

## **Marshfield Airport – GEORGE D. HARLOW FIELD (GHG)**

### **MEETING MINUTES – Marshfield Airport Commission**

**Date of Meeting – November 26, 2019**

**Place – Terminal Building, George Harlow Field**

In attendance for all or part of the meeting were the following, except as noted:

Robert Reilly	Chairman
Michael Rodriguez	Member
David Suffredini	Chairman Elect
Brian Stronach	Treasurer
Richard Pineo	Secretary

David Dinneen	Airport Manager
Ann Pollard	Shoreline Aviation

Chris Willenborg      Airport Solutions Group (ASG)

Meeting began at 6:30 PM

### **ACTION AND DISCUSSION ITEMS:**

**1. Welcome – Chairman’s Statement** – Chairman Reilly opened a discussion regarding a memorial for Bud Francis. A subcommittee was selected to research options.

**2. Meeting Minutes** – Motion by Chairman Reilly to approve the minutes of October 15, 2019. Seconded by David Suffredini and passed 5-0

**3. Next Meeting – December 17, 2019**

**4. Revenues** – Through November 26, 2019

Shoreline	\$3728.57
Badge Fees	\$430

**5. Bills to Pay** – Separate attachment – Motion by Chairman Reilly to accept and pay bills as written. Seconded by Richard Pineo and passed 5-0

**6. Airport Manager Report** – David Dinneen

The back area of the airport has been cleaned up and new utility poles and lights have been installed at no cost to the airport.

Marshfield Fire Department has been conducting training on the field with Dave Dinneen.

Volunteer flights for “Turtles Fly Too” are continuing from the field. A total of 65 turtles have been flown south by volunteer pilots for the program that has ties to the New England Aquarium and NOAA. The BBC was on the airport filming some of this activity for a television series to be released in 2020.

Shoreline Aviation had the opportunity to assist the Marshfield Police Department in locating a suspect in town.

**7. Airport Improvement Program (AIP)/Capital Improvement Plan(CIP)/Airport Safety and Maintenance Program(ASMP) – Chris Willenborg**

**a. Wildlife Hazard Assessment**

**b. Environmental Assessment (EA) and Permitting for Perimeter Fence** – The archaeological survey of the proposed fence line has been completed and there were no significant finds.

**c. Installation of Jet A and AVGAS Above Ground Fuel Storage** – The State Fire Marshall completed the inspection and issued a permit. Testing will begin on the fuel system during the week of December 2<sup>nd</sup>.

**8. Public Comments – None**

**9. Adjourn Regular Meeting** – Motion by Chairman Reilly to adjourn the regular meeting at 7:40 PM. Seconded by Richard Pineo and passed 5-0