

Approved 2/12/2024

**Board of Public Works
Meeting Minutes**

Date: February 02, 2024

Time: 11:30 a.m.

Place: Conference Room, Administration Bldg, 965 Plain Street

In attendance for all or part of the meeting were the following:

John Cusick	Chairman
Diane Jordan	Member (via telephone)
Shawn Patterson	Superintendent
Rod Procaccino	Town Engineer
Amy Coughlin	Board of Public Works Secretary

The meeting convened at 11:34 A.M.

John Cusick motioned to open the meeting and reviewed the agenda which included one action item.

Seconded by Diane Jordan

All in favor.

ACTION ITEMS

1) Change Order No.2 to Contract No. 2024-04 / Bay Ave & Gurnet Rd Beach Nourishment

Rod was present to explain and to provide details regarding the need for the change. The project is progressing faster than expected. The Town received an opinion from the Attorney General's office supported by Town Counsel(s) that the Town could exceed the 25% increase in contract price typically held, based on information provided to the bidders through the bidding process and that the bid price would remain the same. Staff recommends increasing the amount of sediment as proposed. The contractor is in favor of the increase.

MOTION: John Cusick motioned to authorize the change order no 2 to contract 2024-04 with SumCo Eco-Contracting LLC of Peabody, MA to increase the amount of the contract \$722,400 for additional beach sediment for the unit bid price, and the Chairman or Designee will sign the change order when the documents are prepared.

Seconded: Diane Jordan

All in favor.

At this time the open meeting of February 2, 2024 was adjourned at 11:41 AM.

NEXT MEETING – Scheduled for February 12, 2024

Respectfully Submitted,
Amy Coughlin,
Board of Public Works Secretary