



**MINUTES**  
**OF THE MEETING OF**  
**THE BOARD OF ASSESSORS**

**February 26, 2024**  
**7:00 PM**  
**ASSESSORS OFFICE**  
**MARSHFIELD TOWN HALL**

**In Attendance:** Christopher Bitteker (CB); Nicholas Giaquinto (NG)  
Anne Marie Sinnott (AMS), Principal Assessor

The meeting was called to order at 7:21 PM. Motion was made by CB to open the meeting and seconded by NG. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye

There was no new business not anticipated by the Chair.

7:22 PM CB moved to accept the February 5, 2024 open session and executive session meeting minutes and seconded by NG. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye

AMS informed the Board that CIDARE is has completed Area 2 and is working in Area 3 now. The FY2025 budget was provided to the Board. There is no new growth update at this time to share with the Board. The Board was provided a copy of early voting dates and times. AMS shared with the Board the digitization guidelines that was given to the department heads. The town administrator wants the town to go digital. AMS explained she would have to look into this more regarding the confidential information the assessing department handles.

AMS shared with the Board the vote from the Selectmen from 2003 to reject the supplemental billing was not sent to the state and worked with the Town Administrators office to find the minutes for that specific meeting. It was then sent to the Town Clerk to submit.

AMS shared with the Board MGLA 217 Section 16A and explained that this was changed to allow the cities/towns received important information from the probate court regarding property ownership changes from estates. The department does not receive any change of ownership from the court at this time. It only gets notified if they record a new deed at the registry of deeds. The Board reviewed the law and requested a letter to be sent to probate court requesting the information to be sent.

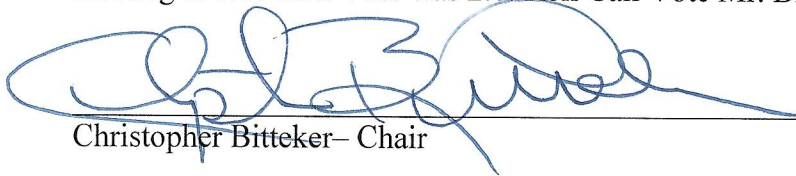
7:37 PM CB moved to have the AMS send the letter requesting documents from the probate court, seconded by NG. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye

7:38 PM Executive Session – Move to go into Executive Session 7 (Exemptions; Abatements) under MGL c30A, Sec 21 (a) 7, to comply with, or act under the authority of MGL c59, Sec 60 to resolve the issues to be considered and to go back into open session, moved by CB; seconded by NG. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye

At 8:05 PM CB moved to Exit Executive Session seconded by NG. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye

The next meeting is scheduled for March 11, 2024 @ 7:00 PM

Having no other business, on a motion of CB, seconded by NG, the Board voted to adjourn the meeting at 8:08 PM. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye



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Christopher Bitteker– Chair

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Amy Brugnoli – Vice Chair



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Nicholas Giaquinto – Member