



Marshfield Airport Commission

Marshfield Municipal Airport- George Harlow Field
93 Old Colony Lane, Marshfield, MA 02050

Tel: 781-834-4928

REMOTE PARTICIPATION MEETING MINUTES Wednesday April 28, 2021 at 6:00 PM

In response to Governor Baker's declaration of a public health emergency and the related Emergency Executive Order dated March 12, 2020 as well as the Marshfield Board of Selectmen's Declaration of Emergency on March 17, 2020, the Marshfield Airport Commission shall be meeting remotely until further notice. The audioconferencing application Zoom will be used for this purpose. An online link and telephone access number will be provided on all meeting agendas and also on the Commission/Airport's website. This application will permit the public to access and participate in future Commission meetings and hearings. Instructions for joining meetings in this manner will be provided on the Town and Town Clerk's websites. We extend our thanks for your understanding and participation in this manner, which is intended to keep members of the Board and the public safe.

INSTRUCTIONS FOR JOINING MEETING: **LINK to ZOOM Meeting:**

Topic: Airport Commission Meeting

Time: April 28, 2021 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87129020401?pwd=UHEvMU5ERUdLckdzYnYzcU4wS1ZiUT09>

Meeting ID: 871 2902 0401

Passcode: 040962

One tap mobile

+16465588656,,87129020401# US (New York) 13017158592,,87129020401# US
+(Washington DC)

Dial by your location

+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)

Meeting ID: 871 2902 0401

Find your local number: <https://us02web.zoom.us/j/kxALfAcfN>



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MEETING MINUTES

1. Motion to Open Meeting (roll call vote required) at 6:00 PM

Motion To Open By:	Bob Reilly	Second By:	Dave Suffredini
ROLL CALL VOTE REQUIRED:			
Bob Reilly	Yes		
Rich Pineo	Absent		
Mike Rodriquez	Yes		
Brian Stronach	Absent		
Dave Suffredini	Yes		

2. Instructions for remote Participation Meeting- See Instructions on Agenda

OPEN SESSION (all votes shall be by roll call vote)

ACTION AND DISCUSSION ITEMS:	Assignment
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|----|---|----------|
| 3. | Welcome: Chairman's statement | Chairman |
| | Chairman advised the commission and attendees of the reason for remote meeting per the State and local guidance outlined on the Agenda | |
| 4. | Government Funded Projects: | Chairman |

A. FAA/MADOT Grant Applications for construction of wildlife/security fence
(1) Review and Vote on Applications

Chairman Reilly explained that this project is to Construct the Wildlife Management – Security Fence. Bids were opened last week. Total Project Cost is: \$900,576.16, with 100% funding anticipated from FAA (FAA requested that the Application be filled out in typical fashion for a security project (90% FAA, 10% State). This is because the extra 10% funding will come from a source other than AIP.

Chairman Reilly made a Motion to approve the AIP Project to construct Wildlife Management/ Security Fence project cost \$900,576.16 with the grant application reflecting 90% FAA and 10% State funding (local share of zero) but an anticipated FAA share of 100%, and to authorize the Chairman to sign all applicable paperwork and grant assurances associated with the grant.

<u>Any Discussion / Questions? None</u>			
Motion To Approve By:	Bob Reilly	Second By:	Dave Suffredini
ROLL CALL VOTE REQUIRED:			
Bob Reilly	Yes		
Rich Pineo	Absent		
Mike Rodriquez	Yes		
Brian Stronach	Absent		
Dave Suffredini	Yes		



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B. FAA/MADOT Grant Applications for Environmental Assessment

(1) Review and Vote on Applications

Chairman Reilly explained that this project is for a Phase I Environmental Assessment / Categorical Exclusion Determination & Permits for Reconstruction of Main Apron / Taxilanes / Access Road. This will be a two-phase permitting project, followed by construction. We are only voting Phase I at this meeting. The next phase will be next fiscal year. Total Project Cost \$99,900.00, 100% FAA funded (FAA requested that the application be filled out in typical fashion (90% FAA, 5% State, 5% Local). This is because the extra 10% funding will come from a source other than AIP)

Chairman Reilly made a Motion to approve the AIP Project for Phase I Categorical Exclusion Determination & Permits for Reconstruction of Main Apron / Taxilanes / Access Road, Total Project cost of \$99,900.00 with anticipated funding of 100% by FAA. The Grant application will include standard 90% FAA, 5% State and 5% \$4,995.00 local share and to authorize the Chairman to sign all applicable paperwork and grant assurances associated with the grant. We are voting the local share since FAA asked us to submit the grant application that way. However, we do anticipate 100% funding for this project.

Discussion / Questions? None			
Motion To Approve By:	Bob Reilly	Second By:	Dave Suffredini
ROLL CALL VOTE REQUIRED:			
Bob Reilly	Yes		
Rich Pineo	Absent		
Mike Rodriquez	Yes		
Brian Stronach	Absent		
Dave Suffredini	Yes		

5. Automated Weather Observation System (AWOS) Precipitation Sensor Repair Estimate-Shoreline

A. Review and Vote on Repair Estimate

Chairman Reilly explained that the airport's Automated Weather Observation System (AWOS) Precipitation Sensor is out for repair as indicated at the last meeting and the repair has been estimated by the sole source vendor to be about \$2500 including estimated shipping. We hope to get some funding from MassDOT but need to vote the full amount of up to \$2500 at this time. We are anticipating that the sensor will be here in about a week. Our AWOS Technician will be installing the Tipping Bucket previously voted along with the Precipitation Sensor in the next couple weeks.

Chairman Reilly made a Motion to approve up to \$2500 for repair of the AWOS Precipitation Sensor by All Weather, Inc.

Discussion / Questions? Commissioner Rodrigues asked if installation was included. Airport Manager Jeff Suveg indicated that it is.
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Motion To Approve By:	<u>Bob Reilly</u>	Second By:	<u>Dave Suffredini</u>
<u>ROLL CALL VOTE REQUIRED:</u>			
Bob Reilly	Yes		
Rich Pineo	Absent		
Mike Rodriquez	Yes		
Brian Stronach	Absent		
Dave Suffredini	Yes		

6. Non-Deliberative Announcements and Scheduling
Chairman Reilly thanked everyone for attending.

7. Motion to Adjourn Regular Meeting (roll call vote required) at 6:11 PM

Motion To Adjourn By:	<u>Bob Reilly</u>	Second By:	<u>Dave Suffredini</u>
<u>ROLL CALL VOTE REQUIRED:</u>			
Bob Reilly	Yes		
Rich Pineo	Absent		
Mike Rodriquez	Yes		
Brian Stronach	Absent		
Dave Suffredini	Yes		

NOTES TO REMOTE MEETINGS

- 1) All or any of the members of the public body may choose to participate in a public meeting via remote access. Meetings may be virtual, in their entirety.
- 2) The public will not be allowed into a Board/Committee meeting, even where there are any members of the public body and/or town staff or official(s) physically present at the meeting location during the meeting. "Public comment" portions of meetings will be temporarily suspended.
- 3) However, the public will be provided with alternative access through which they can watch or listen to meetings "in real time," and meeting notices will specify the manner in which members of the public may access audio or video of the meeting as it is occurring.
- 4) If, despite our best efforts, our technological capabilities do not adequately support public access to virtual or remote meetings, the town will ensure that an audio or video recording, transcript, or other comprehensive record of the proceedings at the meeting is posted on the town's website as soon as possible after the meeting.
- 5) Notices for public hearings will contain additional information about how the public may participate via electronic/technological means.
- 6) For executive session meetings, public access to the meeting will be limited to the open session portion(s) of the meeting only. Public access to any audio, video, internet or web-based broadcast of the meeting will be discontinued when the public body enters executive session.
- 7) Where individuals have a right, or are required, to attend a public meeting or hearing, including executive session meetings, they will be provided with information about how to participate in the meeting/hearing remotely.
- 8) Meeting notices will still be posted at least 48 hours in advance (not counting Saturdays, Sundays, or legal holidays), unless it is an emergency meeting as defined under the Open Meeting Law (in which event, the meeting notice will be posted with as much advanced notice as is possible in the circumstances). Minutes will still be taken.