

# Board of Public Works Meeting Minutes

**Date: February 1, 2021**

**Time: 6:00 p.m.**

**Place: New DPW Building Conference Room**  
**965 Plain Street      Zoom Meeting**

**In attendance for all or part of the meeting were the following:**

John Cusick	Chairman
Dave Carriere	Vice Chairman
Robert Shaughnessy	Member
Tom Reynolds	Superintendent
Dan Bowen	Assistant Superintendent
Rod Procaccino	Town Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:02 p.m.

John Cusick motioned to open the meeting and reviewed the agenda which included action items, items for discussion and Superintendent's report.

**Seconded by Dave Carriere**

**Roll Call Vote:** Dave Carriere yes John Cusick yes Robert Shaughnessy-*not present yet*  
**Unanimous**

## I. Action Items:

i. Approval of Meeting Minutes for 1/11/21

**MOTION:** Dave Carriere motioned to accept minutes of January 11, 2021 as written.

**Seconded:** John Cusick All in favor.

**Roll Call Vote:** Dave Carriere yes John Cusick yes Robert Shaughnessy-*not present yet*  
**Unanimous**

## ii. STM Warrant Articles

Tom Reynolds reviewed the articles. One article being: easements for Rockwood Road; another will be asking Capital Budget Committee for funding of road repairs and for the cemetery expansion. There are three transfers in Capital to purchase a pickup truck with a plow for the Highway Division, the purchase of the new Munis software. Each Enterprise fund will contribute \$190K. John Cusick questioned the dollar amounts being applied to the Enterprise accounts. Dan Bowen explained that the new software will replace Softright. This funding is from the STM and there will be another disbursement of about \$200K. It is about a 2 million dollar system which will take 2 years to get it up and running. It is an expensive endeavor and we need to pay our portion of it. John thinks our portion of the cost is too high. Dan indicated that he will obtain the total cost of the General Fund aspects such as the Town Administrator and Fire Department for example as requested by Dave Carriere. Bob Shaughnessy would like the same breakdown, we need clarification. Why are we being charged so much? Dan will obtain the information and will send it to the Board members. Dave indicated that the Advisory Board and Board of Selectmen will have meetings at which we can attend and ask for

clarification at that time. Tom stated that additional items for STM are retained earnings for rate stabilization that is done annually.

Dave referenced the 2 Citizen Petition articles he has been circulating regarding By-law 56 revision and By-law 15 amendment. He made reference to an email exchange with Town Counsel in which he copied Mr. Bradley of the BOS who said was that, all we had to do was to bring it forward even though we don't like it we would have approved it. Dave stated we did that with the By-law 15 at the spring ATM and the BOS did not approve it. Dave suggested, based on Mr. Bradley's response, to go forward and place the citizen's petition article for revision of By-law 56 back in the Warrant under DPW STM article, as well as going forward with the Citizen's petition article.

Board members were in agreement of doing that.

iii. Award Engineering Services/Furnace Brook Well No. 2/Cleaning & Rehab.

Rod Procaccino was present to provide details of the project. Scope of work requires preparing bid specification to redevelop the Furnace Brook Well no. 2 with original rated capacity of 700GPM that is currently pumping approximately 400 GPM. The pump and column were replaced in 2007 and most likely require replacement. The specific capacity of the well will be determined. There will be a new well level indicating system specified. Staff recommends awarding the contract for engineering services to Amory Engineers, Duxbury, MA.

**MOTION:** Tom Reynolds motioned to award Contact 2021 Engineering Services-Redevelopment of Furnace Brook Well No. 2 and Pump Replacement to Amory Engineers, Duxbury MA for an amount not to exceed \$9,000 as specified, and the Chairman or designee will sign the contract when the documents are prepared.

**Seconded:** John Cusick All in favor.

**Roll Call Vote:** Dave Carriere yes John Cusick yes Robert Shaughnessy yes

**Unanimous**

**II. Discussion:**

i. Update Snow & Ice Budget: Reimbursement to Enterprise Funds

John indicated that he had sent a spread sheet for employee hours for the new building that could be duplicated for snow budget. Tom indicated that he and Dan developed a spread sheet similar to the one used for tracking the overtime for the building construction. It has been sent to two of the Supervisors and the Foreman of Solid Waste where it will be their responsibility to track the employees that are plowing on Town routes during the day. The afterhours overtime is already tracked through snow and ice. Dave was in support of the spread sheet Dan created. Bob was also in support of the spread sheet and obtaining the data.

ii. Flooding at Intersection of Mayflower & Country Way

Tom indicated that the Vactor truck was being used in that area and a collapsed pipe was discovered. The plan is to address the issue this spring. Once the piece of pipe is replaced, hopefully it will alleviate the flooding. Once that is done, we will be able to pave that intersection as well as the intersection at Plymouth and Ocean Streets.

iii. Facebook / DPW Page

John Cusick indicated that when Shawn was with the Town he had a DPW page on Facebook. Now that he is no longer here no one has been updating it. Tom stated that it has been shut off as it was Shawn's personal Facebook that he used. We have been discussing creating another Facebook page. The Highway dispatcher or admin are willing to be the administrators to the Facebook page. It would be used to only send out messages as a public service. At one point Shawn was receiving negative remarks and as a result he shut the page down for a time. Tom stated that we trying to do our best but to some it's not good enough. We don't need derogatory remarks. We just like to keep people posted as to what is going on in a positive way. Bob suggested to contact the IT Department to set up an announcement service versus an interactive service. Once established, the Highway personnel could be the administrators. Board members were in favor; Tom would look into that.

#### iv. Ocean Bluff Revetment

John stated that Dave Miller is the new president of the Association. Ron Gilbertson spoke and stated that the group is committed to working with the Board in a respectful and fair manner. Dave Miller spoke. He is pleased to be a part of the association. He has watched how helpful the Town is. He wants to help and work with the Town. There are about 90 members. John asked for an update on certain available funds and questions that were for GEI. Tom indicated that we did not have answers to the questions at this time as we just received them last week. There is an article on the warrant for a transfer of funds of \$314K; to be transferred from one account to Ocean Bluff Repair or design; it is a STM article. Rod was present and indicated that he has been in contact with the FEMA representative; we have sent them the study and they are aware that we are trying to come up with solutions to repair the revetment.

They are anxious as the Town is still owed monies from prior storms of 2015 and 2018. They are anxious on how we are going to proceed. There had been no positive response from a previous discussion with the then Superintendent, Shawn Patterson and with the Town Treasurer regarding his position on an 18 or 20 million dollar project going forward. The Town does not have the money. The discussion was not to proceed with the design and permitting at this point. We haven't discussed what option we are going to. Right now we do not "have buy in" from the Town which raises the question on whether to move ahead with the design. Currently, we have 8 million dollars plus in claims that we submitted to FEMA for both of those storms; about 2.3 million for the Juno storm (2015) and over 6 million for the Riley storm (2018). If we don't move with the design we run the risk of losing the potential reimbursement from FEMA. This issue just came to our attention. If we don't move ahead with the design, FEMA might close out those two project claims we submitted and not commit. We can go forward with a design and permitting and construct in phases. With no funding support from the Town, it affects us from proceeding with the design. That is where we are at now. Tom we will have a better idea with GEI on these questions. Rod stated that we do have enough funding for a design. The question is, do we go forward with a design without any support for any construction. You don't want to have a design to sit on a shelf for years. The \$314 would be enough for design and permitting as we had estimated initially. Tom suggested, should we keep the \$314 in abeyance for repairs and request through Dams and Seawalls for design and permitting funding. FEMA has not acted on the funding we have requested from 2015.

Tom stated that once we receive a response from GEI, he recommends to have a discussion with the group prior going before the BPW and go over the questions. In addition, we can start a letter writing campaign to the Congressman, Senators and others at the State level asking for their support. Once Tom receives a response from GEI on the questions, he will reach out to the group to set up a meeting.

### III. **Superintendent's Report:**

Tom has been reviewing articles for Town Meeting. He indicated that first is the road acceptance; Stoneybrook, Ridge Road, Seth Sprague Drive, Old Wood Lot, Harlow Road, Weir Rive Lane,

Cottage Lane and Horseshoe Lane will be put forth at the ATM. We will schedule Public Hearings. Some improvements will need to be done to certain roads before they are accepted.  
The generator for the office has arrived this morning and is being worked on this afternoon  
The temporary building bid went out and was much higher than anticipated. He will look into an alternative location to store equipment on a temporary basis.  
We have been preparing for the storm all day.  
The sink hole at Plymouth Ave. is being monitored.  
IT position for full-time for DPW-51%-General Fund, 49%-Enterprise Funds/Water & Wastewater-SCADA Communication System - the breakdown is questionable

#### **IV. Next Meeting**

February 16, 2021.

At this time John Cusick **motioned** to adjourn.

**Seconded:** by Dave Carriere

**Roll Call Vote:**      Dave Carriere    yes    John Cusick    yes      Robert Shaughnessy    yes  
**Unanimous**

The open meeting of the Board of Public Works for February 1, 2021 adjourned at 7:38 p.m.

Respectfully Submitted,  
Ann Marie Sacchetti,  
Board of Public Works Secretary