

Marshfield Airport – GEORGE D. HARLOW FIELD

MEETING MINUTES – Marshfield Airport Commission

Date of Meeting – July 17, 2018

Place – Terminal Building, George Harlow Field

In attendance for all or part of the meeting were the following, except as noted:

Robert Reilly	Chairman
Michael Rodriguez	Member
David Suffredini	Chairman Elect
Brian Stronach	Treasurer
Richard Pineo	Secretary (Absent)

David Dinneen	Airport Manager
Ann Pollard	Shoreline Aviation

Chris Willenborg	Airport Solutions Group (ASG)
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Meeting began at 6:30 PM

ACTION AND DISCUSSION ITEMS:

1. Welcome – Chairman's Statement

2. Meeting Minutes – Motion by Chairman Reilly to approve the minutes of April 10, 2018. Seconded by David Suffredini and passed 4-0

3. Next Meeting – August 14, 2018

4. Revenues – Through July 17, 2018

Shoreline	\$3,651.42
Badge Fees	\$300.00
Shoreline	\$487.60 Payment for local share of Zero turn mower

5. Bills to Pay – Separate attachment – Motion by Chairman Reilly to accept and pay bills as written. Seconded by David Suffredini and passed 4-0

6. Airport Manager Report – David Dinneen

Marshfield Fire Fighting Training is Scheduled for the week of August 6th 10:00 AM
Nothing new to report on Molly Movie Mania
Admin Building Water main break -main valve
Repairs to the statewide line painting project completed.

7. Government Funded Projects

Wildlife Hazard Assessment / Management Plan - Amanda Atwell has completed the on and off airport inspections.

Taxiway A (TOFA)

Fence project work was completed June 21, 2018. Final inspection was conducted on July 11, 2018. The FAA, MassDOT Aeronautics, the contractor, airport management and ASG attending. ASG is preparing the closeout documents and final invoicing for the project.

The Environmental Assessment (EA) and Permitting for the perimeter fence project -

GHG received the grant offer. It was signed and returned to the FAA before the July 20, 2018 deadline. GHG should receive the MassDOT state grant within a month for the project.

Above ground Fuel Farm. –

ASG and GHG hosted several meetings with various local permitting agencies including the Marshfield Conservation Director regarding the design phase of the project. ASG received permission from Massachusetts Historical Commission to proceed with the archeological review of the proposed new fuel farm location. ASG has provided 95% Design Plans for the proposed project to the commission.

ASG assisted GHG reviewing the MassDOT ASMP Project Closeouts:

- a. Reimbursement for Underground Storage Tank (UST) Repairs
- b. Purchase 10 Foot Box Plow
- c. SRE Building Roof Repairs
- d. Repairs to Administration Building Doors and Frames
- e. Purchase Airfield Mower

FAA released additional information regarding the 2018 “Supplemental Appropriation” for AIP eligible projects through the Federal Register. AIP eligible projects could be funded at 100% FAA funding with no local share. The deadline is

Chairman Reilly moved to accept FAA Grant for perimeter fence and emergency access bridge and to pay the local share of the project. Seconded by David Suffredini and passed 4-0

8. Public Comments

9. Adjourn Regular Meeting – Motion by Chairmen Reilly to adjourn at 6:57 PM. Seconded by David Suffredini and passed 4-0