

Coastal Advisory Committee

Meeting Minutes

Town of Marshfield, Massachusetts

Hearing Room 3 — Marshfield Town Hall
2016 October 27

COMMITTEE PRESENT:

- Brent Courchene (Vice Chair)
- Thomas Fleming (Chair)
- Sean Robinson (Clerk)
- Jack Sullivan

ALSO PRESENT (in audience):

- Dave Cedrone (WATD)
- Ben Cowie-Haskell (former member)

1. Call to order

Mr. Fleming called the meeting to order at 7:12 pm.

2. Approval of Clerk's Minutes

Mr. Fleming called for objections or corrections to the minutes of the 2016 September 22 meetings of the Committee. The minutes were declared approved as distributed.

3. Review/discuss the Beach Management Plan proposals

The RFP for the Beach Management Plan was sent out to 10 firms. Only Woods Hole Group (WHG) has submitted a proposal. The RFP was for \$35k. The budget number is not in the proposal, but it has been verbally relayed that the number from WHG will be less than \$35k.

According to the RFP, November 15 is scheduled for an interview with finalist candidates. It was stated that the Committee should develop a set of questions for that meeting. In particular, it was noted every "town will supply information" statement in the WHG proposal is a question that needs to be clarified.

Mr. Courchene said that he will go through the WHG proposal and come up with a list of questions — perhaps somewhat technical — by November 9.

Mr. Robinson said that he will let Ms. Castro and Mr. Guimond know that things are moving along and the Committee is reviewing the proposal.

4. Status/schedule for draft CAC report

Mr. Cowie-Haskell has continued writing on the report. He also also been working as part of the steering committee on the “South Shore Climate Change and Sea Level Rise Symposium” being organized by a coalition of several public bodies including CZM. The content creation for this event will feed well into the writing of the report, which should be feasible in mid-December.

Mr. Cowie-Haskell and Mr. Robinson set a deadline for a draft of the report at December 15. They will set themselves a writing deadline of December 1. There was some further discussion of maps and what area the study should cover.

Mr. Cowie-Haskell said that the report should include a table of all of the Committee's meetings, dates, and topics. (Mr. Robinson said that he can pull that together.) He also said that the Committee's last annual report should be included as an appendix.

No motion or votes on this agenda item.

5. Discussion of CAC replacement candidates

This agenda item was not discussed.

6. Other Business

It was suggest that with the scheduled November 15 finalist interview meeting discussed above, the Committee probably does not need another meeting in November.

No motion or votes on this agenda item.

7. Adjourn

Mr. Fleming moved to adjourn the meeting. Mr. Sullivan seconded the motion. No further discussion. The Committee voted 4–0 in favor. The meeting adjourned at 8:41 pm.

Respectfully submitted,

Sean Robinson
Coastal Advisory Committee Clerk