

**Board of Public Works
Meeting Minutes**

Date: January 6, 2019
Time: 6:30 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

Dave Carriere	Chairman
John Cusick	Vice Chairman
Robert Shaughnessy	Member – not present
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager – not present
Elouise Herron	Abatement Review
Tom Kennedy	Abatement Review
Mark MacDonald	Cemetery Discussion
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

Dave Carriere **motioned** to open the meeting and reviewed the evening's agenda which included 3 appointments, approval of minutes, 2 items for action, items for discussion and Superintendent's report.

Seconded by John Cusick.

II. Items for Action

i. Change Oder-Willow Street Bride-Design/Permitting

Rod Procaccino was present to provide details of the change order. Status: the geotechnical work was conducted and it appears that the cost of the foundation will be much less than anticipated due to shallow refusal found during boring exploration. In order to advance the design additional funds will be needed in order to complete the hydraulic analysis. The amendment will authorize an additional \$2,300.

Board members approved the change order.

MOTION: John Cusick motioned to authorize an additional \$2,300 to Contract 2019-08 to advance Hydraulic Design for Willow Street Bridge Replacement Project and authorize the Chairman or designee to sign the amendment when the documents are prepared.

Seconded: Dave Carriere All in favor.

ii. Change Order-Damon's Point / Murdock Pond-Design/Permitting

Rod Procaccino presented details of the change order. Status: the Order of Conditions has been issued from Conservation and we have received the permit from the Office of Dam and Safety to perform the repair work. The Army Corp has requested that the Town file a Project Construction Notice in order to

address impacts to Bat Habitat and impacts from temporary lowering of pond to Historic abutting properties. This project has not been funded for construction. Staff recommends authorization in order to complete permitting to allow for application to be filed for Ch90 funding.

MOTION: Dave Carriere motioned to authorize an additional \$6,800 to Contract 2017-22 to prepare and submit UACE Preconstruction Notification Form application for Temporary Construction, access and partial dewatering of Murdock's Pond for repairs to sluiceway and authorize the Chairman or designee to sign the amendment when the documents are prepared.

Seconded: John Cusick

All in favor.

1. **Approval of Minutes of Prior Board Meetings**

i. Approval of Draft Meeting Minutes: December 9, 2019

MOTION: Dave Carriere motioned to accept the minutes of December 9, 2019.

Seconded: John Cusick

All in favor.

IV. **Superintendent's Report/Update**

i. Flooding Issues: Ocean St./Wilson Rd/Mayflower Lane

Tom Reynolds addressed the flooding issues at the designated locations. He has been working closely with Dave and John. Shawn has been working diligently investigating the problem. At this time Shawn Patterson reviewed his findings. What he has encountered is that on an old drawing they noticed an abandoned twelve inch water main that intersects with our water main. Where the two lines cross a cement plug was installed capping the abandoned water main. It is believed that the plug is failing. Water left in the main is now infiltrating our drainage system. Another possible issue would be that one of our drainage ditches in the marsh behind the airport is plugged. This would cause the backup of the drainage system on Ocean Street, Plymouth Avenue and all connecting roads. Everything flows south toward the marsh and a blockage issue would make sense. At this point, we have pumped down the manholes in the system and have inserted a twelve inch rubber plug in the drainage line that intersects the old water main to try and slow the flow of water coming into the system. We have contacted the airport to see about gaining access to the marsh and its ditch lines east of the airport. Airport Staff indicated they would assist us with anything we had to do. They also have their own drone and will fly it over the area to locate the blockage. Pumping will continue, locating the blockage and remove it. Once the blockage is removed it will better allow repair to the abandoned main issue without digging up the street.

Several residents were present who share concern about the flooding as they are very much affected by it. Stephen Lonergan of 108 Towne way indicated that at Mayflower there is a school bus stop of about 20 students and the flooding has become a public hazard. Dave suggested notifying the school in order to possibly change the bus stop location. Tom will reach out to the school.

Joe Pecevich of Wilson Road indicated that at the corner of Wilson Road there is flooding that freezes which has caused a driving hazard. He said that for 30 years he has tried to have the problem investigated. Shawn stated that he would look into Joe's concern.

Appointment:

7:00 Elouise Herron/Abatement Review

Mrs. Herron was present. She indicated that she has had an excessively high water usage. She had received an abatement for that bill but was told she could not have one for the second bill which also

showed a very high water use. She is having the issue checked out. In the meantime, the interest is accruing on the bill. She is requesting a waiver on the interest and the demand charge on the bill while she is having the problem checked.

Board members agreed to her request and will ask the Treasurer to waive the interest charge and to hold the demand charges. Dave stated we will look at the next reading and after Staff has reviewed and advised us of their findings we will then put it on the agenda for review one way or the other. We will notify Mrs. Herron if an abatement will be granted, and she will not have to be present.

7:15 Tom Kennedy/Abatement Review

Mr. Kennedy was present. He indicated that he had high water usage. He stated that his water meter was leaking. It was sent out for testing. The meter itself tested as accurate. There was discussion regarding the freeze plate which was leaking as stated by the home owner

Dave stated that he will have Staff interview the two technicians that were at the property; confirm what you have indicated; if that is the case, subject to check, would move to grant the abatement.

Tom stated that if the meter tested as being accurate, the freeze plate was not leaking. Dave would like to confirm the status of the meter and its leakage. After further review it was decided that the abatement would be granted.

MOTION: Dave Carriere motioned to abate the water usage to normal usage of 16.2.

Seconded: John Cusick

All in favor.

7:30 Mark MacDonald/Cemetery Discussion

Mr. MacDonald requested to meet with the Board regarding the new cemetery fees and structure and plans for the new expansion. He would like to request a roll back to the original prices in place in 2007. He took exception to the new fees and commented on quality or lack thereof of the Columbarium at the cemetery. He also took exception to the cemeteries used for comparison rates.

He thinks the new fees are excessive. Tom Reynolds stated that we have two options; we have less than 100 graves, we increase our rates so we can expand or we get out of the cemetery business. Hanover has not raised their rates since 2002, they are not expanding and they are running out of space. Scituate is sold out. Tom stated we have done our research which is how we came to our findings.

Mark questioned Tom on the perpetual care at the cemeteries and stated there was none. Tom stated that there is perceptual care being done. There are strict limits on how the care funds are used. He has had numerous discussions with Town Counsel on how the money can be used.

Dave stated that as a signal to the Board of Selectmen, he would be asking Staff to draft an article for Special Town Meeting to authorize the funding we need to pave the cemeteries in the pathways and to do other improvements such as fencing etc. in order to make sure they recognize we are not getting the funding we need to get the job done.

John Cusick stated it has been 13 years since rates have been raised. We need to fund the cemeteries.

Tom stated that he has been trying to get funding for cemeteries since he has been Superintendent.

Dave stated this is a makeup of failing to raise rates in the past. We are looking at the same circumstances with the recent override as a similar comparison, we hadn't spent money on the garage, the police station etc. for maintenance so now we have to make up for it in an expensive way.

Mark asked if there would be a reconsideration on the rates. Dave indicated that there would be a discussion regarding a reconsideration of rates when Bob Shaughnessy is present at the next meeting and Mr. MacDonald would be notified.

Discussion ended.

III. Items for Discussion

i. FY2021 DPW Budget presented to BOS 12/30/19

Dave stated that he attended the presentation to the Board of Selectmen for the upcoming budget for FY2021. They are going to an automated credit card payment system for a lot of our purchasing which includes cash back incentives. He wants to make sure we are set up to start tracking. For every purchase made for the Enterprise Divisions, the 2% should be coming back to the Enterprise Division and not to the General Fund. We need to make sure we are on top of that allocation. Making sure that issue is on our radar screen.

ii. Proposed BPW/DPW 2020 ATM & STM Articles

Discussion on proposed articles for Town Meeting. Some of which are: Audit By-Law; paving cemeteries and various repairs; annual repair of private roads; road acceptance; Rockwood, Verocchi easements; tank painting; Damon's point repairs; Brant Rock seawall and beach access easements needed. Dave suggested having an STM article to address the drainage issue as a Capital project.

Tom indicated that he and staff will be meeting with the Town Administrator and the Treasurer/Collector to go over all the balances in our articles

Tom gave an update on the expenditure for Snow & Ice which is currently at \$83,234.00.

iii. Cemetery Rules & Regulations

Tom stated that we need to update the Rules & Regulations. One of the issues that we need to be cognizant of is liability. It is important that we acquire a cemetery consultant to review our rules and regulations and to make some recommendations.

Board members agreed.

V. Next Regular Meeting

January 27, 2020

VI. Adjournment

At this time John Cusick **motioned** to adjourn the open meeting of the Board of Public Works for January 6, 2020 at 8:12 p.m. **Seconded** by Dave Carriere.

Respectfully Submitted,

Ann Marie Sacchetti
Board of Public Works Secretary