

MINUTES- SELECTMEN'S MEETING
MONDAY, OCTOBER 3, 2016 AT 7:00 P.M.
MARSHFIELD TOWN HALL – SELECTMEN'S HEARING ROOM

Present: Stephen J. Robbins, Chairman; Michael J. Bradley, Vice-Chair; James J. Fitzgerald, Clerk and Rocco J. Longo, Town Administrator

Mr. Robbins opened the meeting at 7:00 p.m. with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV and local reporters and anyone who speaks may be recorded.

Town Administrator Report - Mr. Longo gave an oral report on the following: Mr. Longo mentioned that there would be a joint hearing with the Board of Selectmen and the Advisory Board and the Town Moderator tomorrow night and there will also be a meeting with the Board of Selectmen and the School Committee regarding Capital Assessments on November 1, 2016 and that the Advisory Board and Capital Budget Committee will also be there and Doore & Whitten will give a presentation. Mr. Longo also stated that he received good news today that FEMA is going to give the Town three grants for three different properties with repetitive losses. Mr. Longo also mentioned that the Town is going to receive \$1,000 for the Clerk's office for early voting hours. Mr. Longo then mentioned that Caroline LaCroix, the new Human Resources Director started today. Mr. Longo stated that the new Treasurer/Collector will be starting next week and the new Recreation Director will be starting on October 17th and that he will have support from Ned Bangs. Mr. Longo then explained that this week he will be putting together packages or resumes for a new Conservation Agent and that he will use 10 or so Department Heads to review them and then ask some people to come in for interviews. Mr. Longo pointed out that Caroline will get a chance to see how things work around here and that it will be about 30 days before someone starts working in the Conservation position. Mr. Longo also indicated that he is looking for a support person to help delineate wetlands and work with Town Counsel on issues and this could be someone who had previously worked on the commission. Mr. Robbins asked Mr. Longo who had helped at the Town Hall getting the FEMA grants and Mr. Longo indicated that it was Greg Guimond, the Town Planner with help from Jack Sullivan.

Our Lady of Assumption – Temporary Wine & Malt License (October 22, 2016) - Mr. Robbins read the application for One Day Wine & Malt License for the Oktoberfest Dinner to be held in the Parish Hall of Our Lady of Assumption Church on Saturday, October 22, 2016. Mr. Robbins also noted that their certificate of insurance was attached. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the One Day Wine & Malt License for Our Lady of Assumption Church on Saturday, October 22, 2016 at from 5:30 p.m. – 10:00 p.m. The vote was unanimous.

Town Administrator – Ethics Disclosure Form – Mr. Longo explained his involvement with the MIIA Health Board and that last year he was a Chair for the Board. Mr. Longo noted that it has been very beneficial for him to be on the Board because of the information he receives. Mr. Longo indicated that he is required to fill out this disclosure form and had consulted with Town Counsel. Mr. Robbins mentioned that he had read through the form and is fine with it. Mr. Bradley moved, seconded by Mr. Fitzgerald to accept Mr. Longo's Ethics Disclosure Form. The vote was unanimous

New Appointment to Capital Budget Committee - Roy McNamee – Mr. Robbins indicated that he had spoken to Board members at their last meeting and that they recommended Roy McNamee as a member of their committee and that Roy had been a member years ago. Mr. Bradley moved, seconded by Mr. Fitzgerald to appoint Roy McNamee to the Capital Budget Committee. The vote was unanimous.

Vote To Approve Veterans Day Parade – Mr. Robbins read the letter from the Safety Officer with his approval for the Veterans Day Parade to be held on November 11, 2016. Mr. Robbins mentioned that if the parade is to be cancelled, it will be cancelled by the Board of Selectmen and the Chief of Police and that there is a back-up plan to have the ceremony at the Furnace Brook Middle School. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the Veterans Day Parade. The vote was unanimous.

Erich Roht – Request for Temporary Extension of Licensed Premises – Mr. Erich Roht appeared before the Board requesting an extension of premises for October 15, 2016 from 12:00 p.m. –
MINUTES – SELECTMEN’S MEETING
MONDAY, OCTOBER 3, 2016
PAGE TWO

7:00 p.m. at Roht Marine. Mr. Roht explained that he is going to have 4 musical groups. Mr. Robbins asked Mr. Roht how he planned to handle traffic and Mr. Roht said that he plans to park vehicles at the Green Bush station and have trolleys to take people back and forth to the parking lot. Mr. Roht also indicated that there would be parking for essential and emergency vehicles on his property for easy access. Mr. Robbins mentioned that he has reviewed the plans and that the Police Chief and Safety Officer have reviewed and approved the plans. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the Temporary Extension of Licensed Premises for Roht Marine on October 15, 2016 from 12:00 p.m. – 7:00 p.m. The vote was unanimous.

Update on Indirect Cost Methodology – Mr. Robbins stated that he had met with members of the DPW two weeks ago and that there are still three issues that they all need to agree on. Mr. Robbins stated the first issue is the OPEC situation and that Dan Bowen is trying to itemize each individual person to get the exact amount. Mr. Robbins noted that he has not heard back from them. Mr. Robbins then stated that the second issue is the Payroll Administrator charges to the Enterprise Account. Mr. Robbins stated that Tom Reynolds feels that the majority of payroll work is done in his office so there is a discrepancy between the Payroll Administrator and the DPW. Mr. Robbins indicated that he does not agree. Mr. Robbins also mentioned that the third item was the plowing charges and that he did not agree with the DPW charging the state rates and that there should be a set percentage for plowing. Mr. Fitzgerald noted that they should not use other vehicles for plowing other than the designated trucks that they have.

Acceptance of Minutes - Mr. Bradley moved seconded by Fitzgerald to approve minutes of September 26, 2016. The vote was 2-0. Mr. Robbins didn’t vote as he was not present at the meeting of September 26, 2016.

Mr. Robbins motioned to adjourn the meeting at 7:28 p.m.

There was no Executive Session held.

Respectfully submitted,
Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: email, letter and set of plans from Erich Roht with email from Police Chief regarding Extension of Premises, One Day Wine and Malt Application with certificate of Insurance from Our Lady of Assumption Church, memo from Rocco Longo to Board of Selectmen with Copy of Ethics Disclosure Form, copy of Application and resume from Roy McNamee for Capital Budget Committee, letter from Kevin Feyler regarding the Veterans Day Parade and copy of minutes of September 26, 2016.