

**Town of Marshfield Community Preservation Committee**  
**Open Meeting Minutes --- APPROVED ---`**  
**January 10, 2018<sup>th</sup>, 7pm**

**CPC Members in Attendance:** Chairman Kevin Cantwell, Tim Russo, Bert O'Donnell, Michele Campion, Mike Bilas and Billy Last Jr.

**Members absent:** Kerry Richardson and Tony Pina.

**Guests:** Larry Whalen, Tom Reynolds, Karen O'Donnell, Tim Withers, Peter Krusell and Jessica Dougherty.

### **Open Meeting**

**MOTION:** Kevin Cantwell made a motion to open the meeting at 7:06 pm. **Second** by Bill Last.

### **Cemetery Signage**

- Tom Reynolds said currently there isn't any signage at the Marshfield cemeteries. He's requesting \$20,000 for granite markers. He would like to standardize all the signs with 3' x 3' engraved granite markers. He will prioritize one in front of the Centre Marshfield Cemetery.
- Tm Russo asked Tom Reynolds if he has talked with Tom Whalen regarding the cemeteries.
- Tom Reynolds is communicating and coordinating with Tom Whalen.

### **Seaweed Removal Equipment**

- Tom Reynolds spoke with Kevin Cantwell and Town Counsel, Bob Galvin recently. Bob Galvin said the equipment is deemed for maintenance purposes and thus would not qualify for CPC funding. This proposal will be removed.
- Bert O'Donnell asked Tom Reynolds why our seaweed goes to Bourne.
- Tom Reynolds replied that Marshfield's seaweed contains too much salt and cannot be used on fields. It contains Red Pajonica which was carried to our beaches from freighters. The updated Beach Study mentions seaweed removal as needed and on-going maintenance.

### **Ballfields and Playgrounds**

- Tom Reynolds said the DPW currently has a balance of \$ 65,000 for ballfields and playgrounds projects. He has contacted three playground equipment vendors who presented proposals for the new playground at Tower Ave. Two years ago he met with parents who reside in and around the Tower Ave. neighborhood. He intends to meet with them again soon. He plans to eliminate the T ball field, which will move over to the Daniel Webster School. DPW is planning to move all the T-ball fields to Daniel Webster School. He would like to install a walking trail around Tower Avenue and add 10 parking spaces to reduce congestion. He'll re-do the basketball court and playground equipment. The Governor Winslow School will get a new softball field to the left of the new softball field. Tom Reynolds is checking with the Conservation Department about cutting trees. The South River School basketball court will also need \$ 35,000. The new Daniel Webster School T-ball fields will require \$15,000. DPW also plans to make new signs for Rockwood Road.

### **The Winslow House Roof Repair proposal updates**

- Tim Withers, Director of the Winslow House, had forwarded a link to CPC with the Finch & Rose report detailing the Winslow House repair needs and the type of materials and the latest quote. He's talking with Otis Carney about the needed roof repair. He asked the Marshfield Historical Society to also write a letter of support.
- Bert O'Donnell asked if they will use red cedar shingles for the new roof.
- Tim Withers said they want to use the best material, not necessarily the red cedar shingles.
- Kevin Cantwell asked Tim Withers what is the total amount being requested from CPC.
- Tim Withers said they need \$ 85,000 for structural issues.
- Mike Bilas asked how long it will take to complete the roof.
- Peter Krusell said it will take an estimated three months.
- Jess said the work will require two workers at 40 hours/week.

- Kevin Cantwell asked if they're paying prevailing wages.
- Peter Krusell said no, because it's a private entity.
- The roof will be redone over the historical house portion and the tearoom. The budget changed and Winslow House Association is now requesting \$85,000 from CPC.
- Peter Krusell said they have raised \$10,000 for the roof.
- Tim Withers said it's on the National Historic Register. He said that in kind donations and any gains from dividends will be used for maintenance.
- Bert O'Donnell said that the Winslow House web site states there is an endowment that gives about \$15,000 per year for maintenance.
- Tim Withers said they will continue to raise money for this project.
- Bert O'Donnell said the Finch & Rose Report (funded by CPC) made a strong case for the need to replace the roof.
- Larry Whalen said Winslow House Association is considering installing signs on Route 3 to educate and advertise for the Winslow House.

#### **South River Park upgrades update**

- Kevin Cantwell said that Bob Galvin said CPC funding can be used for the walkway but he is still considering the meadow work. The Friends of South River Park dropped their request for the walkway railings.

#### **Pratt Barn**

- Kevin Cantwell said there he hasn't heard anything new from the Selectmen regarding their position on moving the Pratt Barn to the Fairgrounds.
- Cindy Castro said that she will support the Selectmen's decision.
- Michelle Campion said she discussed the barn move and preservation with the Marshfield Historical Commission. The Commission said they would like to see the barn preserved. She is happy to write a letter in support of this.

#### **Senior Center/MYBL**

- Kevin Cantwell said that the Phase II contract has been awarded.
- Billy Last Jr. asked what was charged for project management for previous projects.
- Bert O'Donnell said that project manager, Pat Brennan, received 5% of the project budget to manage the Pratt Trails improvements project.
- Kevin Cantwell and Billy Last Jr. work together to put together a quote for the Senior Center work. Bud Duksta of Peter Igo Park has also been helpful with construction cost estimates.

#### **Finances**

- Kevin Cantwell asked Marcy Strazer Concannon to draft a letter to Christine and an Article for all the remaining balances. There is \$28,331 of CPA funding reserved for "Town Meeting". We need to move that to the CPA undesignated reserve account. Kevin will discuss this with the Town Treasurer and the Town Accountant.
- Kevin Cantwell said that again this year CPC will place all the CPC requested projects under one Article for Town Meeting.

#### **Minutes**

- Billy Last Jr. made a motion to accept the December 2017 CPC open meeting minutes with the changes mentioned here. Tim Russo second. All in favor. Motion passed to accept the December 2017 CPC open meeting minutes.

**Next Meeting:** The next CPC Open Meeting is scheduled for February 7th at 7pm.

**MOTION:** Chairman Kevin Cantwell made a motion to adjourn the open meeting at 8:56 pm. Motion second by Tim Russo. Open meeting adjourned.

Respectfully submitted,

Marcy Strazer Concannon  
CPC Administrator