

Approved 3/27/17

**Board of Public Works  
Meeting Minutes**

**Date:** February 13, 2017  
**Time:** 7:15 p.m.  
**Place:** Marshfield Town Hall  
DPW Conference Room

**In attendance for all or part of the meeting were the following:**

Robert Shaughnessy	Chairman
John Cusick	Vice Chairman
John Vallier	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent – <i>not present</i>
Rod Procaccino	Town Engineer – <i>not present</i>
Dan Bowen	Business Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:20 p.m.

Robert Shaughnessy **motioned** to open the meeting and reviewed the evening's agenda which consisted of 5 action items. **Seconded** by John Cusick.

**Action:**

1. Approval Drain Layer License Renewals

Superintendent Tom Reynolds indicated we have received 2017 Drain Layer's License renewal applications from the contractors as follows:

Robert Biagini, Biagini, Inc.; James Rorke, All Town, Inc.; Kevin Powell, Powell Construction Company; Robert Clancy, Clancy Construction Co.; Kevin Sealund, Sealund Corporation; Russell B. Totman, Totman Enterprises, Inc.; Michael McDougall, McDougall Brothers; Tony Iaria Bros., Inc.; Peter McEachern, McEachern Bros., Inc.

**MOTION:** Robert Shaughnessy motioned to approve the renewals.

**Seconded:** John Cusick All in favor.

2. Approval Septage Hauler Permit Renewals

Superintendent Tom Reynolds indicated we have received 2017 Septage Hauler Permit renewal applications from the haulers as follows:

James Rorke of All-Town Inc.; Kevin Rorke of Duxbury Sanitary Pumping; Fred E. Nava of Fred E. Nave & Son; Warren Bush of Little Dryden Enterprises, Inc.; Pat McGonagle of McGonagle Septic; Paul F. Spencer Jr. of P. F. Spencer Jr. Inc.; Robert J. Fortini of Plymouth Septic Service.

**MOTION:** Robert Shaughnessy motioned to approve the renewals.  
**Seconded:** John Vallier All in favor.

3. Update on Capital Expenditures/Requests

Tom Reynolds indicated that he and Staff had met with the Advisory Board and Town Treasurer. We made our presentation but at this time we do not know what money will be available. Bob Shaughnessy indicated that we need to conduct a rate study; hire a consultant which we have done in the past. We need to look at the capital plan, five to ten years into the future; establish a time line.

4. Contract 2017-05/Change Order / Daniel Webster Law Office

Tom Reynolds explained the reason for the change order which is due to much wood rot in different areas of the office which needed to be replaced.

Bob Shaughnessy indicated that the DPW is doing the contract with CPA funds for the Daniel Webster Law Office. Tom stated that it has been difficult obtaining a contractor for the project and Rod Procaccino has worked very hard to accomplish this.

**MOTION:** Robert Shaughnessy motioned to approve the change order for Contract 2017-05 for the Daniel Webster Law Office, funded through the CPA funds not to exceed \$8,500.  
**Seconded:** John Vallier All in favor.

5. Discuss Special Town Meeting Articles

Business Manager, Dan Bowen presented the articles for discussion. There are five for the warrant which as follows: **1A**-Transfer from available funds \$60K for field maintenance on the 34 acres of new fields at the High School, Rockwood Road, Governor Winslow School and Coast Guard Hill; **3A**-Vote to use retained earnings a sum of money from the Solid Waste Enterprise account to offset FY2017 Solid Waste expenses. **5A**-Authorize the BPW to take permanent seawall easements previously authorized by Special Town Meeting of October 24, 2016, Article 7, for access for repairs and future maintenance. **2A**-Authorize the BPW to take temporary and permanent easements for reconstruction of the Beach Street Bridge. **4A**-Authorize the Town Finance Director-Treasurer/Collector transfer a sum of money from Water Enterprise Retained Earnings to replace the Spring Street Water Main.

John Cusick has issue with repaving the road curb to curb using Enterprise Funds. He would like to have Town Counsel review the legality of paving curb to curb using those funds. Tom Reynolds stated that he had discussed this question with John Cusick and explained that due to the many watermain breaks the road has been basically torn apart. The trenches have wiped out the road and personal properties where we have had to address. It should be repaired using the Enterprise Funds.

Tom will ask Town Counsel per Mr. Cusick's request.

Bob Shaughnessy and John Vallier are in agreement with the Superintendent that as a result of damages caused by the many watermain breaks paving curb to curb should be part of the project and ensure that it is legal. Tom will reach out to Town Counsel for an opinion.

**MOTION:** Robert Shaughnessy motioned to approve Article DPW 1-A, 3-A, 5-A, 2-A, and 4-A with the understanding that Town Counsel will provide a written opinion.  
**Seconded:** John Vallier All in favor.

6. Abatements

**MOTION:** John Vallier motioned to approve abatement packet #1083.

**Seconded:** John Cusick All in favor.

7. Minutes

**MOTION:** Robert Shaughnessy motioned to approve open meeting minutes of 11/28/16.

**Seconded:** John Vallier All in favor.

**MOTION:** Robert Shaughnessy motioned to approve open meeting minutes of 12/12/16.

**Seconded:** John Vallier All in favor.

8. Advisory Board Updates

They are meeting tonight. Tom will be meeting with members next week.

9. Tabled Items None

10. Old Business

a) Audit Contract

John Cusick had prepared a draft agreement. Tom will have Town Counsel review the document.

b) Board Organization

John Vallier wanted to determine what issues each member could be involved in.

Robert Shaughnessy gave the history of what issue previous Board member were involved with. Each Board member brought their talents to the table. He is currently involved with the cemeteries and is on the Open Space Committee.

John Cusick's focus is addressing the Enterprise Funds.

11. New Business None

12. Executive Session None

At this time the open meeting of the Board of Public Works for February 13, 2017 adjourned at 8:29 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,  
Board of Public Works Secretary