

**Meeting Minutes**  
**Marshfield Council on Aging**  
**Senior Center Expansion Building Committee (BC) Meeting**  
**Thursday April 29, 2021, 1:00 PM**

**ATTENDANCE:** Carol Hamilton, COA Director; Bill Scott, Co-Chair; Sheila Gagnon, Co-Chair; Dan Pallotta, P-3/OPM; Curtis Edgin, Caolo & Bieniek Architects; Rudy Hall, Caolo & Bieniek Architects; Mike Maresco, Town Administrator; Fred Russell, Facilities Manager; Patrick Dello Russo, Finance Director.; and Matt Currie, BC At large member

**ABSENT:** Tony Bullock, Asst. Facilities Manager; Peg Davis, Capital Project Building Committee Liaison

**CALL TO ORDER:** Bill Scott called the meeting to order at 1:05 PM

**ACCEPTANCE OF MEETING MINUTES:** Minutes of 3.02.21 Motion by Michael M. and second by Sheila G., approved unanimously; Minutes of 3.23.21 Motion by Michael M. and second by Sheila G. and approved unanimously.

UPDATE of DESIGN – Curtis Edgin: COA noted that existing dumpster capacity may not be sufficient for the needs of the enlarged facility and the architect has been asked to check if a larger dumpster can be accommodated next to the kitchen area. D. Sullivan of DPW will estimate larger dumpster size needed. This area will also have to accommodate a new generator.

Rudy Hall: Nothing else new on design

UPDATE on CONSTRUCTION – Dan Pallotta: Standard roof trusses are about 80% complete, currently waiting for some special trusses to be delivered. Truss supplier managed to mistakenly double the roof truss order, not a cost to the project. The roof sheathing will be installed later this week with window installation to follow. Interior work can then begin, including electrical work, which by code requires a watertight building.

Project Change Orders (PCOS) Ready for Approval:

PCO#5, Glycol Feeder System Revisions-Seekonk Heating Services. \$3367.36 (Discussed in earlier minutes.) M. Maresco moved, M. Currie 2<sup>nd</sup> Approved Unanimously.

PCO#6, Additional Guardrail – Citiworks Corp. \$19,854.73. Wooden posts and beams between driveway, speed table, crosswalk, and new parking spaces, Architect will issue a sketch defining the new locations. M. Maresco moved, S. Gagnon 2<sup>nd</sup> Approved Unanimously.

PCO#7, Fire Hydrant Revision – Site Tek. \$5290.08 COA Request. M. Maresco moved, S. Gagnon 2<sup>nd</sup> Approved Unanimously.

PCO#8, Sprinkler Revisions, Credit – Rustic Fire Protection Inc. (\$4099.50), Deletion of Exterior Canopy Sprinklers, (MFD OK with this and eliminates a maintenance problem. M. Maresco moved, P. Della Russo 2<sup>nd</sup> Approved Unanimously.

PCO#9, Stair Revisions – Skinner Overlook, \$4015.90, Change concrete to granite slab treads, color galv. steel railings. M. Maresco moved, S. Gagnon 2<sup>nd</sup> Approved Unanimously.

PCO#10, Hot Water Pump Revisions, Seekonk Heating Services Inc. - \$2157.53, Increase in pump capacity. M. Maresco moved, P. Dello Russo 2<sup>nd</sup> Approved Unanimously.

PCO#11, Added Window Shades, D.M. Loneragan Inc. - \$4266.09, delay for 2-3 weeks for decision on electrical power for some shades.

PCO#12, Paving Revisions, Site Tek Inc. – \$50,018.59, just received price, hold for checking of price, unit cost, and scope of change.

D. Pallotta recommends taking no action on PCOs #11, 12. PCOs # 4, 5, 6,7,8,9, and 10 will be grouped as Budget Change Order No.2 for vote at next Building Committee Meeting.

Sheila Gagnon mentions that costs of outside painting are not decided yet for the color of existing building. New building exterior will be the gray concrete planks. The contrast of yellow on the old building and gray on the new building are still being evaluated.

**NEXT MEETING:** Dan says there is no urgency for scheduling the next meeting. May 27 or June 1, probably May 27 will be OK, with that meeting at 1 PM probably in person at the Senior Center. (Later the meeting on May 27th will be moved to 5PM to include a tour of the new building.)

**ADJOURNMENT:** Mike motioned to adjourn, and Sheila seconded, and the vote was unanimous to adjourn at 1:40 PM.

Respectfully submitted,

Matt Currie

Please see vote chart 4.29.21

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| Vote Chart 4/29/21              |                  |        |                   |                    |         |       |       |       |
|---------------------------------|------------------|--------|-------------------|--------------------|---------|-------|-------|-------|
| Name                            | Member/<br>Guest | Attend | Approve<br>Minute | Approve<br>Minutes | PCO 5   | PCO 6 | PCO 7 | PCO 8 |
| Tony Bullock - Facilities       | M                | N      | -                 | -                  | -       | -     | -     | -     |
| Matt Currie                     | M                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Peg Davis                       | M                | N      | -                 | -                  | -       | -     | -     | -     |
| Patrick Dello Russo - Treasurer | M                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Curtis Edgin - Architect        | G                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Sheila Gagnon - Co-Chair        | M                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Rudy Hall                       | G                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Carol Hamilton COA -Director    | M                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Michael Maresco - Town Admin    | M                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Dan Pallotta - OPM              | G                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Fred Russell - Facilities Mgr   | M                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Bill Scott - Co-Chair           | M                | Y      | Y                 | Y                  | Y       | Y     | Y     | Y     |
| Vote Chart 4/29/21 Continued    |                  |        |                   |                    |         |       |       |       |
| Name                            | Member/<br>Guest | PCO 9  | PCO 10            | Defer<br>PCO 11    | Adjourn |       |       |       |
| Tony Bullock - Facilities       | M                | -      | -                 | -                  | -       |       |       |       |
| Matt Currie                     | M                | Y      | Y                 | Y                  | Y       |       |       |       |
| Peg Davis                       | M                | -      | -                 | -                  | -       |       |       |       |
| Patrick Dello Russo - Treasurer | M                | Y      | Y                 | Y                  | Y       |       |       |       |
| Curtis Edgin - Architect        | G                | Y      | Y                 | Y                  | Y       |       |       |       |
| Sheila Gagnon - Co-Chair        | M                | Y      | Y                 | Y                  | Y       |       |       |       |
| Rudy Hall                       | G                | Y      | Y                 | Y                  | Y       |       |       |       |
| Carol Hamilton COA -Director    | M                | Y      | Y                 | Y                  | Y       |       |       |       |
| Michael Maresco - Town Admin    | M                | Y      | Y                 | Y                  | Y       |       |       |       |
| Dan Pallotta - OPM              | G                | Y      | Y                 | Y                  | Y       |       |       |       |
| Fred Russell - Facilities Mgr   | M                | Y      | Y                 | Y                  | Y       |       |       |       |
| Bill Scott - Co-Chair           | M                | Y      | Y                 | Y                  | Y       |       |       |       |