

Approved 3-7-16

**Board of Public Works
Meeting Minutes**

Date: February 16, 2016
Time: 7:15 p.m.
Place: Marshfield Town Hall
DPW Conferenced Room

In attendance for all or part of the meeting were the following:

Stephen Hocking	Chairman
Robert Shaughnessy	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer – <i>not present</i>
Paul Tomkavage	Project Engineer
Dan Bowen	Business Manager
Donald Marks	Damon's Point Road
Tom Whalen	CPC
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:40 p.m.

Stephen Hocking opened the meeting and reviewed the evening's agenda which included 1 appointment and 16 action items. He **motioned** to accept the meeting's agenda as written. **Seconded** by Robert Shaughnessy.

Appointment:

1. Mr. Marks/Damon's Point Road

Mr. Marks was present to discuss this issue which is a concern of his and neighbors included. The issue pertains to the short section of Damon's Point Drive that connects Summer Street and Damon's Point Road. Damon's Point Drive is private and is the only access to Damon's Point Road which is public. Damon's Point Drive is currently in disrepair. Lack of private road maintenance funding is unacceptable. Recently, Damon's Point Road was paved and the small section of Damon's Point Drive was not included since it is deemed private. The potholes are filled with water half the time and freeze thaw cycles have caused vehicle damage. Just filling in pot holes is insufficient.

Bob Shaughnessy explained that each year the Board of Public works includes (2) articles in the Town Warrant each spring. Each article addresses funding for maintenance to private roads open to the public and grading of private roads open to the public. The last two years the town administrator and the selectmen have taken the money out of those articles, not to provide any funding. At the last Town Meeting, the BPW raised the issue about private roads and to research the issue on private roads. We are very aware of these issues as they are many similar situations throughout the town. This issue has been presented to the BPW many times throughout his 14 year tenure. Bob explained the procedure for accepting a road which is a timely process.

Steve Hocking indicated that currently there is an active project in Damon's Point and possibly some repair may be possible as some of the activity has increased damage to Damon's Point Drive. Steve directed Mr. Marks to contact Shawn Patterson and work with him on the repairs. Shawn indicated that he would look at the area tomorrow.

Bob Shaughnessy urged Mr. Marks and residents to attend Town Meeting to support the Board of Public Works and the Department of Public Works. The town administrator along with the board of selectmen have not supported the DPW and have systematically cut our budgets and are doing so this year. They do not control what the Board of Public Works represent which is the Town's water supply, Wastewater, Solid Waste, Engineering, seawalls etc. The issue is the Enterprise Funds. They want that money. The Board of Public Works is protecting the infrastructure of this Town along with the residents. If the Selectmen had that control, we would not have the water quality we have, we would not be buying the land that we have to protect the water supply. They would have it as developments and we would have a contaminated water supply. The Charter review is an effort to change the current structure and not to have a Board of Public Works in order for them, town administrator and board of selectmen to have control of the Enterprise money. The Enterprise funds are the ratepayer's monies and are protected by Board of Public Works. A change in this control would not be "good". Last year the state awarded \$4 million to the town for seawall replacement; \$2 million as a grant and \$2 million to be borrowed as a no interest loan. Capital budget and Advisory rejected the money stating that we could not afford to borrow yet they approved bonding of \$2 million dollars for something other than on infrastructure.

4. Contract 2016-15 / Marshfield Hills / Monument Restoration

Tom Whalen was present to discuss the contract. He and Rod went to two cemeteries in Duxbury to view the work that has been done by the low bidder Gravestone of New England. The work is substandard. Also, visited other cemeteries that had work done by the same company and observed the same substandard workmanship. Tom indicated they took much time in investigating the quality, it was not something done without doing due diligence.

Board members agreed that the substandard work was not acceptable.

MOTION: Stephen Hocking motioned to reject the low bidder Gravestone of New England of Bedford, NH based on review of prior work and recommendation by staff. Staff shall send a letter rejecting the bid. Upon results of appeal or having no appeal, staff shall notify the board to award the next qualified low bidder or otherwise advise.

Seconded: Robert Shaughnessy All in favor.

5. Contract 2016-07 / Harbor Park Improvements Change Order

Steve addressed the change order. The contractor shall finish all additional materials, labor and equipment necessary to furnish and install a 12 foot wide by 16 foot long by six inch deep reinforced concrete pad on an eight-inch deep processed gravel foundation for the storage shed.

MOTION: Stephen Hocking motioned to increase contract 2016-07 for the contractor to furnish all materials, labor, tools and equipment necessary to complete the scope of work for \$4,182. The original contract price was \$207,555; amended contract price is \$211,737.

Seconded: John Cusick All in favor.

7. Contract 2015-21 / Avon –Central Pump Station Upgrades / Change Order

Paul Tomkavage was present to explain the change order. Scope of Work: repair sewers in Cove, Water and Island Streets to eliminate leaks that are allowing high volumes of infiltration into the collection system. The volume is causing the Central Street bypass pumps to run nearly constantly and will place an unexpected demand on the permanent pumps once they are place in service. Staff recommends approval of this work subject to obtaining the necessary authorization from Conservation, and verification of the contractor team has correctly filed the necessary asbestos notification paperwork with DEP. For the Water Street sewer replacement last summer, Conservation provided written notice that the repair was an immediate priority and could proceed prior to issuance of an Emergency Notification.

MOTION: Stephen Hocking motioned to approve this change order No.7, for the sewer/leak repairs in Cove, Island and Water Streets to contract 2015-21 with D&C Construction Company, Inc., in an amount not to exceed \$62,457.83 without prior approval, and subject to appropriate authorizations from Conservation and DEP, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Cusick All in favor.

9. Septage Haulers Permit Renewal

MOTION: Stephen Hocking motioned to approve the septage haulers permit for Robert J. Fortini of Plymouth Septic Service.

Seconded: John Cusick All in favor.

11. Abatements

MOTION: Stephen Hocking motioned to approve abatement packet #965.

Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet #967.

Seconded: John Cusick All in favor.

3. Minutes

MOTION: Stephen Hocking motioned to approve open meeting minutes of January 19, 2016.

Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve open meeting minutes of January 25, 2016.

Seconded: John Cusick All in favor.

8. Change Order /Emergency Sewer Repairs/Replacement/Cove Street

Paul Tomkavage was present to update Board members on the change order. He provided a cost summary for the Cove, Water and Island Street Sewer Repairs and a quote from Mill City for the asbestos pipe removal and disposal.

Board members asked Paul to work out the details of the plan and bring the information to the next meeting.

6. Foster Ave. Seawall Update

Tom Reynolds reviewed. Town Engineer Rod Procaccino provided a detailed memo dated 2/12/16 regarding the status; Phase 1 of Foster Ave. seawall is substantially complete. The revetment remains un-permitted. There is work on-going as outlined by Rod in his memo.

3. Special Town Meeting Articles

Tom Reynolds reviewed all articles to be included in the upcoming spring Town Meeting:

Article 12: Sick leave buy-back-Highway Article 13: Sick leave buy-back-Water Clerk

Article 14: Wastewater design & construction of UV disinfection facility Article 15: Solid Waste Collection Cost Supplement Article 16: Solid Waste disposal cost supplement Article 17: Matching funds for evaluation of flood and shoreline protection Article 18: Eminent domain related to seawalls Article 19: Portion replacement of Foster Ave. seawall Article 20: Repair blizzard of 2015 damaged seawalls and riprap Article 21: Collection system repairs Article 22: Maintenance of athletic fields

MOTION: Robert Shaughnessy motioned to accept Special Town Meeting articles 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23.

Seconded: John Cusick

All in favor.

2. Billing Problems

Bob Shaughnessy indicated that he finally received his water bill after waiting four months for it.

Dan Bowen indicated that he had submitted all billing information back in October and November.

He continually asked for updates on billing and when the bills would be sent out and was continually told they would be going out on Monday, he heard that every week.

1. Enterprise Budget Updates / Draft Offsets

Tom Reynolds indicated that at the last meeting it was agreed that the three, accountant, treasurer and IT were agreeable to the Board. The town administrators was the one area that we could not come to an agreement on. We have reached out twice to have a meeting, to no avail.

John Cusick indicated that he met with Matt Abrahams for three and one half hours to review the December methodologies and there were parts we were in agreement on. When we don't agree we can go to DOR and remediate. There has been no follow up by Mr. Abrahams regarding suggested edits as provided by John. Matt McDonough never met with John after publicly stating he would meet with him any time. John had made several attempts to meet but Matt would not comply.

John suggested that the BPW make a policy regarding such meeting issues. He provided a policy for the members to review.

MOTION: Robert Shaughnessy motioned that it shall be in the opinion of the Board of Public Works that any elected member of said Board, the Board will be notified of the meeting and any one member can attend and participate in any meeting financial or otherwise related to the budgets and policies under the jurisdiction of the Board of Public Works.

Seconded: Stephen Hocking

All in favor.

10. Advisory Board Updates None

13. Tabled Items None

14. Old Business

Bob Shaughnessy indicated that Susan Caron is putting a plan together regarding the care of South River Park and wants to meet with the Veterans. Tom will look into where the Veterans are meeting. Bob would like to see a maintenance plan between the Board of Public Works and the Veterans be added to their agenda for their meeting. Bob would be willing to go with Tom at such meeting.

15. New Business None

16. Executive Session None

At this time the open meeting of the Board of Public Works for February 16, 2016 adjourned at 9:02 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary