

Approved 3/25/2024

**Board of Public Works
Meeting Minutes**

Date: March 11, 2024

Time: 6:00 p.m.

Place: DPW Media Room, 965 Plain Street

In attendance for all or part of the meeting were the following:

John Cusick	Chairman
Robert Shaughnessy	Vice Chairman
Diane Jordan	Member
Shawn Patterson	Superintendent - Not present
Dan Bowen	Assistant Superintendent
Rod Procaccino	Town Engineer
Jimmy Kent	Asst. Superintendent of Operations
Jimmy Jackson	DPW Highway Dept
Amy Coughlin	Board of Public Works Secretary

The meeting convened at 6:06 p.m.

John Cusick motioned to open the meeting and reviewed the agenda which included action items, items for discussion, minutes and the Superintendent's report.

Seconded by Robert Shaughnessy All in favor.

ACTION ITEMS

1) Special Town Meeting DPW Articles

Dan Bowen was present to read the articles to be submitted for the special Town Meeting in April 2024.

1. Solid Waste Disposal Supplemental Funding
2. Jacketed Diesel Fired Pre-Mix Heater
3. West Brook Road Sewer Repairs
4. FY2024 Enterprise Budget Offsets
5. Aquifer Study and Groundwater Investigation
6. Wastewater Residual Waste Supplement Funding

Article #1 requests the Town to vote to increase the FY2024 Solid Waste Budget due to rising costs and a significant increase in volume.

Article #2 requests the Town to vote to appropriate funds from the State Highway Fund to purchase a replacement Jacketed Diesel Fired Pre-Mix Heater. The current Pre-Mix Heater is over 7 years old and is required on a daily basis for road repairs.

Article #3 requests the Town to vote for the funds to replace the sewer main in West Brook Street from Everson Rd to Plymouth Ave. There was a discussion among the Board members that they should put together a presentation to convince the public that a new sewer system would be more cost efficient than repairing a system that is over 50 years old. It would benefit everyone (even non-sewer residents) and Bob Shaughnessy suggested filing a petition at the Fall Town Meeting to replace the wastewater infrastructure. This subject will be discussed again in following meetings.

In the next article (#4), some figures were given by Dan from the Solid Waste, Wastewater and Water Retained Earnings accounts. These offset amounts are to be set aside to meet FY2024 budgetary commitments.

Article #5 requests the Town to vote to appropriate funds for the purpose of conducting aquifer studies for municipal wells which may be impacted by residential and commercial development.

Article #6 requests the Town to vote to increase the FY2024 due to the increase in the cost of disposal and also because the amount of disposal sites has diminished.

2) Award Contract 2024-05/Brant Rock Improvement Project-Phase 1

Rod Procaccino was present to discuss the staff's recommendation for the lowest bidder on this project, Mass Pavement of Hanover, MA.

MOTION: Bob Shaughnessy motioned that Contract 2024-05 Brant Rock Improvement Project Phase I, be awarded to Mass Pavement, Hanover, MA in the amount of \$1,057,564, and the chairman or designee will sign the contract when the documents are prepared.

Seconded: Diane Jordan All in favor.

3) Contract Change Order 2024-04 / Bay Ave & Gurnet Rd Beach Nourishment Project

Rod explained that the change order is to decrease the cost of the original amount because a police detail was not needed. He and staff recommend increasing the amount of sediment and deleting the police allowance. The contractor agrees with the net change.

MOTION: John Cusick motioned to authorize Change Order No 3 to Contract 2024-04 with SumCo Eco-Contracting LLC of Peabody, MA to decrease the current contract amount by \$33,750 for final contract amount of \$4,049,626 for 116,012 tons of beach sediment placed and the Chairman or Designee will sign the change order when the documents are prepared.

Seconded: Robert Shaughnessy All in favor.

DISCUSSION

1) Signage for Oil Tank at Sewer Treatment Plant / Commercial Fishermen

John asked the Board if anyone has ideas for what the signage should say. He asked Jimmy Kent his thoughts on the subject and determined that a platform is necessary. John wants to meet with Jimmy Kent and the Commercial Fishermen's Association President Bob Tice to discuss ideas. There will be a process for the dumping of waste oil which requires stopping in the office and filling out paperwork prior to dumping any oil and having a town employee do the actual dumping.

2) Enterprise Funds: Direct & Indirect Charges

Dan Bowen and John Cusick had a discussion regarding the appropriation of funds and how indirect and direct charges should be appropriated. John would like to sit down with Dan and Shawn to further detail these issues which are included in the Town's Enterprise Fund Manual.

3) DPW Involvement in all upcoming Road Races / Levitate / Lobsterfest / etc.

John Cusick asked Dan if the Town has an account to compensate the town workers for service during these events. Dan explained that we do. He explained that there is a detail account and a surcharge account. The surcharge account is used for equipment and the detail account is for employee compensation. Jimmy Jackson and Jimmy Kent told John that the compensation/overtime is being tracked. Jimmy Jackson presented work order/service sheets that are required to be signed by each vendor using DPW services. The process is the same as is done with Police and Fire they assured

Bob. Last year during midseason this new account was initiated which included Lobsterfest and Levitate.

VOTE TO ACCEPT MINUTES – 02/26/24 Open Meeting Minutes

MOTION: John Cusick motioned to accept the Open Meeting minutes of 02/26/24 as written.

Seconded: Robert Shaughnessy All in favor.

SUPERINTENDENT'S REPORT

Dan Bowen stated that he didn't have any updated information at this time.

NEXT MEETING – Scheduled for March 25, 2024

A resident, Paul Farrell of 51 Country Way was in attendance to speak of the flooding on Mayflower and Country Way and presented photos to the Board to document the area of his home. Rod Procaccino spoke of the coming project to be started in the spring in that area which was discussed last week in detail. Diane Jordan asked Jimmy Kent if the Board could have an update on when this work will begin-- for the next meeting. Both of the other Board members were also in agreement.

At this time John Cusick **motioned** to adjourn the open meeting of March 11, 2024 at 7:09 PM

Seconded: Robert Shaughnessy All in favor.

Respectfully Submitted,
Amy Coughlin,
Board of Public Works Secretary