

Approved May 9, 2016

**Board of Public Works
Meeting Minutes**

Date: March 7, 2016

Time: 7:15 p.m.

Place: Marshfield Town Hall

Hearing Room 3 Second Floor

In attendance for all or part of the meeting were the following:

Stephen Hocking	Chairman
Robert Shaughnessy	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent – not present
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer – not present
Dan Bowen	Business Manager
Paul Tomkavage	Project Manager
Bruce Gorham	Resident/Ocean Street
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:17 p.m.

Stephen Hocking opened the meeting and reviewed the evening's agenda which included 1 appointment 9 action items. He **motioned** to accept the meetings agenda as written.
Seconded by John Cusick

Appointment:

1. Mr. Gorham / Water Bill

Mr. Gorham was present to ask for relief of his water bill. Due to the storm Juno which occurred in January of 2015, he was forced to evacuate his property. At that time power was out and as a result pipes were damaged which resulted in excess water flow.

After review of the situation, Steve Hocking indicated to average the last four water readings and adjust the bill accordingly with no sewer charge, for a one time abatement.

Mr. Gorham thanked the Board for their consideration.

Action:

1. Contract 2015-21 / Cove Street Status/Update / Change Order

Paul Tomkavage was present to review the contract change order. Scope of work: repair sewers in Cove, Water and Island Streets to eliminate leaks that are allowing high volumes of infiltration into the collection system. The volume is causing the Central Street bypass pumps to run nearly constantly and will place an unexpected demand on the permanent pumps once they are placed in service. Work

to be performed on a time and material basis starting with the worst leaks first. Staff recommends approval of this work subject to obtaining authorization from Conservation and verification the contractor team (D&C) Environmental) has correctly filed the necessary asbestos notification paperwork with DEP.

MOTION: Robert Shaughnessy motioned to approve this Change Order No. 7, for the sewer/leak repairs in Cove, Island and Water Streets, to Contract No. 2015-21 with D&C Construction Company, Inc. and contract directly with TRC Consultants in an amount not to exceed the total of \$101,096.57 and subject to appropriate authorizations from Conservation and DEP, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Second: John Cusick All in favor.

Paul will have Town Counsel review TRC's terms and conditions.

4. Advisory Board Updates No member present or updates

5. Abatements

MOTION: Stephen Hocking motioned to approve abatement packet #971.

Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet #972.

Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet #973.

Seconded: John Cusick All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet #978.

Seconded: John Cusick All in favor.

6. Minutes

MOTION: Stephen Hocking motioned to approve open meeting minutes of February 16, 2016.

Seconded: John Cusick All in favor.

2. FY2016 Budget Status

Dan Bowen addressed the issue. He indicated that our budget was cut last year. As a result we are working with less money and things are very tight. Overall in the General Fund accounts are at 67.16%. Enterprise accounts are running high due to the volume of work in the Wastewater and Water Divisions. Solid Waste has increased due to the new trash collection contracts. We had to request an addition \$200K for Snow and Ice budget. We recently had three sanding events which is the result of the additional funds request.

2. Update of Enterprise Funds/Offset Charges

Steve Hocking read aloud an email he sent to all three Selectmen: I saw Steve Robbins at the polls yesterday and thought I would send this email. The Board of Public Works met and voted to accept three of the four areas of methodologies for indirect charges to our Enterprise accounts. The last, the town administrators charges we did not agree with. We directed Tom with our financial team to

request a meeting to discuss possible resolutions to the indirect charges. The policy we have between the two Boards is to agree to a methodology. We have not in the fourth area. I hope someone in your team can attempt to have the fiscal team meet with us and do the best to resolve these issues. Dan Bowen has sent several emails which have gone without responses. We stand ready for discussion and await a response either way so we can resolve this matter.

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| 7. | <u>Tabled Items</u> | None |
| 8. | <u>Old Business</u> | None |
| 9. | <u>New Business</u> | None |
| 10. | <u>Executive Session</u> | None |

At this time the open meeting of the Board of Public Works for March 7, 2016 adjourned at 8:01 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary