

Marshfield Airport – GEORGE D. HARLOW FIELD

MEETING MINUTES – Marshfield Airport Commission

Date of Meeting – March 13, 2018

Place – Terminal Building, George Harlow Field

In attendance for all or part of the meeting were the following, except as noted:

Robert Reilly	Chairman
Michael Rodriguez	Member
David Suffredini	Chairman Elect
Brian Stronach	Treasurer (Absent)
Richard Pineo	Secretary

David Dinneen	Airport Manager
Ann Pollard	Shoreline Aviation

Chris Willenborg Airport Solutions Group (ASG)

Meeting began at 6:30 PM

ACTION AND DISCUSSION ITEMS:

1. Welcome – Chairman's Statement

2. Meeting Minutes – Motion by Chairman Reilly to approve the minutes of February 13, 2018. Seconded by David Suffredini and passed 4-0

3. Next Meeting – April 10, 2018

4. Revenues – Through March 13, 2018

Shoreline	\$3524.81
Badge Fees	\$300

5. Bills to Pay – Separate attachment – Motion by Chairman Reilly to accept and pay bills as written. Seconded by David Suffredini and passed 4-0

6. Airport Manager Report – David Dinneen

The airport did well in the recent snowstorms. We had to close for both storms and power was lost briefly. An equipment enclosure was damaged and may be covered in the town's storm claim.

The Vegetation Management Plan (VMP) has been on hold due to weather

Marshfield Safety Day will be on May 19, 2018. Planning is going well.

The AOPA will be holding a Rusty Pilot Seminar at Marshfield Airport on June 16, 2018.

The Airport will be included in the State's crack filling program to repair cracks in the runway, taxiways and depending on funding, the main and east ramp. The runway and taxiway will also receive paint on the markings.

7. CIP/AIP Projects – Chris Willenborg

ASG is coordinating with MassDOT and Airport Manager Dave Dinneen through the process of purchasing and installing the Ground Communications Outlet (GCO) Equipment. Dave Dinneen has authorized Bob Hilton of AvTech to order the equipment and begin the coordination process with FCC and FAA.

Amanda Atwell from Epsilon continues to conduct her twice-a-month wildlife surveys on the airport and off-airport. This will continue until August of this year. At the end of her surveys, she will complete two written documents; Wildlife Hazard Assessment and Wildlife Management Plan.

TOFA – ASG prepared the supplemental agreement for the additional professional consulting services regarding the archaeological surveying and reporting requirements.

ASG submitted the draft scope-of-work of the EA and Permitting for the perimeter fence and emergency/maintenance access bridge project to FAA, MassDOT, and GHG. Once the scope-of-work is approved, ASG will prepare the fee schedule for an independent fee estimate to be completed by a third-party airport consultant. The deadline for the grant application is May 1, 2018.

The House Transportation and Infrastructure Committee has decided not to pursue the privatization of the nation's Air Traffic Control System as part of the FAA reauthorization process.

Proposed ASMP Projects

Motion by Chairman Reilly to approve the acceptance of underground storage tank (UST) Reimbursement. Seconded by David Suffredini and passed 4-0

Motion by Chairman Reilly to approve paying the local share of \$946.77 for the 10' snow box for the John Deere tractor. Seconded by David Suffredini and passed 4-0

8. Public Comments – None

9. Adjourn Regular Meeting – Motion by Chairman Reilly to adjourn at 7:50 P.M. Seconded by David Suffredini and passed 4-0