

Town of Marshfield Community Preservation Committee
Open Meeting Minutes --- APPROVED--
October 11th, 2017: 7pm

CPC Members in Attendance: Chairman Kevin Cantwell, Tim Russo, Bert O'Donnell, Michele Campion, Kerry Richardson and Mike Bilas. **Members absent:** Tony Pina and Billy Last, Jr.

Guests in attendance: Karen O'Donnell, Adrienne Vigilante, Leslie Scollins and Joan Pozerski.

Open Meeting

MOTION: Kevin Cantwell made a motion to call the meeting to order at 7:06 pm. **Second** by Tim Russo.

Updates on CPC Applications for FY19 funding

- Kevin Cantwell asked Marcy Strazer Concannon if she has received any new proposals.
- Marcy Strazer Concannon responded that she has received only one application for headstones repairs at the Chapel Cemetery.
- Kevin Cantwell spoke with the Cohasset flagpole vendor providing the flagpole to the Winslow Cemetery. He will follow up with Tom Reynolds, DPW Superintendent.
- Kevin Cantwell asked Michele Campion about the status of the Pratt property buildings.
- Michele Campion responded that the barn will be disassembled and moved to the fairgrounds. Otis Carney is considering the options. Cindy Castro will apply for CPC funding to move the barn.

Senior Center Update

- Kevin Cantwell met with members of the Council on Aging Board of Directors regarding their Project and application for 2018. Also in attendance were Brian Murphy (of Marshfield Youth Baseball), and Billy Last Jr.
- Wetland marking are being reviewed with Town Conservation Agent but it was believed that project had already received all necessary permits/findings.
- Phase II : The Council on Aging has received six bids for stairs and parking of Phase II.

Open Space Plan

- Karen O'Donnell said the updated Open Space Plan is being finalized. The last draft was sent to the CPC as a courtesy only not intended to derive any further comments or changes to the document at that stage.
- Karen O'Donnell said the latest Open Space Plan will address ADA issues. Next month, the Horsley Witten consultants will meet at the Center of Aging to gain input on accessibility issues. There may be about \$4,000 remaining funds from the study which possibly may be used towards updating the CPC plan. Karen O'Donnell and the Open Space Committee had good experience with Horsley Witten and recommend them.
- Kevin Cantwell mentioned that the CPC Plan needed to be updated and the CPC should try to mirror the Open Space recommendations for the future.
- Bert O'Donnell asked if the Conservation Restriction (CR) on the Pratt Property is complete.
- Karen O'Donnell responded that the Pratt property CR has not yet been recorded. Regarding budget for other properties, there may be some upcoming expenses such as from Bob Galvin. She said the Pratt kayak launch is complete and she is making a final payment to the contractor, Dandel. If there are remaining funds in that budget it may be reallocated towards some signage on Pratt.
- Kerry Richardson thanked Karen O'Donnell for all her work on the Conservation Restrictions.
- Kevin Cantwell asked if Open Space would be submitting any articles for Spring town meeting. Karen O'Donnell said at this time they did not have any.

Housing Updates:

- CPC has a little over \$130,000 remaining in the Housing Coordinator's budget.
- There is an article on Fall Town Meeting to allow possible veterans housing to be built at the Hancock Paint Building.

- Kerry Richardson asked if there are any restrictions on the Hancock Building.
- Bert O'Donnell spoke with Town Counsel Bob Galvin who said the sale must come to Town Meeting given it was purchased with CPC funds.

Martinson Elementary School Playground Project

- Dr. Leslie Scollins, Martinson Elementary School (MES) Principal distributed copies of a brief final report to CPC. She said the new MES playground just opened a few days prior. It is very popular with the MES kids and other children in town. On behalf of the MES Playground Committee and MES administration she thanked CPC members for their support and \$130,000 funding for the project.
- Kevin Cantwell clarified that the actual CPC funding was \$ 165,000 total: \$35,000 from the DPW's CPC capital funding request plus \$130,000 directly to MES.
- Adrienne Vigilante and Dr. Scollins thanked DPW for providing excavation support, removal of a few smaller old play structures and several loads of fill for the site.
- Kerry Richardson said he appreciates the written report and presentation from the MES Playground Committee.

New Business

- Tim Russo said there have been questions on the Facebook page regarding whether or not the CPC can provide funds to line bike paths in the Green Harbor area to connect Peter Igo Park with the Governor Winslow School sidewalks and bike lanes? Tim asked if there is another Town fund for sidewalks.
- Mike Bilas suggested inquiring with Greg Guimond about the bike lanes? Can there be marking for bike lanes on the existing 139/Careswell Street?
- Kevin Cantwell said he will speak with Town Counsel Bob Galvin and Town Planner Greg Guimond.

Financial Updates:

- Christine McCarthy was just hired as the new Town Accountant. Kevin asked that Marcy Strazer Concannon work with her on running reports and financials, one week prior to our monthly meeting. Marcy will print out the Condition of Accounts and Summary and CPC invoices from the previous month to be prepared for the monthly meeting.

Open Meeting Minutes

MOTION: Kevin Cantwell made a motion to accept the September 13th CPC open meeting minutes contingent on recent proposed changes. All approved. Michele Campion abstained.

MOTION: Kevin Cantwell made a motion to accept the July Open Meeting minutes as written. Bert O'Donnell second the motion. All in favor. Motion passed.

Next Meeting: The next CPC Open Meeting is scheduled for November 8th at 7pm.

MOTION: Chairman Kevin Cantwell made a motion to adjourn the open meeting at 8:11 pm. Motion second by Mike Bilas. Open meeting adjourned.

Respectfully submitted,

Marcy Strazer Concannon
CPC Administrator

