



Marshfield Airport Commission

Marshfield Municipal Airport- George Harlow Field
93 Old Colony Lane, Marshfield, MA 02050

Meeting Minutes

Tuesday September 12, 2023, 6:00PM

Airport Administration Building 93 Old Colony Lane, Marshfield MA 02050

Paul Van Kauwenberg: Chairman

Bob Reilly: Commissioner

Dave Suffredini: Commissioner

Mike Rodriguez: Commissioner

Patrick Mac Allister: Commissioner

1. Motion to open meeting made by Chairman Van Kauwenberg at 6:03 PM, seconded by Commissioner Suffredini with a unanimous vote in favor to follow. Chairman Van Kauwenberg made opening remarks welcoming everyone to the meeting and commenting on the busy past month of August.

2. Meeting Minutes through September 12, 2023, were reviewed, two minor changes were made. Motion to accept minutes as amended made by Chairman Van Kauwenberg seconded by Commissioner Reilly with a unanimous vote in favor to follow. Executive Session Meeting Minutes from June 5, 2023, were reviewed one change was made. Motion to accept minutes as amended made by Chairman Van Kauwenberg, seconded by Commissioner Suffredini with a unanimous vote in favor to approve.

3. Next Meeting: Wednesday October 4, 2023, Meeting date was changed from Monday October 2, 2023

4. Vote on Local Share and Grant Application for VMP was open for discussion.

5. Revenues: Badge Fees: \$700, Shoreline Rent: \$4,319.87

6. Bills to Pay: Non-Grant Invoices: \$1,100.68 motion made to accept bills to pay as written made by Chairman Van Kauwenberg seconded by Commissioner Rodriguez with a unanimous vote in favor to follow.

7. Terminal Building Repairs: Chairman Van Kauwenberg spoke with Mike Moresco and said that the rotted wood on the trim of the FBO building would be replaced when

work was to be done. Fred Russell from the Marshfield DPW visited the FBO building and stated the work should begin within the next couple of weeks.

8. Electric Charging Station Event: The Beta electric charging station event will be taking place on Friday October 13, 2023. Local and state representatives will be on hand at the event. The whole team at Shoreline is very excited for the upcoming Beta electric charging station event.

9. Airport Managers Report: Jason Tibbetts of Shoreline Aviation stated there was a small brush fire that occurred at the airport in mid-August. Airport operations team and Marshfield Fire Department coordinated and worked together well, and the fire was quickly extinguished. Ben Garman of Shoreline Aviation informed the commission that the 5th maintenance grassland cut of the season had been completed in the past week and all equipment is running well. Garman continued by stating that the Marsh Master had been used earlier in the month to clear vegetation in front of the runway lights for safety and it ran well. Tibbetts and Garman informed the commission that the Pre-Capital Improvement Plan (CIP) meeting with ASG would be taking place the upcoming Friday September 15

10. Government Funded Projects:

a. Vegetation Management Plan: The vegetation management plan has been completed and signed.

b. LUHPPL Project: The LUHPPL project is to reconstruct the main terminal apron, reconstruction of existing taxilanes that connect the existing hangars to the main apron. The project is expected to be granted in FY2024. It is unknown whether FAA and Mass DOT will fund the entire project or a portion of the project dependent on the funds available from FAA and MassDOT. ASG and GHG have prepared and submitted the Modification of Standards for the taxilanes and the Taxilane Object Free Area (TLOFA) and Taxilane Safety Areas (TSA) issues.

c. The Pre-CIP meeting between ASG and GHG will take place on Friday September 15, 2023, ahead of the annual CIP meeting with FAA and MassDOT

11. Public Comment: Chairman Van Kauwenberg stated he and Ann Pollard met with Mike Moresco to discuss grant assurances and their requirements. It was assured that the grants have been tracked separately as required.

12. Chairman Van Kauwenberg made a motion to conclude the meeting at 7:28 PM, seconded by Commissioner Reilly with a unanimous vote in favor to follow.