

Approved 6/17/19

**Board of Public Works
Meeting Minutes**

**Date: June 3, 2019
Time: 6:30 p.m.
Place: Marshfield Town Hall
Hearing Room 3**

In attendance for all or part of the meeting were the following:

John Cusick	Chairman
Dave Carriere	Vice Chairman
Robert Shaughnessy	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent – not present
Rod Procaccino	Town Engineer – not present
Dan Bowen	Business Manager
Dan Fennelly	Ocean Bluff Preservation Association Members
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Cusick motioned to opened the meeting and reviewed the agenda which included two appointments, minutes, three action items and items for discussion seconded by Dave Carriere

I. Minutes of Prior Meetings

- i. Approval of Draft Meeting Minutes for May 20, 2019 – passed over

II. Items for Action

- i. Drain Layer's License Renewal

Tom Reynolds indicated that the application processed has been approved for issue by the Wastewater Chief Operator, Clint Stetson.

MOTION: John Cusick motioned to accept the renewal application for Michael McDougall of McDougall Brothers.

Seconded: Dave Carriere All in favor.

- ii. Proposed Revised Text/Marshfield General By-Law No.15 Amendment

Dave Carriere recommends that the By-Law be adjusted. His proposed amendment is:” Such audits shall include a detailed examination of all Enterprise Divisions accounts including the statistical basis of all General Fund indirect charges and all Enterprise Division of set charges”.

Bob Shaughnessy stated this language should have been included when the Enterprise Funds were adopted in 1991.

John Cusick agrees, this is a start and is in support of the amendment.

MOTION: Robert Shaughnessy motioned to develop an article regarding the amendment for the fall Town Meeting.

Seconded: John Cusick

All in favor.

iii. BPW Policy Manual Negotiated Agreements to come to Full BPW for Approval

Dave Carriere has developed a proposal regarding communication guidelines which is as follows:

“It is the policy of the Board of Public Works that at any time a member of the Board is authorized by a majority of the Board to act or engage in negotiation(s) on behalf of the Board with any other elected or appointed Board that any and all agreement(s) resulting from such negotiations(s) will be brought back to the Board for discussion, debate and voted on for approval. Such discussion, debate and vote shall be in open session except for agreements that meet the requirements for executive session. In the event of an executive session vote the general character of the subject resulting vote shall be made public”.

MOTION: Dave Carriere motioned that the Marshfield Board of Public Works adopts Policy 2019-01 as written.

Seconded: Robert Shaughnessy

All in favor.

Appointment:

1. Update / Ocean Bluff Preservation

Mr. Dan Fennelly, President of the Ocean Bluff Preservation Association was present and spoke on behalf of the group. Many other members were present also. He provided Board members with a hand out outlining the group's efforts. Currently they have met with the Board of Health in an effort to have the water quality tested at the Bluff. The BOH tests for 5 locations of which they receive reimbursement from the state. The Association would like to have Ocean Bluff recognized as a beach again but much of the location is covered with rocks. They will hire, on their own, to have testing done. They met recently with Senator O'Conner and Representative Kearney at the Senior Center. They seemed very receptive to their concerns and made many suggestions regarding funding sources such as grants. They plan to meet with the Advisory Board. They are working toward an article for the fall Town Meeting and would like to work with the DPW on that issue.

Tom Reynolds indicated that there is no funding available at this time for the Ocean Bluff repairs.

They were hoping that if any monies remaining from the current seawall repair project, if that could be used for Engineering for Design. Their goal is to get a design started. Board members explained the process involved in presenting an article for Town Meeting.

Bob Shaughnessy suggested for them to keep moving forward with your goal; do a design. It might take years but don't lose sight of the goal. Bob said he would work with them along with the other Board members.

Tom Reynolds suggested that they speak to the Board of Selectmen prior to Town Meeting regarding their article and request for funding. Dan Fennelly stated when they previously met with the BOS about funding they indicated the BPW has the funding. Tom Reynolds stated they control the funding. Dan Bowen stated that your tax dollars go to the Town Treasurer who is overseen by the Board of Selectmen.

Mr. Fennelly would like to set up a joint meeting with the Senator, Town Administrator, BPW and others in order to jointly discuss the issue.

MOTION: Dave Carriere motioned to support the efforts of the Ocean Bluff Preservation Association as discussed this evening

Seconded: John Cusick

All in favor.

Appointment:

2. Mr. Chris Macera of Republic Services Group/Recycling Commodity Prices

The appointment with Mr. Macera will be passed over for this meeting. Dave Carriere indicated that he had met with him earlier today to discuss the recycling revenue or lack thereof. For decades China has been the largest importer of the world's recycled commodity, and the U.S. was 40% of the inbound stream. In 2017 China announced efforts to clean up the country which included dramatic changes for acceptance criteria of imported recyclables. As a result of this change recycling has become a cost. Currently there are only (2) companies that deal with recycling; Republic and Waste Management. The issue will need further discussion which will be added to the next agenda of June 17th.

III. Items for Discussion

- i. New Water Meters – to be deferred to the June 17th meeting.
- ii. List Dates & Re-affirm Dates of all BPW Policies in Manual – previously reviewed
- iii. Indirect Costs-previously reviewed
- iv. Audit – previously reviewed

IV. Superintendent's Report/Update

Tom's update:

We are still waiting for the release of Chapter 90 money. We have some of the smaller paving projects we will be addressing. Once the full amount is released we can finish Summer Street etc.

Everything went well for Memorial Day. All cemeteries were groomed. The new flag pole at Winslow Cemetery was put up for the Memorial Day Services

Vacations in May are difficult as many staff try to use any remaining vacation time before the end of the month.

Line painting is on-going and the process is dictated by the weather.

All our vehicles have been ordered that we were fortunate to have approval at Town Meeting

We have our new rubbish packer and Staff has been training on it

V. Executive Session – Contract Negotiations - Passed Over

VI. Next Regular Meeting

June 17, 2019

VI. Adjournment

At this time John Cusick motioned to adjourn the open meeting of the Board of Public Works for June 3, 2019 adjourned at 7:58 p.m. All in favor.

Respectfully Submitted,

Ann Marie Sacchetti, Board of Public Works Secretary