

MINUTES – SELECTMEN’S MEETING

Monday, July 20, 2015

Selectmen’s Hearing Room

Present: Matthew J. McDonough; Stephen G. Robbins; Michael G. Bradley; Rocco J. Longo, Town Administrator

Matthew McDonough opened the meeting at 7:30 p.m. and announced that the meeting is being recorded by MCTV and WATD.

Town Administrator Report – Rocco Longo provided the Board with his weekly brief as follows:

- WATD will be airing their South Shore Morning Tour radio program from Town Hall on Friday July 31, 2015 from 6:00-10:00 a.m.
- The Town received good news relative the final budget signed by the governor and Marshfield will receive \$92,230 more than projected, which means no further budget cuts will be needed.
- The decision of the Scientific Resolution Panel was not favorable to the Town, but the second appeal is still pending and the moratorium is still in place.
- Will be having a Department Head Meeting this Thursday. Matt McDonough will be coming to talk to the Department Heads about the Drug Task Force.
- Met with the Facilities Manager and he is off to a good start for FY16, working on long overdue projects.
- Ron Menard, I/T Director took a job in Cohasset. Rocco is working with Bill Sheehan from Scituate; Tim Sullivan from the State, and Tim Russo, who is doing an audit of the Town’s information systems, to come up with a plan moving forward.
- Rocco spoke briefly about flood management and grants that are available for eligible properties in Town.

Planning Board – Joint Hearing to Vote on Interim Planning Board Member – Karen Horne and Antonio Pina from the Planning Board joined the meeting. Matthew McDonough explained that the purpose of this meeting is to appoint a full time member of the Planning Board to replace Bill Ivey who recently resigned. Karen Horne said that Chris Cunio is currently serving as an Associate Member and would be willing to serve as a full member until the next election. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to appoint Chris Cunio as a full member of the Planning Board until the next election. The vote was unanimous.

Bill Hocking – Interview for Position of Fire Chief – Acting Chief Hocking appeared before the Board and gave an overview of his background and goals. Mr. McDonough asked Mr. Hocking why he believes someone from within the Fire Department should be appointed as Chief. Acting Chief Hocking said that he understands the specific challenges faced by a Marshfield Firefighter as well as their strengths and skills. He is also familiar with the diverse geography of the Town. Steve Robbins asked about communication between the Fire Chief and the Board of Selectmen and how he would improve it. Bill Hocking said that as acting chief he has made it a priority to stay in contact with the Board through the Town Administrator, with text messages and phone calls during the initial phases of an emergency situation, and with a more detailed email or written report once the situation has been resolved. Mike Bradley asked how the fact that he has served in every rank in the department would help with staff development. Bill Hocking said that members of the fire department understand and respect the fact that he has walked in their shoes and knows the challenges that they face daily.

Matthew McDonough asked about Acting Chief Hocking’s experience with the budget process. Bill Hocking said that he was involved in the budget process as Deputy Fire Chief and more recently as Acting Chief and gave a brief overview of the work he has done to develop, present and implement a sound budget. Steve Robbins asked about the status of ambulance service in the Town. Acting Chief Hocking said that one of his short term goals is to increase the number of ALS vehicles available for service 24/7 from two to three, as well as working with the third party billing company to increase the efficiency of the billing system. Mike Bradley asked about long term goals. Acting Chief Hocking said that he encourages open honest communication and has met with all members of the Fire Department to encourage this type of interaction within the department.

MINUTES – SELECTMEN’S MEETING

Page 2 of 4

Monday, July 20, 2015

Matthew McDonough asked Acting Chief Hocking how he can contribute to the battle against opiate addiction. Bill Hocking said that the first responders sometimes feel helpless since their interaction ends when they leave the victim at the hospital. He said that he would like to work more on prevention rather than just emergency treatment. Steve Robbins asked about the current status of the fire equipment and if there is anything they can do to better utilize the existing equipment. Acting Chief Hocking said that one step he has taken is to stop using the Quint engines for medical calls, this practice was putting unnecessary wear on these large pieces of equipment that are more geared to fighting fires, and will increase the life of the Quints and decrease the amount of maintenance required to keep them running. Mike Bradley asked Acting Chief Hocking about his professional goals. Bill Hocking said that he plans to complete his degree in Fire Science and also get a degree in Business Administration; he is also working to get his credentialing as a Massachusetts Fire Chief. Mr. Hocking said he also plans to complete the Executive Fire Officer Program offered by the US Fire Administration in Maryland.

Matthew McDonough asked about Acting Chief Hocking’s most challenging moments in his career and how they impacted him. Bill Hocking said that his most challenging day on the job was definitely in 2004 when he was a Shift Commander and he and his team responded to three separate calls that resulted in fatalities. He added that he was very impressed by the professionalism displayed by the crew during that difficult shift.

Acting Chief Hocking thanked the Board for the opportunity to apply for this position and said that he is humbled by the support he has received. Mr. Hocking said that he feels that he is the right person for the job.

After a brief deliberation, Steve Robbins moved, seconded by Mike Bradley, to appoint William Hocking as Fire Chief pursuant to MGL Ch. 48, Sec 42 and the Town of Marshfield Charter, subject to negotiation and execution of a contract. The vote was unanimous.

Agricultural & Horticultural Society – Entertainment License for Marshfield Fair – Matthew McDonough read through the application. Steve Robbins moved, seconded by Mike Bradley, to approve this license. The vote was unanimous.

Agricultural & Horticultural Society – Temporary Wine & Malt License for Marshfield Fair – Matthew McDonough read through the application. Steve Robbins moved, seconded by Mike Bradley, to approve this license. The vote was unanimous.

Applications for Commercial Parking Permits for the Marshfield Fair – Matthew McDonough read through the list of applicants for commercial parking permits for events at the Marshfield Fairgrounds. Mr. McDonough noted that these licenses are valid from July 1, 2015 through June 30, 2016 for all events at the fairgrounds for which the Safety Officer determines additional parking is necessary. Steve Robbins moved, seconded by Mike Bradley, to approve these licenses contingent on receipt of the necessary paperwork and fees and clearance from the Collector’s Office. The vote was unanimous.

Applications for Common Victualler Licenses for the Marshfield Fair – Matthew McDonough noted that the Board has received applications from the following people:

- Laurie Safran – Lily Bell’s Ice Cream Barn
- Sue Lupi – Aahhh Roma
- Carl Russell – Daniel Webster Lodge dba Square & Compass Café
- Charles Elliott – Elliott’s Fried Pickles & Elliott’s Onion Rings
- James Bertoni – Surf Dogz
- Larry Brunaccini – Bruno’s Fried Dough

Steve Robbins moved, seconded by Mike Bradley, to grant common victualler licenses to these individuals as well as any additional applicants contingent on receipt of necessary paperwork and fee, and approval of the Board of Health. The vote was unanimous.

MINUTES – SELECTMEN’S MEETING

Page 3 of 4

Monday, July 20, 2015

Execute Wildlands Trust Conservation Restriction on Archer Property – Karen O’Donnell appeared before the Board and said that this conservation restriction was signed and executed by the Board of Public Works at their last meeting. Ms. O’Donnell noted that this land was purchased as open space with CPA funds therefore requires a conservation restriction. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley to execute this conservation restriction. The vote was unanimous.

Applications for Common Victualler Licenses for Wine Festival – Matthew McDonough read through the application for a common victualler license for this event taking place at the fairgrounds on July 26, 2015 from Molly Drane dba Donde Thiago. Steve Robbins moved, seconded by Mike Bradley, to grant this license. The vote was unanimous. Matthew McDonough read through the application from Wardell Loatman dba The South Shore BBQ Man. Steve Robbins moved, seconded by Mike Bradley, to grant this license. The vote was unanimous. Matthew McDonough read through the application from Rhonda Hatch-Caissie dba VESTA Mobile Wood-Fired Pizza. Steve Robbins moved, seconded by Mike Bradley, to grant this license. The vote was unanimous. Matthew McDonough read through the application from Patience Thomas dba Great Cape Baking. Steve Robbins moved, seconded by Mike Bradley, to grant this license. The vote was unanimous. Matthew McDonough read through the application from Seth Garfield dba Cuttyhunk Shellfish Farm. Steve Robbins moved, seconded by Mike Bradley, to grant this license. The vote was unanimous.

Block Party – Chandler Drive – Matthew McDonough read the letter from Paul Fullam and Steve Joyce requesting permission to hold a block party on Chandler Drive on August 1, 2015 from 2:00 p.m. until 6:00 p.m. Mr. McDonough noted that the Safety Officer has recommended approval of this request with conditions. Steve Robbins moved, seconded by Mike Bradley, to approve this request contingent on adherence to the conditions set forth by the safety officer. The vote was unanimous.

Block Party – Whitford Circle – Matthew McDonough read the letter from Carole Tierney requesting permission to hold a block party on Whitford Circle on August 15, 2015 beginning at 12:00 p.m. (raindate August 16, 2015). Mr. McDonough noted that the Safety Officer has not yet sent a recommendation on this request. Steve Robbins moved, seconded by Mike Bradley, to approve this request contingent on a positive recommendation from the safety officer. The vote was unanimous.

Block Party – Bluefish Cove – Matthew McDonough read the letter from John Salemme requesting permission to hold a block party on A Street at the intersection of Cove Street on August 1, 2015 from 2:00 p.m. until 7:00 p.m. Mr. McDonough noted that the Safety Officer has not yet sent a recommendation on this request. Steve Robbins moved, seconded by Mike Bradley, to approve this request contingent on a positive recommendation from the safety officer. The vote was unanimous.

Marshfield Road Runners Road Race – Matthew McDonough read the letter from Shawn Burns requesting permission to hold the 42nd annual Marshfield Road Race on Sunday, September 13, 2015. Mr. McDonough noted that the Safety Officer has recommended approval of this request with conditions. Steve Robbins moved, seconded by Mike Bradley, to approve this request contingent on adherence to the conditions set forth by the safety officer. The vote was unanimous.

Daniel Webster School – Great Pumpkin Road Race – Matthew McDonough read the letter from Susan Fullam requesting permission to hold the third annual DWS Great Pumpkin Run on Sunday, October 4, 2015. Mr. McDonough noted that the Safety Officer has recommended approval of this request with conditions. Steve Robbins moved, seconded by Mike Bradley, to approve this request contingent on adherence to the conditions set forth by the safety officer. The vote was unanimous.

MINUTES – SELECTMEN’S MEETING

Page 4 of 4

Monday, July 20, 2015

Vote to Set Date for Special Town Meeting – Matthew McDonough read into the record the notice regarding the opening and closing of the Special Town Meeting Warrant which sets the date for the Town Meeting as October 26, 2015. The warrant will open on August 17, 2015 and close on August 27, 2015. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to accept these dates for the Special Town Meeting. The vote was unanimous.

Reappointment to Waterways Committee – After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to reappoint Stephen Sinclair to the Waterways Committee for a three year term expiring on June 30, 2018. The vote was unanimous.

Charter Review Discussion – Matthew McDonough said that he wanted to take a few minutes to discuss the input received at the public forum held on July 9. Steve Robbins said it was a good meeting and asked if the Board wanted to have another open forum. Matthew McDonough asked the public to think about the three questions brought up at the forum: 1) elected vs. appointed, 2) scope of responsibility, and 3) duration of time for review and send any comments or thoughts to the Board of Selectmen. After a brief discussion the Board decided to schedule another public forum in mid-August.

Acceptance of Minutes – Steve Robbins moved, seconded by Mike Bradley, to accept the minutes of July 6, 2015 and July 9, 2015 as written. The vote was unanimous.

The meeting was adjourned at 9:10 p.m. There was no executive session held.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: letter from Planning Board notifying the Board of Selectmen of vacancy; information from Labor Counsel regarding appointment of Fire Chief; application for entertainment license from Agricultural & Horticultural Society; application for temporary wine & malt license from Agricultural & Horticultural Society; list of applicants for commercial parking permits for Marshfield Fair; list of applicants for common victualler licenses for Marshfield Fair; email from Karen O’Donnell regarding conservation restriction for Archer property; applications for common victualler license for Wine Festival; request permission to hold block party on Chandler Drive and recommendation from Safety Officer; request for permission to hold block party on Whitford Circle; request for permission to hold block party on A Street; request for permission to hold Marshfield Road Runners Road Race and letter from Safety Officer recommending approval; request for permission to hold DWS Great Pumpkin Run and letter from Safety Officer recommending approval; notice of opening and closing of Special Town Meeting warrant; note from Stephen Sinclair requesting reappointment to the Waterways Committee.