

Approved 1/6/2020

**Board of Public Works
Meeting Minutes**

Date: December 9, 2019
Time: 6:30 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

| | |
|---------------------|---------------------------------|
| Dave Carriere | Chairman |
| John Cusick | Vice Chairman |
| Robert Shaughnessy | Member |
| Thomas Reynolds | Superintendent |
| Shawn Patterson | Deputy Superintendent |
| Rod Procaccino | Town Engineer |
| Dan Bowen | Business Manager |
| Tom Whalen | Old Main Street Neighbors |
| Ann Marie Sacchetti | Board of Public Works Secretary |

The meeting convened at 6:33 p.m.

Dave Carriere **motioned** to open the meeting and reviewed the evening's agenda which included 1 appointment, approval of minutes, 4 items for action, and Superintendent's report.

Seconded by John Cusick.

I. Approval of Minutes of Prior Board Meetings

i. Approval of Draft Meeting Minutes: November 18, 2019

MOTION: John Cusick motioned to accept the minutes.

Seconded: Dave Carriere All in favor.

II. Items for Action

i. Discussion & Select Liaison for New DPW Facility

Dave requested that the BPW appoint him as the liaison for the new DPW Facility. His concern that the accounting cost going forward is truly reflecting those things that should be allocated and those things that should be directly charged; enterprise or general fund.

MOTION: John Cusick motioned that Dave be the liaison for the new DPW Facility.

Seconded: Dave Carriere All in favor.

ii. Budget Status: Going Forward Projections

Tom stated that Dan Bowen does a great job in tracking the budget on a weekly basis. Dave would like additional detail analysis included in his weekly budget updates.

iii. Discussion: Snow & Ice Contractor's Rates

Tom provided Board members with plow rates for Marshfield and for the surrounding towns. Shawn Patterson addressed the issue. He stated that there are increases in fuel and insurance costs for the contractors. Marshfield's rates are low in comparison to surrounding towns. As a result of his findings he is requesting a 5% increase in the rate for contractor hires. Tom stated that it is important to keep the good contractors we have. We have been fortunate in the last few years not to have a lot of turnover. In order not to lose them to other communities or to the state, we would like to increase the rates.

Tom indicated that he has received full support from the Town Administrator and Treasurer regarding the increase pending Board of Public Works decision.

MOTION: Dave Carriere motioned that it is agreed to, across the Board, to increase the current rates which are: ¾ ton 4x4 with 8' power angle plow blade/\$71.66; 1 ton 4x4 truck with 9' angle plow blade/\$86.00; 6 wheel dump truck with 10' plow blade/ \$93.71; 10 wheel dump truck with 11' plow blade/\$108.05; 1.5 wheel loader with 10' plow blade \$108.05; back hoe/\$108.05; 3 cubic yard wheel loader with 11' plow/\$121.28; 3 cubic yard wheel loader /\$157.66. All rates to be increased by 5%.

Seconded: John Cusick

All in favor.

iv. Cemetery Rates

Tom Reynolds stated that there are less than 100 graves left to sell. We are in the process of expanding Couch Cemetery which in the short term will provide temporary relief with 180 more graves. He provided Board members with a packet including current cemetery rates, proposed increased rates, and rates from surrounding towns. The rates have not been increased in at least 20 years. The need for expansion will require rate increases which will be a break even on our costs.

Bob Shaughnessy would like to see clarification on new rules. Tom indicated that he will be contacting a consultant to assist with that process.

MOTION: Dave Carriere motioned to approve the rates as proposed; Cemetery Rates 2019 which represents for FY2020.

Seconded: Robert Shaughnessy

All in favor.

Appointment:

Tom Whalen/Marshfield Hills Sidewalks

Tom Whalen was present to address his concerns and that of the residents. He stated that recently, a resident fell and was injured. Residents are concerned with safety. Due to the conditions of the sidewalks people are forced to walk in the street. Bob Shaughnessy stated that we have a design that Shawn and Tom previously put together. In the past we have had two meetings regarding this issue; one of which was held at the GAR hall. There were a number of issues. In order to do the sidewalks correctly the trees would have to change; the sidewalks have to be ADA compliant; the intersection has to be re-designed/re-aligned; and there is a parking issue. We had spent \$78K on the design.

Tom stated that there was no agreement on the parking issue there; no one could come to a conclusion on what they wanted for parking. The residents were against the additional parking for the Art Association, the Art Association wanted more cut outs for parking. You cannot infringe on private property with some of the parking ideas they had.

Several residents were present. Many voiced their concerns for safety which encompasses parking problems along with the sidewalk conditions.

Many trees have been damaged from cutting by the utility company.

Dave Carriere stated that funding is the issue. He told the residents that we need their presence at Town Meeting to support Capital items. Also, other places to have their voice heard are meetings with the Board of Selectmen who control General Fund spending, meet with the Capital Budget Committee and the Advisory Board. The DPW will be advocating for funds which is done every year, only to have the requested funds reduced.

He reiterated that the BPW will support their request but they must be there to support the BPW financial requests.

The Town does not have the authority to cut trees that are on private property. The area is designated as an Historic District and may have a Scenic Road designation as well. Tom Reynolds stated that the road is an old county layout which is narrow. Elevations of the existing sidewalks to the elevation of the existing street have drastic drops which is another issue for design. The dollar amount to conduct this project from 2015 was about \$778K. Now it would be over a million dollars. To replace the sidewalk with just asphalt, no curb or anything would cost about \$170K, that figure does not include tree work. It is just replacing what is there. To use concrete it would cost about \$280K. The cost for each handicap ramp is about \$3500.

Dave indicated that we need to update the figures, take survey of the trees; after the first of the year at least one Board member or Tom and Shawn to go before the Conservation Commission to identify the trees that have to be taken care of including the Scenic Road issue. Also, we will need a survey to determine if there are any shallow underground utilities.

Brad White stated that in 2014 he thought funding had been appropriated at Town Meeting but nothing took place. Dave stated that the BPW will put forth an article at Town Meeting but for the residents to put a Petition article also. This was the process that the Ocean Bluff residents were advised to do.

Residents would like a copy of the original design as done by Environmental Partners. Tom indicated that he would obtain a copy for them.

Bob Shaughnessy stated that there are two issues; one being this is a health and safety issue that needs to be addressed within the next year; the next is the re-alignment of the street.

Dave indicated that the first step will be to review the original design. He will visit the area to get another view of the issues. Tom stated that the plans that were done in 2015 can still be used today; there is no need to re-do plans, they can be updated.

Bob would like to see this project complete along with Brant Rock.

Tom Whalen asked if there could be some patching and repairing be done for the time being. Shawn Patterson said he would look into the temporary repairs.

Bob Shaughnessy summarized what the action items are: operations will look at the sidewalks and the legalities involved; look at the project at a phased approach; the sidewalks/the alignment-there will be another meeting to discuss the phased approach and scope of the work; prepare an article for Spring Town Meeting. He stated that this Board is committed to doing something.

Discussion ended.

III. Superintendent's Report / Update

Regarding Ocean Bluff; Tom indicated that once Rod has the alternatives ready we can have the group come in during the day when they will have more time to discuss the process as opposed to having only a short time at a Board meeting. Tom stated that when we have a plan and design in place, we will have a better idea on the cost, and what we need when we apply for the Dams and Seawall Grant.

The last snow event cost was \$14,360 in overtime

Catch Basin have been kept clean

Total cost of the snow event was \$58,962

John Cusick asked about the water pooling at Priscilla and Circuit Road. Tom indicated that he and Shawn would look at the issue.

IV. Next Regular Meeting

January 6, 2020

V. Executive Session

Review & Approve Executive Session Minutes of 11/18/19

The Board was polled to go into Executive Session:

Vote:

Robert Shaughnessy **yes**

David Carriere **yes**

John Cusick **yes**

VI. Adjournment

At this time the open meeting of the Board of Public Works for December 9, 2019 adjourned at 7:55 p.m. to go into Executive Session and would not return to open session.

Respectfully Submitted,

Ann Marie Sacchetti
Board of Public Works Secretary