

## **MINUTES – SELECTMEN’S MEETING**

**Tuesday, October 12, 2021**

**School Administration Building, 76 South River Street**

Participants: Christopher R. Rohland; Stephen R. Darcy; James J. Kilcoyne; Michael A. Maresco, Town Administrator

Mr. Rohland moved, seconded by Mr. Darcy, to open the meeting at 6:00 p.m. The vote was unanimous. Christopher Rohland announced that the meeting is being recorded by MCTV.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows. Week of September 27, 2021:

- Breakfast meeting with Chairman Rohland
- Met with Advisory Board regarding Town Meeting Articles
- Met with Bill Grafton regarding CPC application
- Meeting regarding vaccination clinic
- DPW Budget meeting
- Weekly Police OAC meeting
- Attended mandatory sexual harassment training
- Attended Plymouth County zoom meeting regarding ARPA and Cares Act funding
- Meeting regarding Martinson Elementary School roof action plan
- Town Accountant Interview
- Weekly update from Fred Russell on ongoing projects
- Meeting with members of Board of Health
- Met with Mary Murphy regarding Brant Rock Village Association
- Met with Kerry Richardson and Marshfield Housing Authority regarding funds
- Meeting with Susan Caron regarding open space
- Met with Craig Hannafin, Conservation Commission
- Met with Joe Flemming, Interim Treasurer/Collector

Week of October 4, 2021:

- Weekly meeting with PMA regarding the Police Station and DPW projects
- Met with Anne Marie Sinnott, Assessor
- Attended Board of Public Works meeting regarding solar power
- Met with Andrew Stewart and Bob Galvin
- Weekly Police OAC meeting
- Meeting with Greg Guimond and Karen Horne at Brant Rock Esplanade
- Weekly meeting with Fred Russell for update on ongoing projects
- Wednesday evening Board of Selectmen meeting
- Tour of South Shore Buds marijuana dispensary
- Met with Rob Curley regarding the Veterans Housing project, on schedule for opening on November 11
- Lunch meeting with Jim Kilcoyne
- Telephone meeting regarding MUNIS project
- Met with interim Treasurer/Collector Joseph Flemming
- Meeting with Danielle Kerrigan regarding personnel issues

Michael Maresco gave an update on the Vaccination Clinic and said that they plan to open the drive thru clinic at the fairgrounds on October 28, 2021.

South Shore Irish Heritage Trail – Kathy Sullivan appeared before the Board and gave an update on this proposed project. Ms. Sullivan said that she has been representing the Town of Marshfield at meetings of the Heritage Trail Committee, and noted that the Historical Commission was unable to find any locations in Marshfield with an historical link to Irish heritage. Ms. Sullivan said that since Daniel Webster gave a speech about the potato famine the trail committee wants to add the estate and grave site to the trail but there would be an annual fee for the Town to participate, the cost in the first year would be \$1,000. Ms. Sullivan asked if the Selectmen want her to create a Town Meeting article to obtain these funds. The Board thanked Ms. Sullivan for the presentation and said that they will try to attend the next meeting of the South Shore Irish Heritage Trail committee. Mr. Rohland suggested that Kathy Sullivan come back before the Board after the October 20 meeting to discuss possible funding options.

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### Town Accountant Interviews:

Elizabeth Anne Bastille appeared before the Board to interview for the position of Town Accountant. Christopher Rohland explained the process for this interview. The Board of Selectmen asked Ms. Bastille a series of predetermined questions to gain more insight into her skills and strengths. Mr. Rohland thanked Ms. Bastille for her time and said that they would get back to her when a decision was made.

Scott Curtis appeared before the Board to interview for the position of Town Accountant. Christopher Rohland explained the process for this interview. The Board of Selectmen asked Mr. Scott a series of predetermined questions to gain more insight into his skills and strengths. Mr. Rohland thanked Mr. Curtis for his time and said that they would get back to him when a decision was made.

Appointment of Town Accountant – Christopher Rohland said that both candidates were very strong. Stephen Darcy said that both had strong resumes but he felt that Ms. Bastille’s was an especially good match and she may be someone who would stay for a longer period of time. Jim Kilcoyne said that they were both great candidates and thanked the screening team for bringing them forward. Mr. Kilcoyne also noted that Scott Curtis has had a fair amount of movement in his employment history. Christopher Rohland said that Mr. Curtis’s experience with MUNIS is big plus but agreed that Ms. Bastille has some strengths that would make her a good fit for the job. After further discussion, Christopher Rohland moved, seconded by Stephen Darcy, to appoint Elizabeth Anne Bastille as Town Accountant, subject to background and financial check. The vote was unanimous.

Application for One Day Wine & Malt License – Family Crest Catering – Christopher Rohland read through the application for a one day wine & malt license for an event at the Daniel Webster Estate on October 16, 2021. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license contingent on a positive recommendation from the Police Department. The vote was unanimous.

Permission to Accept Donations – Veterans Services – Christopher Rohland read through the requests from Carin Paulette for permission to accept three donations to the Department of Veterans Services totaling \$2,500. Christopher Rohland moved, seconded by Stephen Darcy, to accept these generous donations. The vote was unanimous

Permission to Accept Donation – Council on Aging – Christopher Rohland read the letter from Carol Hamilton requesting permission to accept a gift in the amount of \$18,983.94 from the Council on Aging Boosters for paint and carpeting in the original portion of the senior center. After a brief discussion, Christopher Rohland moved, seconded by Stephen Darcy, to accept this donation. The vote was unanimous

Clerical Union Contract – Michael Maresco said that this three year contract was recently settled and gave some details on the agreement. Christopher Rohland moved, seconded by Stephen Darcy, to ratify the Memorandum of Understanding between the Town of Marshfield and the AFSCME Council 93, local 1700 Clerical Union reflecting the dates of July 1, 2021 through June 30, 2024. The vote was unanimous

Application for Annual Peddlers License – Nathan Cohen – Christopher Rohland read through the application for an annual peddlers license for the Wanderlust Brothers Food Truck at Stellwagen Brewery and other events in Town with permission of event organizer. Mr. Rohland noted that this application has received positive recommendations from the Police Department and Board of Health. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license. The vote was unanimous.

Application for One Day Common Victualler License – Susan Lupi – Christopher Rohland read through the application for a one day common victualler license for Aahhh Roma LLC to serve food at Stellwagen Brewery on October 24, 2021. Mr. Rohland noted that this application has received positive recommendations from the Police Department and Board of Health. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license. The vote was unanimous.

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Application for One Day Wine & Malt License – Carleton Chandler – Christopher Rohland read through the application for a one day wine & malt license for the Plymouth County Highway Annual Outing at the Marshfield Fairgrounds on October 24, 2021 from 10:00 a.m. until 6:00 p.m. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license contingent on a positive recommendation from the Police Department. The vote was unanimous.

Request to Increase Hourly Rate for Property Tax Relief Workers – Christopher Rohland read the letter from Carol Hamilton requesting that the hourly rate for property tax relief workers be increased from \$13.50 to \$14.25. After a brief discussion, Christopher Rohland moved, seconded by Stephen Darcy, to increase the hourly rate to \$14.25 effective January 1, 2022. The vote was unanimous.

Request for Change in Membership of Council on Aging – Christopher Rohland read the letter from Carol Hamilton requesting that the membership for the Council on Aging be changed from 9 members to 7 members. After a brief discussion, Christopher Rohland moved, seconded by Stephen Darcy, to reduce the membership on the Council Aging Board of Directors from 9 members to 7 members. The vote was unanimous.

Cares Act Application for Funding – Michael Maresco gave some details on this application for up to \$725,000 in reimbursement and said that the deadline for submittal is prior to the next Selectmen’s meeting. After a brief discussion, Christopher Rohland moved, seconded by Stephen Darcy, to support the submittal of the Cares Act funding application to Plymouth County in the amount of \$725,000. The vote was unanimous.

ARPA Funding Authorized Personnel – Michael Maresco gave some details on the need for these authorized signatories for ARPA funding. After a brief discussion, Christopher Rohland moved, seconded by Stephen Darcy, to authorize Michael A. Maresco, Town Administrator, to approve, finalize and submit on behalf of the Town any such ARPA grant applications and to make all representations and certifications required to be made on behalf of the Town to complete each such application, with such approval, representations and certifications to be evidenced by the signature of Michael A. Maresco on such application and if any such ARPA grant is awarded Michael A. Maresco, Town Administrator, shall be the recipient of such grant on behalf of the Town. The vote was unanimous. Christopher Rohland moved, seconded by Stephen Darcy, to authorize Joseph Flemming, Interim Treasurer Collector to prepare and enter information into the Plymouth County American Rescue Plan Act portal in support of one or more applications to Plymouth County for grants (“ARPA grants”) to be funded from a grant received by Plymouth County under the American Rescue Plan Act. The vote was unanimous.

Executive Session – At 7:30 p.m. Mr. Rohland moved, seconded by Mr. Darcy, to close the open session and go into Executive Session for the purpose of discussing pending litigation that if discussed in open session could have a negative impact on the negotiating position of the Town, not returning to open session. The vote was unanimous. Roll Call Vote: Mr. Rohland –aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Mr. Rohland moved, seconded by Mr. Darcy, to close the executive session at 7:40 p.m. and adjourn the meeting. The vote was unanimous. Roll Call Vote: Mr. Rohland –aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Respectfully submitted,

Catherine Burke

*The following documents and exhibits were presented at the meeting: letter and emails regarding South Shore Irish Heritage Trail; applications and resumes for two Town Accountant candidates as well as list of predetermined questions; application for one day liquor license from Family Crest Catering; letters from Veterans Agent requesting permission to accept donations; letter from Carol Hamilton regarding donation from COA Boosters; copy of Clerical Union MOU; peddlers license application from Nathan Cohen; common victualler license application from Sue Lupi; letter from Carol Hamilton regarding tax relief hourly rate and change in membership of COA; information regarding Cares Act application; information regarding authorizations for ARPA funding applications.*