

Town Of Marshfield
Charter Review Committee Meeting Minutes
Seth Ventress Building Auditorium
April 14, 2016

Present: Bruce Spitler, Barbara Farnsworth, Jonathan Grabowski, Dr. Scott Borstel, Robert Marzelli and Alyssa (McNamara) Reed

Present Remotely: William Bowers

Absent: Daniel Burke and Donald Gibson

The meeting was called to order at 7:07 P.M.

Robert Galvin, Esq., Town Counsel and Stephen Robbins, Selectman, were present to assist the Committee.

Minutes of April 7, 2016 Meeting: Ms. Farnsworth moved to accept as amended, Mr. Spitler seconded, and the motion was passed unanimously by roll call vote.

Old Business

Ms. Reed discussed the paper copy of the online survey. It was decided to add more space for answering questions, and to place copies of the survey at Town Hall, the Library, and the Senior Center. The members will print up 300 copies of the final version, prepared by Ms. Reed, to be ready by April 25th so that they may be ready for distribution at Town Meeting. Also, all paper surveys should be returned to the Clerk's Office. Mr. Marzelli moved to accept these decisions and changes, Mr. Grabowski seconded, and the motion was passed unanimously by roll call vote.

Attorney Galvin and Mr. Grabowski reported on the progress made to the website.

Dr. Borstel read a message from Mr. Burke who reported on his conversation with the Town Moderator, Jim Fitzgerald who agreed to allow an announcement and slide presentation at Town Meeting which will include informing the residents of the presence of the paper surveys. Mr. Fitzgerald asked the CRC to keep remarks brief and not to answer any questions from the audience.

Ms. Reed informed the Members that the Editor of the Marshfield Mariner agreed to insert 300 to 500 word letters every couple of weeks which will update and remind residents of the survey. Ms. Reed also offered to write and send in the letters. Mr. Bowers moved that Ms. Reed be responsible for creating the letters

which the Members will review at the meeting before they are sent out, Ms. Farnsworth seconded, and the motion was passed unanimously by roll call vote.

Lastly, the Members discussed the process and timing of collecting feedback by having community forums and meeting with department heads. Dates and times will be established at the next meeting.

New Business

Selectman Robbins gave insight to the bylaw process as it relates to the Charter. Attorney Galvin explained that changing the Charter will probably affect the bylaws which themselves are being reviewed because of inconsistency. The Charter must be consistent with State Law, and the bylaws must be consistent with the Charter.

Dr. Borstel asked the Members to bring sample questions to be used in forums and interviewing department heads to the next meeting.

Mr. Grabowski moved to adjourn the meeting at 8:10 PM, Mr. Spitler seconded, and the motion was passed unanimously by roll call vote.

Next meeting

Thursday, May 5, 2016, 7:00 PM, Marshfield High School Library

Respectfully Submitted,

Maria Hebert, Secretary

The following documents were presented: Paper version of the Survey Monkey and informational packet from the Town Administrator by Ms. Reed