

## **Meeting Minutes**

**Monday November 6, 2023, 6:00PM**

**Airport Administration Building 93 Old Colony Lane, Marshfield MA 02050**

**Paul Van Kauwenberg: Chairman**

**Dave Suffredini: Commissioner**

**Mike Rodriguez: Commissioner**

**Patrick Mac Allister: Commissioner**

1. Motion to open meeting at 6:06PM made by Chairman Van Kauwenberg seconded by commissioner Suffredini with a unanimous vote in favor to approve.
2. Meeting Minutes through November 6, 2023, were reviewed, two minor changes were made. Motion to accept minutes as amended made by Chairman Van Kauwenberg, seconded by Commissioner Suffredini with a unanimous vote in favor to approve.
3. Next Meeting: Tuesday December 5, 2023
4. Revenues: Badge Fees: \$100.00, Shoreline Rent: \$4,319.87
5. Bills to Pay: \$785.03 Motion to accept Bills to Pay as written made by Chairman Van Kauwenberg, seconded by Commissioner Rodriguez with a unanimous vote in favor to approve.
6. Terminal Building Repairs: The trim work on the FBO building is expected to be completed by the end of the week. Painting of the building will hopefully take place by the end of Fall this year.
7. Airport Managers Report:
  - a. Electric Charging Station Event: The electric charging station event with BETA was a great success. The electric aircraft arrived and departed GHG successfully and there was a big turnout as far as audience members as well. MassDOT and FAA representatives were present as well as local officials including members of the commission and Selectman Michael Moresco. The event generated a lot of positive press for the airport including being the first airport in the state of Massachusetts to have electric charging stations operational for electric aircraft.

- b. Monthly Update: Jason Tibbetts of Shoreline Aviation and Ben Garman of Shoreline Aviation stated they had both attended the recent Massachusetts Airport Management Association(MAMA) Conference in Plymouth at the end of October. The conference was very informative with various industry professionals present. Marshfield Airport was referenced to in regard to the electric charging stations which is very exciting for the airport. Tibbetts went on to say the airport had their annual CIP meeting with ASG, MassDOT, and the FAA to discuss budget for upcoming airport projects. Garman stated that seasonal grassland cutting at the airport had finished for the season adding that all mowing equipment ran well for the season. Marsh Master cutting began on October 16 and is expected to continue going into the winter months.

8. Government Funded Projects:

- a. CIP Meeting Review: The airport and FAA had their CIP meeting on October 25 2023, the LUHPPL project will be taken care of in the FY 2024. FAA and MassDOT will fund the Apron, Access Road, and East Ramp. Funding for the taxilanes will be on hold and addressed under Airport 2025 Master Plan project. The Purchase of Snow Removal Equipment (SRE) will also take place in FY 2024. The purpose of this project is to obtain an additional larger piece of snow removal equipment to assist in clearing snow off of airport pavements. Funding for this project will utilize Airports FY2022 BIL money for FAA share of the project.

9. Public Comment: Chairman Van Kauwenberg stated that the airport sign at the beginning of Old Colony Lane will be replaced. The town meeting got the money approved for the LUHPPL Project. The airport will provide an annual report to the town to summarize operations at the airport. Signposts for no parking signs will be placed at the entrance to Gate 1 at the airport. Leases for hangars were also discussed.

10. Motion to adjourn regular session made by Chairman Van Kauwenberg at 7:41PM seconded by Commissioner Suffredini with a unanimous vote in favor to approve.