine as soon as it becomes available to them. After answering some questions from the Zoom chat room, Mike Bradley moved, seconded by Chris Rohland, to support the drive-thru COVID-19 vaccination center at the Marshfield Fairgrounds. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye. Mike Bradley moved, seconded by Chris Rohland, to make the vaccination center as inclusive to surrounding Towns as possible. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Budget Presentation – Michael Maresco gave the final budget presentation and noted that FY22 budget books have been distributed to the Advisory Board and Board of Selectmen. Patrick Dello Russo explained the change in the budget due to an increase in certified new growth and said that they elected to use this revenue for expenses related to the State assessment increase. The Board thanked Mr. Maresco and Mr. Dello Russo for their work on this budget and for the detailed presentation.

Fire Chief Search Committee – Michael Maresco gave some details on the process for the search for a new Fire Chief. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, appoint Michael Maresco, Stephen Darcy, Phil Tavares, William Hocking, Danielle Kerrigan, Bob Galvin and John Clifford to the Fire Chief Search Committee. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Conservation Easement – Brewster Road – Michael Maresco gave some details on this easement and said that Town Counsel will be sending the paperwork over to be signed by the Board of Selectmen. Mike Bradley moved, seconded by Chris Rohland, to approve this Conservation Easement. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Approval of PPI and Hazard Mitigation Plan Annual Evaluations – Joe Rossi appeared remotely before the Board and explained that the Board of Selectmen must vote to adopt these annual evaluations as part of the CRS implementation. Mr. Rossi gave some details on these two reports and the savings in flood insurance costs generated by achieving a Class 7 CRS rating. The Board thanked Joe Rossi and the PPI Committee for their great work. Mike Bradley moved, seconded by Chris Rohland, to adopt the Annual Evaluations for the Program for Public Information and Hazard Mitigation Program as presented by the PPI Committee. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Declaration of Surplus Property – After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to declare Fire Engine #5 and two office chairs as surplus property for auction/destruction. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Ambulance Fees – Michael Maresco said that ambulance rates are reviewed every couple of years with the goal of minimizing the loss of funds associated with ambulance transports. After some discussion, Mike Bradley moved, seconded by Chris Rohland, to increase the fees as follows: BLS from \$1300 to \$1500; ALS1 from \$1900 to \$2100; ALS2 from \$2500 to \$2900; and mileage from \$29/mile to \$33/mile. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Town Wide Inventory Policy – Town Accountant Christine McCarthy appeared remotely before the Board and reviewed the Asset Inventory Control Policy that she has created to protect the Town’s investments. Ms. McCarthy gave a PowerPoint presentation and described how the policy would work. The Board thanked Ms. McCarthy for her work on this important policy. Mike Bradley moved, seconded by Chris Rohland, to adopt this policy. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

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Mandatory Direct Deposit for Town Employees – Patrick Dello Russo gave some details on this policy requiring all employees to have direct deposit for payroll checks by March 31, 2021. Chris Rohland asked what would happen if someone does not have a bank account. Patrick Dello Russo said that there may be some exceptions, which would be looked at on an individual basis. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to require direct deposit for all employee paychecks by March 31, 2021. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Change of Payroll to Bi-Monthly – Patrick Dello Russo gave some details on the reasons for this request and said that it would not happen until on or after August 1, 2021. Mike Bradley asked if this would be a collective bargaining issue. Michael Maresco said that he does not think so but he will check with Labor Counsel. Mike Bradley moved, seconded by Chris Rohland, to change payroll dates from every other week to twice monthly effective on or after August 1, 2021. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Emergency Spending for Vaccination Costs – Patrick Dello Russo gave some details on the reason for this request. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to approve emergency spending for vaccination costs. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Acceptance of Minutes – Mike Bradley moved, seconded by Chris Rohland, to accept the minutes of November 18, 2020; January 4, 2021; and January 6, 2021 as written. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows. Week of January 4, 2021:

- Meeting with Patrick Dello Russo to review free cash expenditures
- Meeting with Cindy Castro on Demolition Delay By-Law
- Reclassification hearings for four employee positions with Danielle Kerrigan
- Weekly COVID-19 Task Force meeting
- Collective Bargaining with DPW
- Zoom meeting with Lt. Governor Polito and MMA on COVID-19 issues.
- Conference Call with Collins Construction on Town Hall elevator project
- Senior Center Construction Project meeting with Page Construction, P3 and Owners Project Manager Dan Pallotta
- Annual Performance Review with Facilities Manager Fred Russell
- Emergency BOS meeting regarding closure of municipal buildings for two weeks due to increased COVID-19 numbers
- Meeting with Building Commissioner and Patrick Dello Russo to review building, gas and electrical permits
- Meeting with Christine McCarthy to review inventory plan for DPW and other departments
- Interview with Lisa Potts with Carin Paulette and Danielle Kerrigan
- Meeting with Craig Jameson and Nancy Bowers to go over Recreation programs and permits needed for projects

Week of January 11, 2021:

- Follow-up meeting with Christine McCarthy and Patrick Dello Russo on new inventory tracking policy
- Meeting with Dave Carriere, Board of Public Works, on DPW issues and capital project
- DPW collective bargaining with Labor Counsel and Danielle Kerrigan
- Interviews with Danielle Kerrigan and Board of Health for two part-time nurses
- Meeting with Brant Rock residents regarding ongoing improvements to the Esplanade, including sidewalks, lighting, signage, beach access, etc.
- Meeting with Collins Construction on final pieces of the elevator project.
- Weekly COVID-19 Task Force meeting

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- Meeting with Dr. Irons, Chief Tavares and Retired Chief Hocking on vaccination center at the Fairgrounds
- Collective bargaining with DPW
- Attended the Marshfield Chamber of Commerce Annual Meeting
- Attended CPC meeting regarding funding Housing Coordinator and senior housing project
- Weekly meeting with Collins Construction regarding elevator project
- Interview for Board of Health Director with Danielle Kerrigan and Mark McDonald
- Monthly meeting with Mayors and Managers on COVID-19
- Meeting with Patrick Dello Russo on final preparation of warrant articles that will be submitted for January 25 deadline
- Interview for Local Building Inspector with Danielle Kerrigan and Andrew Stewart
- Meeting with PMA on Police Station project issues and milestones
- Meeting with Carol Hamilton regarding Senior Center groundbreaking
- Met with Patrick Dello Russo to revise DPW emergency spending projects and status
- Meeting at dog park site with Fred Russell for installation of the dog park sign
- Quarterly insurance meeting with MIIA and Safety Committee to review risk management issues and proposed solutions/training
- Meeting with Matt Parent on PPA/Pilot energy projects
- Meeting with Patrick Dello Russo regarding hardship cases and policy
- Met with Chief Tavares, Lt. Sullivan and Patrick Dello Russo regarding beach issues
- Meeting with Fuss O’Neill, project manager for South River/Veterans Park project, regarding fish ladder, wall, dredging etc.
- Toured first responder vaccine clinic at Duxbury High School

Week of January 18, 2021:

- Weekly COVID-19 Task Force meeting
- Department Head Meeting
- DPW contract negotiations round three
- Met with Matt Parent, Patrick Dello Russo and Attorney Zoli on PPA/Pilot revisions
- Meeting with G&R Construction on Marshfield Police Station project
- Weekly meeting with Collins Construction on Town Hall elevator project
- Weekly Senior Center construction meeting with Page Construction team
- Meeting with Matt Parent to review potential energy projects for schools, DPW and general government
- Meeting with DPW Superintendent Tom Reynolds and Assistant Superintendent Dan Bowen to discuss asset inventory policy
- Meeting with No Fossil Fuel, Matt Parent and Patrick Dello Russo to make necessary edits to PPA and Pilot
- Meeting with EverSource, Police and Fire to discuss LNG project
- Meeting with Guardian Electric on close-out of present grants and opening of new grant options for schools
- Weekly meeting with Fred Russell for update on ongoing projects
- Attended MMA and MIIA meetings for annual conference

Mr. Bradley moved, seconded by Mr. Rohland, to adjourn the meeting at 9:15 p.m. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland –aye; Mr. Darcy – aye.

Respectfully submitted,

Catherine Burke

*The following documents and exhibits were presented at the meeting: copies of commendations for Officers DiMeo and Mattar; copy of budget presentation; email regarding Fire Chief Search Committee; copies of PPI and Hazard Mitigation Annual Evaluations; email from Friends of Peter Igo Park regarding donation of maintenance supplies; information on surplus equipment; copy of Asset Inventory Control Policy.*