

**MINUTES – SELECTMEN’S MEETING
MONDAY, JUNE 8, 2015 AT 7:30 P.M.
MARSHFIELD TOWN HALL – SELECTMEN’S HEARING ROOM**

Present: Matthew J. McDonough, Chairman, Stephen G. Robbins, Vice-Chair, Michael G. Bradley, Clerk and Rocco J. Longo, Town Administrator

Mr. McDonough opened the meeting at 7:30 p.m. with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV, the Marshfield Mariner and other local media outlets.

Mr. McDonough then asked for a moment of silence for Jim Haddad, Chairman of the Board of Assessors who passed away last week unexpectedly. Mr. McDonough mentioned that Mr. Haddad had worked for the postal service for many years and was a dedicated public servant who was in his tenth term on the Board of Assessors.

Town Administrator’s Report – Mr. Longo gave an oral report on the following: Mr. Longo stated that he is currently working on the Capital Assessment Survey and the Library Plaza Project. Mr. Longo also mentioned that the acting Fire Chief has received \$37,372 from a federal reimbursement and has done an outstanding job working on it. Mr. Longo also mentioned that he has been working with office staff in gathering information relative to liquor license application fees and will bring it forward at the next meeting. Mr. Longo also mentioned that Town Counsel has put together a policy for events at the Marshfield Fairgrounds which will be on the next agenda as well.

Advisory Board/Public Works – Storm Expenses and Request to Deficit Spend – Members of the Advisory Board and Board of Public Works joined the meeting. Mr. Steve Hocking and Mr. Keith Polansky appeared before the Board. Mr. McDonough asked them to introduce themselves. Mr. Hocking stated that he was the Chairman of the Board of Public Works and Mr. Polansky stated that he was the Chairman of the Advisory Board. Mr. McDonough mentioned that the DPW has spent more than 1.8 million in deficit spending in snow and ice and asked what the DPW could do better in the future. Mr. Hocking indicated that he thought the best person to give a presentation to the Board would be the DPW Superintendent Tom Reynolds. Mr. Reynolds then gave a hand-out to the Board of Selectmen and indicated that they have developed a town wide Snow and Ice Removal Policy. Mr. Reynolds then stated that this past winter the state had the most snow in its history and that Marshfield has a very unique situation because they are not only dealing with snow and ice, they also have problems with coastal infrastructure. Mr. Reynolds mentioned that the presentation tonight was put together by James Kent, Highway Foreman, and Shawn Patterson, Deputy Superintendent. Mr. Reynolds then read from his report and Shawn Patterson displayed a map of the Town broken down into 5 different sections. Mr. Reynolds noted that there are 50 pieces of town equipment for storms and 60 private contractor vehicles. Mr. Reynolds highlighted the procedures and actions taken during a snow event as well as a history of events that happened this winter explaining all the events that took place to drive up the costs. Mr. Reynolds also mentioned that they had further costs due to clean-up and repair of certain areas of the Town from storm damage. Mr. Reynolds also commented that the National Weather Service is predicting that this past winter could be repeated in the next 4 or 5

years and that they will need new equipment. Mr. Reynolds indicated that they have their own mechanics who work on the Town vehicles. Mr. McDonough thanked Mr. Reynolds and the employees of the DPW. Mr. McDonough asked how they keep track of the contractors and Mr. Reynolds mentioned that they will be using a placard system or GPS. Mr. McDonough suggested that Mr. Reynolds have this presentation put on the Town's website. Mr. Polansky stated that some of the DPW trucks are not big enough and that they need to get together with Barbara Costa, Marcia Bohinc and Rocco Longo regarding their future requests. Mr. Polansky also commented that it would be helpful if they would come to the Advisory Board ahead of time with some type of plan in place for future needs. Bob Shaughnessy, Vice-Chairman of the Board of Public Works stated that they need to get bigger snow fighting equipment. Mr. Patterson stated that he has worked in 3 different towns and said Marshfield has the greatest group of men and women to work with. Mr. Robbins moved, seconded by Mr. Bradley to authorize the DPW to deficit spend an additional \$40,000 for a total of \$1,840,000.00. The vote was unanimous. Mr. Barry Cornwall of Cornwell Hill mentioned that he had noticed that the amount of snow and ice expenditures have gone up every year and wanted to know what is going to be done to fund the deficits and commented that they will need to work on it.

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The Board of Public Works and the Advisory Board left the meeting at 8:20 p.m.

The Jetty – Request for Extension of Premises and Temporary Entertainment License – Richard Vaughan, owner of the Jetty introduced himself and indicated that this was a request for a one day extension of premises and a one day liquor license for outside his establishment on Sunday June 14, 2015. Mr. Vaughan indicated that the event is called "Locals Day" and that they will have local vendors, tee shirts, a baggo tournament and live entertainment by a local resident. Mr. McDonough stated that the Police Chief has no issue and the Fire Chief just wanted to see the outdoor seating and Mr. Vaughan indicated that he sent a revised plan. Mr. Robbins asked about the hours and Mr. Vaughan indicated that the music would be from 2 to 6 p.m. Mr. Robbins moved, seconded by Mr. Bradley to approve the extension of premises from the Jetty on June 14, 2015 from 10:00 a.m. – 8:00 p.m. The vote was unanimous.

Mr. Robbins moved, seconded by Mr. Bradley to approve the One Day Entertainment License for The Jetty on June 14, 2015 from 2 to 6 p.m. The vote was unanimous.

Board of Selectmen Liaisons to Town Boards and Committees - The Board discussed which committees each of them would like to be the liaison to and decided on the following: ADA Commission – Matt McDonough, Advisory Board – Matt McDonough, Agricultural Commission – Matt McDonough, Airport Commission – Steve Robbins, Capital Budget Committee – Steve Robbins, Coastal Advisory Committee – Mike Bradley, Community Preservation Committee – Matt McDonough, Conservation Commission – Matt McDonough, Council on Aging – Mike Bradley, Cultural Council – Mike Bradley, Economic Development Committee – Mike Bradley, Energy Committee – Steve Robbins, Historical Commission – Matt McDonough, Housing Partnership – Mike Bradley, Library Trustees – Mike Bradley, Open Space Committee – Mike Bradley, Personnel Board – Steve Robbins, Recreation Commission –

Matt McDonough, Waterways Committee – Mike Bradley, Zoning Board of Appeals – Steve Robbins, Recreational Trails Committee – Steve Robbins, Recreation Fields Committee – Steve Robbins, Ad Hoc Committees – Library Building Committee – Steve Robbins, MHS Building Committee – Matt McDonough.

Appointment of Assistant Harbormaster and Shellfish Constable Mr. McDonough read off the names of the following to be appointed: Michael DiMeo – Harbormaster and Shellfish Constable, Robert Coakley – Senior Assistant Harbormaster and Assistant Shellfish Constable, John Toomey – Administrative Assistant Harbormaster and Assistant Shellfish Constable, Robert Hayes – Assistant Harbormaster and Assistant Shellfish Constable, Richard Rodwell – Assistant Harbormaster and Assistant Shellfish Constable, Assistant Harbormasters – Jonathan Gardner, Zachary Culbert, Jacob Moore, Jacob Davis, John Doyle, Ben Joyal, Bryan Mey, Andrew Briere, new Assistant Harbormasters – Zachary Perry and Eli DiTullio and Assistant Shellfish Constable Michael Bearce; Scituate Harbormaster. Mr. Robbins moved, seconded Mr. Bradley to appoint the above as read. The vote was unanimous.

Molly Fitzgerald Fund – Permission to Use Avon Street Parking Lot – Mr. McDonough read the letter from Doreen Corsano regarding use of the Avon Street Parking lot for the Appreciation Dinner for the volunteers and sponsors. Mr. Robbins said he would recuse himself from the vote as he is a member of the Board of Directors and doesn't derive any income from the Fund. Mr. McDonough moved, seconded by Mr. Bradley to approve the use of the Avon Street parking lot on the night of June 19, 2015. The vote was 2-0.

Friends of Peter Igo Park – Mr. McDonough read the letter from Bud Duksta Chairman, of the Friends of Peter Igo Park, Inc. and asked that a copy of the letter be sent to the DPW. Mr. Robbins moved, seconded by Mr. Bradley to approve the donation of grass sod under the supervision of a professional landscaper at the park. The vote was unanimous.

Rexhame Beach Association – Summer Events – Mr. McDonough read the letter from Jack Cranitch, President of the Rexhame Beach Association and mentioned that both the Beach Administrator and the Safety Officer have approved the events. Mr. Robbins moved, seconded

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by Mr. Bradley to approve the parade and cookout, children's dances and annual beach clean-up. The vote was unanimous.

Family Crest Catering – Temporary All Alcohol – June 11, 2015 - Mr. McDonough read the letter from David Crest of Family Crest Catering requesting One Day All Alcohol License for June 11, 2015 and mentioned that he had attached a copy of his application, with a copy of a map and his liquor liability insurance. Mr. Robbins moved, seconded by Mr. Bradley to approve the One Day All Alcohol License for June 11, 2015 from 6:00 p.m. – 10:00 p.m. The vote was unanimous.

Chamber of Commerce – One Day Entertainment License – Mr. McDonough read the application for a One Day Entertainment License from the Chamber of Commerce for the Citizen of the Year Event on June 11, 2015 at Proprietor's Green and congratulated both Nancy and Bill Bowers. Mr. Robbins moved, seconded by Mr. Bradley to approve the One Day Entertainment License for the Chamber of Commerce on June 11, 2015. The vote was unanimous.

Beach Hires – Kristin Gonsalves & Devlin Foley – Mr. Robbins moved, seconded by Mr. Bradley to approve the hiring of Kristin Gonsalves and Devlin Foley as recommended by the Police Chief, Lt. Sullivan and the Beach Administrator. The vote was unanimous.

Right of First Refusal – Harlow Property - Mr. Longo explained to the Board the 61A for their Right of First Refusal on the Harlow property and that they would be allowing one lot to be taken off so that a house can be built on it. Mr. Robbins moved, seconded by Mr. Bradley to not exercise their right of first refusal on the Harlow property. The vote was unanimous.

New Appointment to Advisory Board – Greg Caille - Greg Caille appeared before the Board of Selectmen. Mr. McDonough thanked Mr. Caille for his service on the Capital Budget Committee and announced that this will now create a vacancy on the Capital Budget Committee. Mr. Robbins moved, seconded by Mr. Bradley to appoint Greg Caille to the Advisory Board for a 3 year term commencing July 1, 2015. The vote was unanimous.

New Appointment to Library Board of Trustees – Mr. McDonough mentioned that he had received correspondence from Cyndee Marcoux indicating that the Library Board of Trustees would like to nominate Alexander Duncan. Mr. Robbins moved, seconded by Mr. Bradley to appoint Alexander Duncan to the Library Board of Trustees. The vote was unanimous.

Appoint Representative to Old Colony Elder Services Board of Directors – Mr. McDonough read the letter from the Council on Aging requesting Maureen Saunders as Marshfield's representative to the Old Colony Elder Services Board of Directors. Mr. Robbins moved, seconded by Mr. Bradley to appoint Maureen Saunders as Marshfield's representative to the Old Colony Elder Services Board of Directors. The vote was unanimous.

Appoint Representative to Plymouth County Advisory Board - Mr. McDonough explained that he has been the Board's representative to the Plymouth County Advisory Board and briefly described the function of the Board and indicated that he would like to continue. Mr. Robbins moved, seconded by Mr. Bradley to reappoint Mr. McDonough as the Board's representative to the Plymouth County Advisory Board. The vote was unanimous.

Reappointment of Town Counsel – Robert W. Galvin - Mr. McDonough indicated that Town Counsel is one of the best attorneys he has ever worked with and Mr. Robbins agreed. Mr. Bradley said he was looking forward to working with him. Mr. Robbins moved, seconded by Mr. Bradley to reappoint Robert W. Galvin as Town Counsel from July 1, 2015 to June 30, 2016. The vote was unanimous.

Reappointment of Jean Christensen to Registrar of Voters – Mr. McDonough mentioned the recommendation letter of Jean Christensen from the Democratic Town Committee to the

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Registrar of Voters. Mr. Robbins moved, seconded by Mr. Bradley to reappoint Jean Christensen to the Registrar of Voters. The vote was unanimous.

Reappointment to Library Board of Trustees – Mr. McDonough mentioned that the Board has letters from Jean Christensen and Suzanne White requesting to be reappointed to the Library Board of Trustees. Mr. Robbins moved, seconded by Mr. Bradley to reappoint Jean Christensen to the Library Board of Trustees. The vote was unanimous.

Mr. Robbins moved, seconded by Mr. Bradley to reappoint Suzanne White to the Library Board of Trustees. The vote was unanimous.

Reappointment to the Advisory Board – Elizabeth Zimmer, Tom Scollins and Keith Polansky – Mr. McDonough mentioned that he had letters for Elizabeth Zimmer, Tom Scollins and Keith Polansky requesting reappointment. Mr. Robbins moved, seconded by Mr. Bradley to reappoint Elizabeth Zimmer to the Advisory Board. The vote was unanimous. Mr. Robbins moved, seconded by Mr. Bradley to reappoint Tom Scollins to the Advisory Board. The vote was unanimous. Mr. Robbins moved, seconded by Mr. Bradley to reappoint Keith Polansky to the Advisory Board. The vote was unanimous.

Board Discussions:

Fire Chief Appointment Process – Mr. McDonough indicated that he has heard of two incidents , a propane tank explosion on Route 139 and a fire that was off road in which the Acting Fire Chief has handled the situations very professionally and successfully. Mr. McDonough also mentioned that when they had to hire the Police Chief it was a different type of process due to civil service and they are not subjected to the rules and not required to have a testing system. Mr. McDonough also stated that the Board could ask Labor Counsel what he thinks they should do with regard to the Fire Chief Appointment process. Mr. Bradley wanted to know what type of time frame the Board was looking at and mentioned that he would like to move along as quickly as possible. Mr. Robbins mentioned that he would like to hear from Labor Counsel regarding a list of qualifications and what type of process would be best.

Mr. Longo stated that he would contact Labor Counsel in the morning.

Town Meeting Resolution – Charter Review Committee – Mr. McDonough explained that there are two approaches the Town could take. One approach would be with an elected Board in which case it would be a much longer process or a second approach where a committee would be appointed to look at issues and a time frame to come up with recommendations. Mr.

McDonough, Mr. Robbins and Mr. Bradley all agreed that they would like to get recommendations from residents. The Board agreed that they would like to hold a Charter Review public hearing with residents on June 24th to hear their opinions. Mr. Jack Braithwaite of 77 Main Street asked if they had a tentative agenda and Mr. McDonough indicated that they would make everyone aware of the options.

Acceptance of Minutes – Mr. McDonough moved, seconded by Mr. Bradley to accept the Minutes of May 1, 2015. The vote was 2-0. Mr. Robbins did not vote. Mr. Robbins moved, seconded by Mr. Bradley to approve the minutes of May 18, 2015. The vote was unanimous. Mr. Robbins moved, seconded by Mr. Bradley to approve the minutes of May 27, 2015. The vote was unanimous.

Mr. Robbins asked if he could take a moment of personal privilege. Mr. Robbins mentioned that he had attended the graduation of the 303 Marshfield High School students and it went extremely well and that Rachel MacKinnon who is filming tonight had a wonderful performance at the graduation and will be attend Syracuse University in the fall. Mr. Robbins also mentioned that Grad Nite Live was another huge success with 88% in attendance and it was a safe night. Mr. Robbins thanked all the volunteers and congratulated all the graduates.

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Mr. McDonough motioned to adjourn the meeting at 9:15 p.m.

There was no Executive Session held.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: email from R. Longo regarding joint meeting with Advisory Board and BPW on past winter snow storms and snow and ice deficit spending, copy of memo to Advisory Board/Selectmen requesting permission to deficit spend Snow and Ice Budget with copy of Major Snow Report, copy of 2015 Snow & Ice Report & Summary, copy of large map for exhibit, letter from the Jetty requesting extension of premises, copy of map, emails from Fire Chief and Police Chief, copy of One Day Entertainment License from the Jetty, list of Board/Committee liaisons, memo from Harbormaster requesting appointments of Harbormaster, Assistant Harbormasters and shellfish constables, letter from Doreen Corsano regarding use of Avon Street parking lot for Molly Fund annual dinner, letter from Bud Duksta of Friends of Peter Igo Park requesting permission to accept donation, letter from Rexhame Beach Association requesting permission for summer events, letter with application for One Day Liquor License, map, copy of flame resistance certificate, copy of certificate of insurance for liquor liability from Crest Catering with emails of approval, copy of One Day Entertainment application form Marshfield Chamber of Commerce for Citizen of the Year, memos from Police Chief requesting beach hires, emails from R. Longo and Town Counsel with letter from Town Counsel and other supporting documents regarding Right of First Refusal on Harlow property, application, letter and resume from Greg Caille for Advisory Board, email recommendation from Keith Polansky, letter of recommendation from Library Board of Trustees with application and resume from Alexander Duncan, letter from Council on Aging with email from Carol Hamilton recommending Maureen Saunders as Marshfield representative to Old Colony Elder Services, letter from

Old Colony Elder Services, email from Plymouth County Advisory Board and Matt McDonough requesting appointment to Plymouth County Advisory Board, letter from Bob Galvin requesting reappointment as Town Counsel, email from Democratic Town Committee requesting reappointment of Jean Christensen to the Registrar of Voters, letters from Jean Christensen and Suzanne White requesting reappointment to the Library Board of Trustees, letters from Elizabeth Zimmer and Thomas Scollins requesting reappointment to Advisory Board with letters from Keith Polansky recommending their appointment to Advisory Board, letter from Keith Polansky requesting reappointment to Advisory Board, email from R. Longo on appointment process for Fire Chief, copy of Town Meeting Resolution with memo from Town Counsel regarding Charter Review & Process to Change Charter with two requests to be appointed to the Committee and copy of minutes from May 1, 2015, May 18, 2015 and May 27, 2015.