

Marshfield Airport – GEORGE D. HARLOW FIELD (GHG)

MEETING MINUTES – Marshfield Airport Commission

Date of Meeting – May 21, 2019

Place – Terminal Building, George Harlow Field

In attendance for all or part of the meeting were the following, except as noted:

Robert Reilly	Chairman
Michael Rodriguez	Member
David Suffredini	Chairman Elect
Brian Stronach	Treasurer (absent)
Richard Pineo	Secretary
David Dinneen	Airport Manager
Steve Reisland	Airport Solutions Group (ASG)

Meeting began at 6:30 PM

ACTION AND DISCUSSION ITEMS:

1. Welcome – Chairman’s Statement

2. Meeting Minutes – No minutes were available from the April 2019 meeting.

3. Next Meeting – June 18, 2019

4. Revenues – Through May 21, 2019

Shoreline	\$3728.57 plus \$308.90 new rate backpay for January – April
Badge Fees	\$300

5. Bills to Pay – Separate attachment – Motion by Chairman Reilly to accept and pay bills as written. Seconded by David Suffredini and passed 4-0.

6. Airport Manager Report – David Dinneen

AIP 28 Taxiway Object Free Area had been closed out.

A fly-in was held for “Turtles Fly Too” volunteers as well as potential future volunteers. Numerous states were represented. Contributors included NOAA, Audubon Society, and the New England Aquarium

MassDOT has awarded Marshfield Airport with an assortment of tools including a chainsaw, pole-saw and others. No local share was required for this equipment.

Aircraft Owners and Pilots Association will be holding its Rusty Pilots Seminar for the second year at the airport. This will take place on June 1, 2019.

7. Airport Improvement Program(AIP)/Capital Improvement Plan(CIP)/Airport Safety and Maintenance Program(ASMP) – Steve Reiland

AIP # 3-25-0030-27-2017 – Wildlife Hazard Assessment/Management Plan (WHA)

ASG received comments from Airport Management earlier this month regarding the draft WHA document. Amanda Atwell from Epsilon will be incorporating those comments into the draft WHA and sending the document to FAA and MassDOT for review/approval. Upon approval, she will draft the Wildlife Hazard Management Plan, which is the final task for this project.

AIP # 3-25-0030-29-2018 – Environmental Assessment (EA) and Permitting for Perimeter Fence and Emergency/Maintenance Access Bridge Project

ASG is coordinating with the various sub-consultants regarding environmental, archaeological, and geotechnical services required for the project. PAL received the permit from MHC to begin the archaeological investigative work required for the project. ASG is hosting a coordination meeting between PAL representatives and the Airport Manager, David Dinneen at the airport on Tuesday, May 21st. Work is anticipated to begin in June.

Proposed Wildlife fence location – RWY 6 end – GZA indicates that erecting the fence across the river is not permissible. Following the limits of the runway object free area (ROFA) would result in two crossings. Concept plans presented indicate a proposed fence line along the north side of Green Harbor River. The fence cannot penetrate the ROFA plane at elevation 4.4, which translates to a maximum height of four (4) feet, including barbed wire. Although not normally practical to prevent deer from jumping, in this case deer would have to launch while standing in water, so the fence may be effective. ASG is reaching out to FAA to determine a Modification to Standards for the fence to exceed four feet while not penetrating the approach surface.

Proposed bridge location – Currently investigating as option of locating the proposed access bridge directly off the end of RWY 6. This location may have less wetland impacts than the previous location.

ASMP # 2019-GHG-xx – Install Jet A and AVGAS Fuel Storage Facility – Construction

ASG hosted a pre-construction meeting with MECO Environmental Services, MassDOT, and GHG on Friday, May 3rd and hosted a project coordination meeting with MECO, Bill Grafton of the Marshfield Conservation Commission, and GHG on Wednesday, May 15th.

The pre-construction meeting with the Conservation Commission was held Wednesday May 15th. Bill Grafton attended.

MECO, the general contractor for the project, started the project on Wednesday May 15, 2019 and is focusing on the sitework phase of the project. In addition, the contractor is providing project submittals to ASG for review and approval.

ASG will be coordinating with FAA, MassDOT, and GHG to schedule scoping meetings for the Right-of-Way (ROW) Easement Acquisitions for the Wildlife Security Perimeter Fence Project and Land Acquisition for RWY 24 Runway Protection Zone (RPZ). We anticipate these meetings will be scheduled in June.

FAA released the National Airport Project List for the second round of the FAA Supplemental Appropriations Grant Program on Wednesday May 15th. Unfortunately, the project submitted by GHG was not selected for this round of funding. There were only eleven projects selected in New England and two in Massachusetts.

ASG completed the annual calculation of the Consumer Price Index for the Airport. This information was provided to GHG on Tuesday, May 7, 2019.

8. Public Comments –

Joe Pecevich of Wilson Road asked for clarification on the Taxiway A fence relocation, which has since been closed out and an item on the Agenda that was addressed before his arrival concerning MassDOT Airport Safety and Maintenance Programs.

Mr. Pecevich also expressed concerns regarding the exhaust fumes from aircraft operating on the field. Some of the mitigation efforts were explained to all present including a Ground Communications Outlet (GCO) that was installed, reducing the amount of time aircraft need to sit idle awaiting clearance.

9. Adjourn Regular Meeting – Motion by Chairman Reilly to adjourn at 6:54 PM and seconded by David Suffredini. Passed 4-0