

Approved 3/27/17

**Board of Public Works
Meeting Minutes**

Date: February 27, 2017
Time: 7:15 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

Robert Shaughnessy	Chairman
John Cusick	Vice Chairman
John Vallier	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Paul Tomkavage	Project Manager
Dan Bowen	Business Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:20 p.m.

Robert Shaughnessy **motioned** to open the meeting and reviewed the evening's agenda which consisted of 6 action items and **Seconded** by John Vallier.

1. Award Contract 2017-16 / Spring Street Water Main

Town Engineer, Rod Procaccino was present to discuss the contract. Sealed bids for the subject contract were opened on February 16, 2017 and fifteen bids were received.

The Scope of Work for the project: to replace approximately 7200 linear feet of water main in Spring Street with 12 inch Ductile Iron water main from Main Street to Highland Street including appurtenant work, such as hydrant and water service replacement and temporary bypass as required. Staff recommends awarding the Contract 2017-16 Bud Alt A to J. D'Amico of Randolph, MA in the amount of \$967,706.50. References have been checked and the contractor meets the qualification requirement as reported by Amory Engineers through their bid review and reference checks.

MOTION: Robert Shaughnessy motioned to award Contract 2017-16, Construction of Spring Street Water Main to J. D'Amico Inc. of Randolph, MA in the amount of \$967,706.50 and the Chairman or designee is authorized to execute the contract when the documents are prepared.

Seconded: John Vallier

All in favor.

John Cusick asked if the Superintendent received a written opinion from Town Counsel regarding the use of Enterprise Funds to pave Spring Street curb to curb. Tom stated that he did not put it in writing. He indicated he received a verbal response only but acknowledged that he was asked to have Town Counsel comment on the draft audit document and the paving of Spring Street curb to curb in writing.

2. WWTF NPDES PERMIT-Sump Pumps & Downspouts

Paul Tomkavage was present to discuss the issue as related to the NPDES Permit requirement and how to satisfy the requirement. It was determined that there should be educational outreach and the CCR is one vehicle to provide information along with the DPW web page.

3. Award Contract 2017-17 / Electrical Maintenance WWTF

Paul Tomkavage was present to discuss the contract. Scope of Work: Preventive, corrective and emergency electrical maintenance, as requested by the Town, at the Wastewater and Water Division's facilities and pump stations. The work includes but is not limited to motor control centers, switchgears, motors, high voltage, and some instrumentation and alarm work. Staff recommends award of Contract No. 2017-17 to Hi-Voltage Associates. They meet the experience requirements specified in the bid, and have successfully performed this work for years for the Town.

MOTION: Robert Shaughnessy motioned to award Contract No. 2017-17, Electrical Maintenance, Wastewater and Water Divisions, to High Voltage Associates, including the fee schedule, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Vallier

All in favor.

4. Award Contract 2017-18 / Generator & Transfer Switch Maintenance WWTF

Paul Tomkavage was present to discuss the contract. Scope of Work: Preventive, corrective and emergency maintenance, as requested by the Town, including one major and one minor preventative maintenance per year, on a total of seventeen (17) generators. Staff recommends award Contract No. 2017-18 to FM Generator. Their references checked out and they are the low responsive bidder.

MOTION: Robert Shaughnessy motioned to award Contract No. 2017-18, Generator and Transfer Switch Maintenance for Water and Wastewater Divisions to FM Generator in the amount of \$21,500.00 with preventative maintenance at \$6,500 (out of the \$21,500) and unanticipated service calls based on their fee schedule and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Vallier

All in favor.

5. Abatements

MOTION: John Vallier motioned to approve abatement packet 1092.

Seconded: Robert Shaughnessy

All in favor.

MOTION: John Vallier motioned to approve abatement packet 1094.

Seconded: Robert Shaughnessy

All in favor.

6. Minutes Passed Over

7. Advisory Board Updates

They are meeting this evening.

9. Old Business None
10. New Business

Tom Reynolds indicated that a DPW Assistant Forman in the Highway Division, Jim Jackson is being honored by an Eagle Scout, William Stafford Kline. Jim assisted William with his Eagle Badge. His knowledge regarding line painting and signage and equipment usage was instrumental in William receiving the highest honor in the Boy Scouts. Jim has been asked to attend the Eagle Scout court of Honor where William will receive his badge. This meeting will take place on March 26th at the Mather School in Dorchester. Tom would like to bring Jim to the BPW meeting of March 27th. Bob Shaughnessy would like a letter from the BPW to Jim thanking him for his community service in helping a Boy Scout achieve the highest honor of Eagle Scout and to cc the Board of Selectmen.

At this time the open meeting of the Board of Public Works for February 27, 2017 adjourned at 8:20 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary