

Approved 11/9/15

**Board of Public Works  
Meeting Minutes**

**Date: October 6, 2015**  
**Time: 6:00 p.m.**  
**Place: Ventress Library**  
**Program Room**

**In attendance for all or part of the meeting were the following:**

Stephen Hocking	Chairman
Robert Shaughnessy	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:38 p.m.

Stephen Hocking opened the meeting and reviewed the evening's agenda which included 3 action items. He **motioned** to accept the meeting's agenda as written. Bob will be late.

**Seconded** by John Cusick. All in favor.

**Action:**

2. Change Order / Skate Park

Town Engineer, Rod Procacino was present to explain the change order. *Scope of work:* minor changes to park design to reduce cost and provide a contingency fund for the project. The revisions are noted on the attached. Funding source: Article 20 ATM 4/2014 CPC Skate park \$375,000. *Staff recommends* that the Board of Public Works vote to approve change order no. 1 of Contract 2016-06 with Grindline Skateparks, Inc.

**MOTION:** Stephen Hocking motioned to authorize Change Order No. 1 of Contract 2016-06 with Grindline Skateparks, Inc. to reduce contract amount by \$15,150 and to extend the time of completion to December 31, 2015 and to authorize the Chairman to execute the amendment when the documents are prepared.

**Seconded:** John Cusick All in favor.

3. Abatements

**MOTION:** Stephen Hocking motioned to approve abatement packet listing # 942.

**Seconded:** John Cusick All in favor.

3. Warrant Articles Discussion

Tom Reynolds updated Board members on the articles.

Rod had an update on Damon's Point. Alright to proceed.

At this time the open meeting of the Board of Public Works for October 6, 2015 recessed at 6:50 p.m. to attend the joint meeting with the Board of Selectmen and Advisory Board and would adjourn to the call of the Chair.

Respectfully Submitted,

Ann Marie Sacchetti,  
Board of Public Works Secretary