

Town Of Marshfield  
Charter Review Committee Meeting Minutes  
Marshfield High School Library  
March 10, 2016 – 7:04 P.M.

**Present:** William Bowers, Bruce Spitler, Barbara Farnsworth, Donald Gibson, Jonathan Grabowski, and Steven Robbins

**Present Remotely:** Alyssa (McNamara) Reed and Robert Marzelli

**Absent:** Dr. Scott Borstel and Daniel Burke

**Minutes of February 11, 2016 Meeting:** Mr. Bowers moved to accept the minutes, Ms. Farnsworth seconded, passed unanimously by roll call vote with one abstention.

**Old Business**

The following documents were distributed to the Committee: 1. Bruce Spitler's and Dan Burke's Notes on Interviews Re: Other Charter Review Committees; 2. Town of Hingham Government Study Committee August 2, 2011; 3. Hingham Annual Town Meeting, April 2010.

Mr. Robbins, Selectman, discussed how the Selectmen's Office can accommodate the storage of the CRC's files. He then explained the need to determine an amount for the Committee's budget to be submitted to the Selectmen for the Fall Special Town Meeting Warrant. The budget will cover potential mailing costs and Committee expenses related to the Committee's charge and the Committee looked at what other towns have spent on their surveys. Mr. Gibson moved that we request an initial budget of \$10,000 with the possibility of increasing the amount if need be in the Fall, Mr. Spitler seconded, passed unanimously by roll call vote.

The Committee discussed how the survey might be set up to go out to the public, and if certain additions to the Charter should be considered. All agreed to delete the last question of the survey (Optional); to delete the MISCELLANEOUS question at the end of the survey; to change the wording on Article 4, question 2., from 'budgets' to 'proposed budgets'. The Committee would like to have the survey ready by mid-April. Ms. Farnsworth moved to adopt the survey with the changes, Mr. Gibson seconded, passed unanimously by roll call vote.

**New Business**

After discussion pertaining to the time frame for the survey, Mr. Gibson moved that the survey be open for thirty days, Mr. Spitler seconded, passed unanimously by roll call vote.

Mr. Bowers inquired of Mr. Robbins regarding the establishment of a CRC specific web page and an e-mail address. Mr. Robbins indicated that he would report back at the next Committee meeting and that it will be set up in the near future.

Plans are to review the Hingham study at the Committee's next meeting.

Temporary CRC appointments are needed to fill in for William Bower and Donald Gibson for three weeks or so in April. Mr. Spitler moved to appoint Scott Borstel as Acting Chair, Mr. Marzelli seconded, passed unanimously by roll call vote. Mr. Gibson moved to appoint Bruce Spitler as Acting Vice Chair, Ms. Farnsworth seconded, passed unanimously by roll call vote.

Mr. Robbins spoke about the Town Meeting process and how the budget is being developed. He recommended that the CRC set up meetings with the Town Administrator, Rocco Longo and the Advisory Board Chair, Keith Polansky, to hear about what is going on at this point in time in the budget process. Mr. Robbins indicated that he would facilitate said meetings. Ms. Reed and Ms. Farnsworth volunteered to represent the CRC at said meetings

Ms. Farnsworth moved to adjourn the meeting at 9:15 P.M., Mr. Spitler seconded, passed unanimously by roll call vote.

**Next meeting**

Wednesday, March 23, 2016, 7:00PM, Seth Ventress Building Auditorium

Respectfully Submitted,

Maria Hebert, Secretary