

**Board of Public Works
Meeting Minutes**

Date: June 22, 2020

Time: 6:00 p.m.

Place: Marshfield High School Gym

Town Meeting

In attendance for all or part of the meeting were the following:

Dave Carriere	Chairman
John Cusick	Vice Chairman
Robert Shaughnessy	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:11 p.m.

Dave Carriere **motioned** to open the meeting and reviewed the agenda which included one action item and items for discussion. **Seconded** by John Cusick. Unanimous

I. Action Item:

i. Award Contract No. 2020-21/Electrical Maintenance for Wastewater & Water Divisions

Tom reviewed the contract details. Scope of work; Preventive, corrective and emergency electrical maintenance, as requested by the Town, at the Wastewater and Water Divisions facilities and pump stations. The work includes but is not limited to moor control centers, switchgears, motors, high voltage, and some instrumentation and alarm work. Staff recommends award of Contract No. 2020-21 to Hi-Voltage Associates. They meet the experience requirements specified in the bid, and have successfully performed this work for years for the Town. All references gave very positive feedback.

MOTION: Tom Reynolds motioned to award Contract No. 2020-21, Electrical Maintenance, Wastewater and Water Divisions to Hi-Voltage Associates and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Dave Carriere All in favor.

Unanimous

II. Items for Discussion

i. Review of STM & ATM Articles on Town Warrant

Board members reviewed articles they have for the STM and ATM as indicated in the Warrant.

ii. Resumption of Full Trash Contract Services/Transfer Station Full Service Except Swap Shop

Tom indicated that full trash services will resume next Monday including curbside pickup and transfer station use excluding the Swap Shop. Receipt of paint and oil will resume on June 29th.

iii. Next Regular Meeting

The next meeting will be on July 13, 2020. It was decided there would be only one meeting for the month of July and one meeting for the month of August unless there are pending issues that require an additional meetings.

VI. Adjournment

The open meeting for the Board of Public Works on June 22, 2020 adjourned at 6:20 p.m. and would resume to the "Call of the Chair".

Respectfully Submitted,
Ann Marie Sacchetti,
Board of Public Works Secretary